

SEVA MANDAL EDUCATION SOCIETY'S
SMT. MANIBEN M. P. SHAH WOMEN'S COLLEGE OF ARTS AND COMMERCE
(AUTONOMOUS)
NAAC Re-accredited Cycle 3 'B++' Grade CGPA 2.88/4
Recipient of UGC - CPE Grant (2016-2021)
Adjudged Best College 2017-18 by S.N.D.T. Women's University
338, R.A. Kidwai Road, Matunga, Mumbai – 400019

Minutes of the 1st Academic Council Meeting for the Academic Year 2023 – 2024

Meeting: 1st Academic Council Meeting (2023 – 2024)

Day and Date: Monday, 21st August 2023

Time: 10.00 am

Venue/Mode: Online (Zoom Platform)

Following members were present:

Sr. No.	Category	Designation and Name
1	Chairperson	Dr. Archana Patki, In charge Principal
2	Vice Principal	Dr. Avaneesh Bhatt
3	Controller of Examination	Ms. Darshana Buch
4	Management Member	Dr. Bharat Pathak
5	HODs and Course Coordinators of the college	Ms. Renuka Prajapati
		Dr. Bhavana Premchand
		Dr. Shobha Dedhia
		Dr. Madhavi Sathe
		Dr. Sarita Kasaralkar
		Dr. Seema Shah
		Ms. Vaishnavi Kamat
		Dr. Shubhangi Kulkarni
		Dr. Rashmi Shetye Tupe
		Dr. Prashant Deshpande
		Ms. Hemlata Kumar
		Ms. Shagufta Memon
		Mr. Dattatrey Gawade
6	Faculty Members of College	Dr. Hina Shah
		Prof. Daksha Dave
		Dr. Gouri Mohan
		Ms. Soumya Nichani
7	Experts/Academicians	Dr. Anagha Tendulkar
		Dr. Sanjay Singh
8	Nominees of the University	Prof. Meera Shankar
		Dr. Nilesh Thakre
		Dr. Smriti Bhosale

9	Member Secretary	Dr. Jyotsana Lal
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Leave of Absence:

Dr. Parag Ajagaonkar (Academician) were granted leave of absence.

The meeting began with welcoming of all the present members in the 1st Academic Council Meeting for the Academic Year 2023 – 2024.

Agenda No.1

Confirmation of minutes of the previous meeting held on April 29, 2023 and matters arising out of the minutes

Minutes of the meeting held on 29-04-2023 were confirmed unanimously by the members. There were no matters arising out of the minutes.

Agenda No.2

Approval of syllabi of semester I as per the structure of NEP

Following Course syllabi under different Programmes of UG & PG aligned to NEP were presented by department heads to the council members:

1. English: All courses (UG- Semester I)
2. Commerce: All Courses UG & PG semester I
3. Courses of IKS, VEC, GEC and SEC across the Programmes- Semester I
4. Home Economics: Food Nutrition & Child Development- Semester I
5. Psychology UG & PG- Semester I
6. Sociology UG- Semester I
7. Economics UG- Semester I
8. Marathi UG-Semester I
9. Hindi UG- Semester I & PG- Semester III
10. BMS: All courses- Semester I
11. B.Com with Accounts, Finance and Insurance: All Courses- Semester I
12. Mass-Media UG & PG- Semester I
13. Co-Curricular (NSS/Sports/NCC) UG- Semester I

Suggestions/Appreciations:

- a) Dr. Nilesh Thakre suggested to make some changes in the course content of Psychology (PG) and prepare a different one from parent University PG syllabus.
- b) Dr. Smriti Bhosale and Dr. Anagha Tendulkar suggested to include current references. It was also suggested to follow the APA style of referencing.
- c) Dr. Sanjay Singh appreciated the course contents of UG and PG Mass Media.
- d) Course Contents of Hindi UG and PG were also appreciated by members.
- e) Dr. Anagha Tendulkar admired the course content of Indian Knowledge System (IKS), introduced under NEP.

