

Utthaan

IQAC Report

The IQAC-QAC meeting was held on 7 April 2018. The KRA facilitators presented a report of the tasks they had undertaken. The QAC members gave their feedback and suggestions on the KRAs.

Training Programmes organised:

Faculty

- The IQAC, 'Utthaan' along with the BCA Department of Dr. BMN College and the Computer Training Center of our college arranged a 6 days ICT Training Programme for all Faculty members from 8 January to 13 January 2018. Additional sessions for Excel and Animoto were held on 18 January and 22 January 2018 respectively.
- The IQAC in association with the Psychology department organised a workshop on Teaching, Learning and Contemporary Evaluation Methods by Dr. Geeta Shetty, Associate Professor, St. Xavier's Institute of Education on 20 -3-2018. This program was organised for the teaching faculty from our college, faculty members from BMN College of Home Science, Ruparel and SIWS College also attended the workshop
- Dr. Mangavkar, Principal of Khalsa College was invited to give his guidance on CPE Grant Utilisation on 14 December 2017. Dr. Ashok Salve was also invited to interact with IQAC members and give his inputs for utilisation of CPE Grant on 11 December 2017.

Students:

- The IQAC in collaboration with Welingkar Institute and Bayer Ltd organised an Introductory lecture on the PG course in Life Sciences on 6-3-18 for third year students of BA (Nutrition & Meal Management and Child Development) and BMS. Thereafter 20 students were selected from this group to appear for an online aptitude test on 14-3-18. 5 students were selected for the interviews held on 15-3-18. Finally, 4 students are selected for the training program which starts on 7 May 2018 at Welingkar Institute.

Guest Speakers

- The IQAC in association with the Library organised a lecture on IPR by Dr. Sameena Hasan for all faculty members on 5-3-2018. Students of the BCA, Dr. BMN College of Home Science and Principal of SMES Nursing College, Mrs. Anjali Katdare also attended the lecture.
- Along with the Department of Management Studies the IQAC organised a lecture on "Teachers by Design or by Default" by Mr. Gerald D'cunha, Life-coach for Degree and Junior College teachers on 14 Oct. 2017.

Academic Audits

- IQAC arranged for the Departmental Academic Audits from the 6 December to 9 December 2017. The Audit proforma was mailed to all faculty members. Departments were asked to prepare files with complete documentation. A score card was designed

for the Academic Audit. An orientation of all faculty members on how to fill in the Academic Audit proforma as well as the Confidential Report was held on 27 November 2017. Two internal Audit teams comprising of 4 teachers each were also oriented on conducting the Academic Audit. The final scores were declared in a meeting held on 18 December 2017. Based on the feedback received through the audit teams and departments, the proforma and the score card will be further modified for the next academic year.

- API verification and follow up with University for three faculty members was carried out in the month of July-August

Seminars/Workshops attended by IQAC members

- Madhavi Sathe, Assistant Professor, and Dr Shobha Dedhia Assistant Professor attended a session on the New NAAC Manual conducted by Dr. M.R. Kurup at K.J. Somaiya College of Science and Commerce on 20 December 2017
- Mrs. Madhavi Sathe, Assistant Professor and IQAC co-ordinator participated in a one-day workshop on New NAAC Guidelines and Self-Study Report Writing organised by the IQAC of SIES (Nerul) College of Arts, Science & Commerce on 7 Oct. 2017.
- Dr. Avaneesh Bhatt and Mrs. Darshana Buch participated in a one day State Level Seminar on “ Writing of new NAAC SSR- Challenges” organized by KLE College, Kalamboli, on 13th January, 2018.

Preparation for NAAC accreditation, 3rd Cycle

- The NAAC Steering Committee was formed to involve all faculty members to contribute towards preparation of NAAC Self-Study Report. The NAAC Steering Committee held 18 meetings to read and understand the new SSR format and the new procedure given by NAAC. A meeting of all degree college faculty along with the NAAC Steering Committee was held on 13 Oct 2017 to orient the faculty about the new NAAC manual and to know the preparations required. The Steering Committees held meetings between 26 February 2018 to 17 March 2018 with the Principal and NAAC coordinator to discuss their criterion and data that will be required for the same.

Other activities:

- The IQAC newsletter Utthaan was released on the College Website on 5 September 2017. The theme for the newsletter was the UGC CPE status awarded to the college and utilisation of the grant.
- The AQAR was submitted to NAAC on
- The IQAC prepared proposals for RUSA as part of the Institutional Development Plan (IDP) for the SNDT Women’s University.
- The IQAC members were also involved as the Planning Board for CPE Grant utilisation
- The Best College Proposal was prepared and sent to the University on 23 July 2017.
- The IQAC was involved in preparation of the second proposal for CSR grants from SAS India Ltd. The college could develop 3 more Advanced Smart Classrooms and the Basic Smart Classrooms developed from the earlier grant were upgraded to Advanced Smart Classrooms with the CSR Grant.