
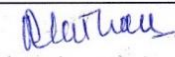

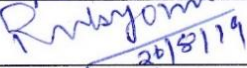
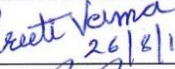
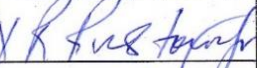
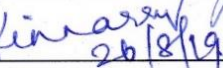
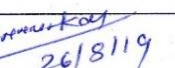
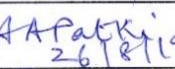
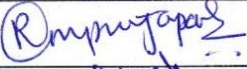
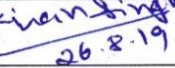
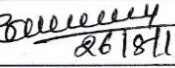
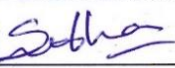
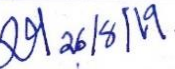
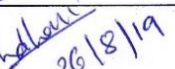


**SEVA MANDAL EDUCATION SOCIETY'S
SMT. MANIBEN M. P. SHAH WOMEN'S COLLEGE OF ARTS & COMMERCE
(Autonomous under S.N.D.T. Women's University)
NAAC Re-accredited**

**UGC Status: College with Potential for Excellence
BEST COLLEGE AWARD 2017-18: Adjudged by S.N.D.T. Women's University
338, R.A. Kidwai Road, Matunga, Mumbai - 400019**

As per Maharashtra State University Act (2016) Uniform Statue No: 3 of 2019

Minutes of the meeting of **Academic Council** held on **August 26, 2019** at **12:15 pm.**
when the following members were present:

S.No.	Name of the Member	A.C. Designation	Signature
1.	Dr. Leena Rajee	Chairperson	
2.	Dr. Bharat Pathak	Management Representative	
3.	Prof. Anuradha Sovani	V.C.- SNDTWU Nominee	
4.	Prof. Ruby Ojha	V.C.- SNDTWU Nominee	
5.	Prof. Preeti Verma	V.C.- SNDTWU Nominee	
6.	Prof. Nasreen Rustomfram	Academicians	
7.	Prof. Kinnari Thakkar	Academicians	
8.	Dr. Kiran Mangaokar	Academicians	-
9.	Dr. Vibhuti Patel	Academicians	-
10.	Dr. Anupama Nerurkar	Academicians	
11.	Mrs Archana Patki	HoD, Psychology	
12.	Mrs. Renuka Prajapati	HoD, Economics	
13.	Dr. Kiran Singh	HoD, Hindi	
14.	Dr. Bhavana Dubey	HoD, Sociology	
15.	Dr. Shobha Dedhia	HoD, Commerce	
16.	Dr. Avaneesh Bhatt	HoD, English, Coordinator BCom- AFI	
17.	Mrs. Madhavi Sathe	HoD, Nutrition and Meal Management	

18.	Mr. Vasant Pansare	HoD, Marathi	<i>for Shubhangi</i>
19.	Dr. Sarita Kasaralkar	HoD, Child Development	<i>[Signature]</i>
20.	Dr. Seema Shah	HoD, Accountancy	<i>shahseema</i> 26.8.19
21.	Dr. Shubhangi Kulkarni	Coordinator MCom	<i>Shubhangi</i>
22.	Mrs. Prabha Nair	Coordinator BA- Mass Media	<i>Prabha</i>
23.	Mrs. Sujata Agarwal	Coordinator BMS	<i>Sujata Agarwal</i>
24.	Ms Reshma Murali	Coordinator MA- Psychology	<i>Reshma</i>
25.	Dr. Usha Mishra	Faculty Representative	—
26.	Ms Shanti Seshadri	Faculty Representative	<i>Shanti Seshadri</i> 26-8-19
27.	Ms Hemlata Kumar	Faculty Representative	<i>HA</i>
28.	Ms Shagufta Memon	Faculty Representative	<i>Shagufta M</i>
29.	Ms Gouri Mohan	Member Secretary	<i>G10han</i>

Regret:

The following members regretted their inability to attend the meeting and the leave of absence was granted to them by the house.

1. Prof. Vibhuti Patel
2. Dr. Kiran Mangaokar
3. Dr. Usha Mishra

Agenda Item I:

The Member Secretary commenced the meeting with a general welcome to all members assembled. Then the Chairperson, Dr. Leena Raje officially introduced and welcomed all members for the first Academic Council meeting.

Agenda Item II:

A list of members of Board of Studies in respective subjects offered by the college was presented to the Academic Council members and subsequently the names were approved by the council.

