

Academic Audit Report of Academic Year 2020-21

Of

Smt. MMP Shah College, Matunga, Mumbai.

Conducted on 17th February, 2022.

Observations:

1. The College has well qualified and dedicated teachers who have worked hard during the lockdown period to reach out to the students and enhance the teaching learning experience.
2. Co-Curricular and Extra-curricular activities were conducted through online mode to engage students productively. Department of Food & Nutrition have taken great initiatives for effective and productive student engagement.
3. Most of the departments have maintained documents in the form of screenshots, mail confirmations, MoUs and photos. Department of Food & Nutrition have documented each and every activity in a very systematic manner.
4. Certificate courses introduced by each department is worth appreciating.
5. Alumni involvement by involving PG students to conduct lectures for UG students is appreciated.
6. Involvement of parents and employers by BAFI department will be very instrumental for the institution from the point of view of NAAC.
7. Initiative taken by Marathi Department to introduce employment oriented certificate course and to assist visually challenged students is noteworthy.
8. Publication by BMS department was very impressive.
9. Efforts by Economics Department to create attractive videos of their lectures is much appreciated.

Suggestions:

1. Efforts should be made by the teachers to mentor the students for their mental and emotional well-being.
2. All departments should identify slow learners, advanced learners and do remediation and intervention accordingly.
3. Mapping of learning outcomes attained with the Course objectives and remedial coaching by teachers to help the slow learners is to be considered by the college on a priority basis.
4. Preparation of Academic calendar and maintenance of teachers' handbook/ log book along with teaching plan for each course should be done by all faculty and to be highlighted during the presentation.
5. The certificate courses offered by the departments are in the nature of add on courses or skill based courses. Hence it would be inappropriate to term them as CBCS courses.
6. It was observed that best practices and distinctiveness of many departments were not clearly defined. Also, future plans need to be more concrete and measurable.
7. Formal feedback system from all stakeholders needs to be strengthened. Analysis of feedback received should be a regular activity.

8. The college can consider strengthening its efforts to develop consultancy and build industry linkages.
9. Efforts can be taken by Sociology department to conduct many outreach programmes and the activities expected to be conducted under criteria 7 of NAAC Assessment.
10. Social Media presence can be enhanced by F &N, Child care and Sociology department.
11. The College should consider applying for trademarks and patents.
12. Teachers need to be encouraged to undertake research publications.
13. The institution can evolve a system to track student progression.
14. It is advisable to have a registered Alumni Association.
15. All departments should be encouraged to initiate a newsletter or publication.
16. Timely fulfillment of procedure relating to CAS by teachers and the institution for boosting the morale of teachers and ensuring due credit to be given to the teachers.
17. Introduction and implementation of certificate courses and awarding of credits for the same has to be worked upon.
18. Studio by BAMMC department and Food lab by F & N Department can be used to offer consultancy services.
19. The college can consider apply for funding to various government bodies for its activities.

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