

The 1<sup>st</sup> meeting of Governing Body of our Autonomous college was held on 18<sup>th</sup> September 2019 at 11.30 am in the College Campus. The following members were present for the same.

Dr. Dilip Trivedi	President, SMES, Chairperson
Dr. Ashok Mehta	Chairman, SMES, Management Member
Mr. Hiren Shah	Vice Chairman, SMES Management Member
Dr. Bharat Pathak	Hon. Sec. SMES Management Member
Mr. Pravin Shah	Hon. Sec. SMES Management Member
Mr. Vasant Khetani Member	Hon. Treasurer, SMES Management
Mrs. Archana Patki	Vice-Principal, Member- Teacher
Dr. Usha Mishra	Member –Teacher
Smt. Chanda Runwal	Industrialist
Mr. Mahendra Turakhia	Educationist and Industrialist.
Dr. Vibha Singh Chouhan	UGC Nominee, Principal, Kirori Mal College
Dr. Rajendra Gurav	University Nominee, Principal, SNDT College of Arts and Commerce
Dr. Leena Raje	Principal, Ex-officio Member Secretary

The members were introduced by Principal Dr Leena Raje, since it was the first meeting of the Governing Body. Dr Raje then proceeded to introduce the college, its parent body -the Seva Mandal Education Society & its other constituent colleges.

Dr Dilipbhai Trivedi welcomed all members on the Governing Body and requested them to guide the institution with new and innovative ideas so as to enable it to rise to its next level and to surge ahead as an autonomous institution.

### **Agenda Item No 1.**

#### **To approve new add-on /Diploma/ Short Duration Programmes / modifications suggested by the BOS of all subjects.**

Dr Leena Raje briefed the members on the meetings of all Board of studies held in the month of August 2019 for Syllabus revision and the changes introduced in the respective subjects. She also enlightened the members on the decisions ratified in the Academic Council meeting held on 26<sup>th</sup> August 2019. She requested Mrs Archana Patki, HOD Psychology to present details of the new Sports Psychology Diploma Program being offered from this year as an Add-on course under our Autonomous status. Mrs. Patki apprised the members regarding the efforts taken for the syllabus to be finally approved by the BOS members and said it was designed as per the credit stipulations of the UGC. The same has been accepted by the Academic Council with some minor modifications. Dr. Gurao inquired about the modifications carried out in the BMS subjects. Dr. Raje answered the queries and it was also decided to mail the copies of the BMS syllabus to all the members. Mr. Pravin Shah suggested a three-month internship for all papers. Dr. Gurao suggested that internship should be there for every program and need not be for every paper. Dr. Vibha Singh Chouhan expressed that it would be a welcome move but reiterated that a lot of care needs to be taken as internships are very difficult to be put in place. Mrs. Patki enlightened the members of the diligence with which internships are carried out by some departments at present. The members expressed their satisfaction. Dr. Bharat Pathak brought it to the notice of all that for the papers being discussed there would not be a question of internship since these were first year first semester papers.

### **Agenda Item No 2.**

#### **To approve the Appointment of teachers for self-finance Degree programmes for the year 2019-20.**

Dr Raje presented the list of teachers for all self-finance degree programme to be approved for the academic year 2019-20. She said of the 18 teachers for whom approval is being sought, 9 were fully qualified with a NET/SLET clearance. The other teachers are also trying to clear these exams. In some areas like Mass media and Management it was difficult to get faculty with these qualifications but the college tries its utmost in getting good qualified faculty. Dr. Vibha Singh Chouhan inquired about the nature, duration and payment regarding appointment of these faculty members. Dr. Raje and Dr. Trivedi explained the status.

### **Agenda Item No 3.**

#### **To approve the Annual Budget of the college to be submitted to UGC office, Pune.**

Dr Raje presented the budget approved by Finance committee of the college. She said UGC has allocated Rs. 15 lakhs for the college offering more than one Grant in Aid UG programmes. Since our PG programmes are unaided we are not eligible for another 5 lakhs as per the guidance given by the UGC office. After discussions, the budget was approved by all the members.

### **Agenda Item No 4.**

#### **To approve various committees formed by the college under Autonomy.**

Dr. Raje presented the list of committees for BOS, Academic Council, Finance Committee, Examination Committee and Purchase committee. The same were approved unanimously.

### **Agenda Item No. 5**

#### **Any other matter with the permission of the chair.**

Dr. Leena Raje requested the members especially Dr Vibha Singh Chouhan, Dr. Gurao, Mrs. Chanda Runwal and Mr. Turakhia to share their vision and ideas for enrichment of the college and progress of the institution.

Dr Vibha Singh Chouhan said that through her interactions with staff and the deliberations of the meeting, on the whole the college seems to be doing well. She complimented the Management for sustaining women's educational institution for such a long time of 60 plus years. She said it's a period of transition for the next two and half years till the college gets fully Autonomous and that till then it's going to be a dual system that the college will have to balance with. She said most of the areas like administration, Teaching Learning and Evaluation, Placement are being focused upon rightly. Dr. Chouhan suggested that we should take a look at the St Xavier's College, Mumbai's Evaluation pattern which she thought was the best and suggested we adapt it to suit our needs. Dr. Chouhan appreciated the special service the college is rendering to needy girls and said that this should be spelled out in the admission policy of the college which should be very transparent and consistent. This would add to the college profile too. She also directed the member's attention towards strengthening the Alumni Network of the college and briefed the members on the UGC initiatives which will soon be

communicated to colleges. Setting up a core group of committed alumni would be necessary for the progress in this area. She appreciated the Community outreach of the college and said it should be kept up. She acquainted members with the GFR 2017 and suggested they be followed and that purchases be made on GEM – Govt e market. Other suggestions were to have an academic calendar, external audit every two years and accounts audit regularly. She was assured these were being done.

Dr Gurao said it needs to be observed how the college undertakes the process of autonomy. Mrs Chanda Runwal said it was an honour to be associated with such an august institution and she would like to know the college better which will happen now that she is on board and will then make suggestions accordingly .However as a first step she suggested to make a WA group to facilitate communication between members. Shri. Mahendrabhai Turakhia acquainted the members on the facilities for growth and development being offered to students by his institution. Finally, Dr Vibha Singh Chouhan advised the members to keep doing the remarkable work that the college is doing & not to get overly anxious about the recently received grade. She said the Nature and need fulfilling work that the college is doing is excellent and needs to be carried forward. She complimented the college for getting the UGC honour of the status of college with potential for excellence which was a very difficult thing to achieve.

On this positive note the meeting ended with a vote of thanks to the chair.

Dr. Dilip Trivedi  
President, SMES, Chairperson

Dr. Leena Raje  
Principal, Ex-officio Member Secretary