Agenda Item III:

The Semester-I syllabi for all subjects offered by the college under each specialization were presented to the Academic Council for consideration of modifications. Following are the highlights of the discussion:

- **General suggestions on overall syllabus modification process:**
 - The institution has to standardize the format for the revised syllabus.
 - The Date of Commencement of revised syllabus has to be mentioned.

- The references section in the syllabus should be bifurcated as Essential References and Additional References. Also, there should be standardization in writing the references, following accepted research norms.
 - There should be standardization of the presentation template.
 - Any change in the examination pattern should have consensus and should be routed through proper channel.
 - All suggestions given in the AC should be incorporated and implemented
- The members of the Academic Council gave following suggestions on subject-wise presentation of revised syllabi.
 1. **B. Com with AFI:** More Creative Assignments can be incorporated; relevant matter in the field of computers and information technology like Google Scholar can be included in the curriculum, relevant “Swayam” courses can be offered to students
 2. **Economics:** Mention specific assignments; recent references to be included, E-book references can be added; objectives of the course should match the course content and likewise outcomes
 3. **English:** incorporate teaching email writing and graded increase in essay topics
 4. **Foods and Nutrition:** A query was raised regarding the weightage assigned in each module. The matter was explained as the weightage being proportional to the content in each module and hence matter was resolved
 5. **Child Development:** It was suggested that certain topics like Delays and Deviances, Concentric Circles, Heredity and Environment can be incorporated in the syllabi in the next revision
 6. **Management Studies:** it was suggested that the syllabi for the semester be lightened and there was consensus that the presented one was heavy; latest companies act, topic specific suggestions and more references had to be added
 7. **Marathi:** The council accepted the changes and appreciated the format of the syllabi presentation
 8. **Mass Media:** It was suggested that certain paper tiles be changed to make it relevant to the content covered
 9. **Psychology:** Revise the objectives and content of the syllabi for the add-on PG diploma Course in Sports Psychology; it was also felt that the content of the said course was heavy; it was suggested that the said course maybe made eligible for interested sportspersons
 10. **Board of Studies of Accountancy, Commerce, Sociology and Hindi** retained the previous syllabi for Semester-I.
- The Council agreed that as a Chairperson the Principal would have the authority to finalize all changes suggested in the Academic Council.

The meeting adjourned with the Member Secretary proposing the vote of thanks.

We the undersigned members of the Academic Council hereby confirm the above minutes.

Sr. No.	Name of the Member	A.C. Designation	Signature
1.	Dr. Leena Raje	Chairperson	
2.	Dr. Bharat Pathak	Management Representative	
3.	Prof. Anuradha Sovani	V.C.- SNDTWU Nominee	
4.	Prof. Ruby Ojha	V.C.- SNDTWU Nominee	
5.	Prof. Preeti Verma	V.C.- SNDTWU Nominee	
6.	Prof. Nasreen Rustomfram	Academicians	
7.	Prof. Kinnary Thakkar	Academicians	
8.	Dr. Kiran Mangaokar	Academicians	
9.	Dr. Vibhuti Patel	Academicians	
10.	Dr. Anupama Nerurkar	Academicians	
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12.	Mrs. Renuka Prajapati	HoD, Economics	
13.	Dr. Kiran Singh	HoD, Hindi	
14.	Dr. Bhavana Prem Chand	HoD, Sociology	
15.	Dr. Shobha Dedhia	HoD, Commerce	
16.	Dr. Avaneesh Bhatt	HoD, English, Coordinator BCom- AFI	
17.	Mrs. Madhavi Sathe	HoD, Nutrition and Meal Management	
18.	Mr. Vasant Pansare	HoD, Marathi	
19.	Dr. Sarita Kasaralkar	HoD, Child Development	
20.	Dr. Seema Shah	HoD, Accountancy	
21.	Ms Darshana Buch	HoD, Foundation Courses	

22.	Dr. Shubhangi Kulkarni	Coordinator MCom	
23.	Mrs. Prabha Nair	Coordinator BA- Mass Media	
24.	Mrs. Sujata Agarwal	Coordinator BMS	
25.	Ms Reshma Murali	Coordinator MA- Psychology	
26.	Dr. Usha Mishra	Faculty Representative	
27.	Ms Shanti Seshadri	Faculty Representative	
28.	Ms Hemlata Kumar	Faculty Representative	
29.	Ms Shagufta Memon	Faculty Representative	
30.	Dr. Gouri Mohan	Member Secretary	