Resolution:

Syllabi of following courses were unanimously approved by all the esteemed members without any change:

- English: All courses (UG- Semester I)
- Commerce: All Courses UG & PG semester I
- Courses of IKS, VEC, GEC and SEC across the Programmes- Semester I
- Home Economics: Food Nutrition & Child Development- Semester I
- Psychology UG - Semester I
- Sociology UG- Semester I
- Economics UG- Semester I
- Marathi UG-Semester I
- Hindi UG- Semester I & PG- Semester III
- BMS: All courses- Semester I
- B.Com with Accounts, Finance and Insurance: All Courses- Semester I
- Mass-Media UG & PG- Semester I
- Co-Curricular (NSS/Sports/NCC) UG- Semester I

Agenda No.3

Approval of Evaluation Pattern under NEP

Ms. Darshana Buch, Controller of Examination Cell presented the evaluation pattern for Semester I under NEP.

Evaluation Pattern under NEP - 2023-2024

Semester I

Sr No	Vertical	Credits	Evaluation		Total
			CCE	SEE	
1	Major 1	4	50	50	100
2	Major 2	2	25	25	50
3	Minor	–	–	–	–
4	Open Elective	4	50	50	100
5	Vocational Skill Courses	2	25	25	50
6	Skill Enhancement Courses	2	25	25	50
7	Ability Enhancement Courses	2	25	25	50
8	Value Education Courses	2	25	25	50
9	Indian Knowledge Systems	2	50	-	50
10	Co-Curricular	2	50	-	50
		22		Total	550

CCE- Continuous Comprehensive Evaluation

SEE- Semester End Examination

▪ **For 4 credit courses of Major, Minor and General/ Open Elective:**

- a. Comprehensive Continuous Evaluation will be conducted for 50 marks
Semester End Examinations will be conducted for 50 marks.
- b. Learners must earn a minimum 40% (20 out of 50) to pass the Continuous Comprehensive Evaluation and Semester End Examination separately.
- c. Learners have to pass Continuous Comprehensive Evaluation, failing which they will not be allowed to appear for the Semester End Examination.
- d. Learners must have a minimum 75% of Attendance to be eligible to appear for ComprehensiveContinuous Evaluation and Semester End Examination.

▪ **For 2 credit courses of Major, Minor, Vocational Skill Courses, Ability Enhancement, Skill Enhancement, Value Education:**

- a. Continuous Comprehensive Evaluation will be conducted for 25 marks and Semester End Examinations will be conducted for 25 marks.
- b. Learners must earn a minimum 40% (10 out of 25) to pass the Continuous Comprehensive Evaluation and Semester End Examination separately.
- c. Learners have to pass Continuous Comprehensive Evaluation, failing which they will not be allowed to appear for the Semester End Examination.
- d. Learners must have a minimum 75% of Attendance to be eligible to appear for Comprehensive Continuous Evaluation and Semester End Examination.

▪ **For 2 credit courses of Indian Knowledge System and Co – Curricular:**

- a. Continuous Comprehensive Evaluation will be conducted for 50 marks.
Learners must earn a minimum 40% (20 out of 50) to pass Continuous Comprehensive Evaluation.
- b. Learners must have a minimum 75% of Attendance to be eligible to appear for Comprehensive Continuous Evaluation

Suggestion:

Dr. Anagha Tendulkar suggested to think about the common head passing for Continuous Comprehensive Evaluation and Semester End Examination although the final decision can be taken with consensus of committee members and the head of the institution. She added that under the NEP structure, paper pattern should not be too complicated for learners.

Resolution:

The evaluation pattern was approved by all the members with a modification that Indian Knowledge System and Co – Curricular courses will have only Continuous Comprehensive Evaluation of 50 marks.

Agenda No.4**Approval of Academic Calendar for 2023 – 2024**

Dr. Jyotsana Lal, member secretary of Academic Council presented the Academic Calendar for academic year 2023-24. Dr. Smriti Bhosale gave her guidance regarding number of working days to be followed in every semester.

Agenda No.5**Any other matter with the permission of the chair**

No other matter was raised in the meeting.

Ms. Soumya Nichani, faculty member of Academic Council proposed the vote of thanks.

The meeting was adjourned with the permission of Chairperson and the esteemed members.

Action Taken:

1. PG psychology syllabus modification made. It was approved by Academic Council members through circular mail and then it was placed before Governing Body.
2. For IKS and Co-Curricular, exam pattern of Continuous Comprehensive Evaluation (CCE) instead of Semester End Exam (SEE) was adopted.
3. Academic Calendar modified by increasing one working day and accordingly one day of vacation reduced.

Dr. Jyotsana Lal
Member Secretary

Dr. Archana Patki
In Charge Principal