YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   Smt. Maniben M. P. Shah Women's College of Arts and Commerce (Autonomous)

- Name of the Head of the institution   Leena Rajan Raje

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone No. of the Principal   02224042362

- Alternate phone No.   02224095869

- Mobile No. (Principal)   9920385557

- Registered e-mail ID (Principal)   021.mmpshah@gmail.com

- Address   Smt. Parmeshwari devi Gordhandas Garodia Educational Complex 338, R.A.Kidwai Road, Matunga

- City/Town   Mumbai

- State/UT   Maharashtra

- Pin Code   400019

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy)   01/06/2019

- Type of Institution   Women

- Location **Urban**

- Financial Status **UGC 2f and 12(B)**

- Name of the IQAC Co-ordinator/Director **Madhavi Sathe**
- Phone No. **02224095869**
- Mobile No: **9892544080**
- IQAC e-mail ID **iqac@mmpshahcollege.in**

3.Website address (Web link of the AQAR (Previous Academic Year) http://www.mmpshahcollege.in

4.Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.mmpshahcollege.in/images/pdf/aqar_report_2019_2020.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	77.25	2004	08/01/2004	07/01/2004
Cycle 2	A	3.61	2013	25/10/2013	24/10/2018
Cycle 3	B++	2.88	2019	09/08/2019	08/08/2024

6.Date of Establishment of IQAC **01/08/2004**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Institution	CPE	UGC	01/04/2016	1,50,00,000
Institution	Autonomy	UGC	01/06/2019	15,00,000

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI

[View File](#)

9.No. of IQAC meetings held during the year   `06`

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Promoting Digital Pedagogy through FDPs: IQAC also organized two FDPs Digital Platforms for Successful Teaching; 4-day Online Workshop on Developing and Uploading E-content in association with Dr. BMN College of Home Science (Autonomous) and Whitecode Technology Solutions Pvt. Ltd 2. Strengthening activities for Fostering Research: "Building Knowledge, Bringing Innovations" workshop was organized along with IQAC Cluster; "Qualitative Research: Methods, Validity and Reliability of Data" workshop was organized in association with Department of Sociology; "Intellectual Property Rights" lecture was arranged in association with the Department of Psychology; Management funded Minor Research Projects were invited from faculty members 3. Impact of NEP 2020 on Quality Parameters in Institutions of Higher Education: Faculty members were encouraged to attend webinars and workshops related to the theme to facilitate flow of ideas into the curriculum and other areas. 4. Institution registered for NIRF 2021 5. Framing Institution Policies and Procedures`

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Preparing and uploading online AQAR for 2018-2019 and 2019-2020	AQAR 2018-2019 was uploaded on 27/10/2020 and AQAR 2019-2020 was uploaded on 05/06/2021
Monitoring of Hybrid pedagogy for the year	Increase in the number of Faculty members using ICT. The lockdown period
Strengthening of Research Cell	11 Minor Research Proposals. Starting of Research Centre for PhD studies
Initiating Administrative Audit	Completed both External and Internal Academic Audit

13.Was the AQAR placed before the statutory body?   Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Council	08/12/2021

14.Was the institutional data submitted to AISHE ?   Yes

- Year

Part A	
Data of the Institution	
1.Name of the Institution	**Smt. Maniben M. P. Shah Women's College of Arts and Commerce (Autonomous)**
• Name of the Head of the institution	**Leena Rajan Raje**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone No. of the Principal	**02224042362**
• Alternate phone No.	**02224095869**
• Mobile No. (Principal)	**9920385557**
• Registered e-mail ID (Principal)	**021.mmpshah@gmail.com**
• Address	**Smt. Parmeshwari devi Gordhandas Garodia Educational Complex 338, R.A.Kidwai Road, Matunga**
• City/Town	**Mumbai**
• State/UT	**Maharashtra**
• Pin Code	**400019**
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	**01/06/2019**
• Type of Institution	**Women**
• Location	**Urban**
• Financial Status	**UGC 2f and 12(B)**

• Name of the IQAC Co-ordinator/Director	**Madhavi Sathe**
• Phone No.	**02224095869**
• Mobile No:	**9892544080**
• IQAC e-mail ID	**iqac@mmpshahcollege.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.mmpshahcollege.in
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.mmpshahcollege.in/images/pdf/aqar_report_2019_2020.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**77.25**	**2004**	**08/01/2004**	**07/01/2004**
Cycle 2	**A**	**3.61**	**2013**	**25/10/2013**	**24/10/2018**
Cycle 3	**B++**	**2.88**	**2019**	**09/08/2019**	**08/08/2024**

6.Date of Establishment of IQAC	**01/08/2004**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Institution	**CPE**	**UGC**	**01/04/2016**	**1,50,00,000**
Institution	**Autonomy**	**UGC**	**01/06/2019**	**15,00,000**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File	

9.No. of IQAC meetings held during the year	06	
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Promoting Digital Pedagogy through FDPs: IQAC also organized two FDPs Digital Platforms for Successful Teaching; 4-day Online Workshop on Developing and Uploading E-content in association with Dr. BMN College of Home Science (Autonomous) and Whitecode Technology Solutions Pvt. Ltd 2. Strengthening activities for Fostering Research: "Building Knowledge, Bringing Innovations" workshop was organized along with IQAC Cluster; "Qualitative Research: Methods, Validity and Reliability of Data" workshop was organized in association with Department of Sociology; "Intellectual Property Rights" lecture was arranged in association with the Department of Psychology; Management funded Minor Research Projects were invited from faculty members 3. Impact of NEP 2020 on Quality Parameters in Institutions of Higher Education: Faculty members were encouraged to attend webinars and workshops related to the theme to facilitate flow of ideas into the curriculum and other areas. 4. Institution registered for NIRF 2021 5. Framing Institution Policies and Procedures

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Preparing and uploading online AQAR for 2018-2019 and 2019-2020	AQAR 2018-2019 was uploaded on 27/10/2020 and AQAR 2019-2020 was uploaded on 05/06/2021
Monitoring of Hybrid pedagogy for the year	Increase in the number of Faculty members using ICT. The lockdown period
Strengthening of Research Cell	11 Minor Research Proposals. Starting of Research Centre for PhD studies
Initiating Administrative Audit	Completed both External and Internal Academic Audit

13.Was the AQAR placed before the statutory body? — Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Council	08/12/2021

14.Was the institutional data submitted to AISHE ? — Yes

- Year

Year	Date of Submission
24/02/2022	24/02/2022

15.Multidisciplinary / interdisciplinary

The institution offers its programmes in two mediums: English and Marathi in the Arts stream and in English for the Commerce, Management and PG Programs.

Electives in the arts stream in Nutrition and Meal Mangement, Child Development, Sociology, Marathi and Hindi make the curriculum enriching and interdisciplinary.

Through various value-added courses and add-on courses ranging from Universal Human Values to Advanced Tally and Excel students from other streams are also exposed to varied fields of study and interest.

16.Academic bank of credits (ABC):

The instituion is in the process of mentoring faculty members to the objectives, process and outcomes of the Academic Bank of Credits.

17.Skill development:

College received autonomy in June 2019. This has enabled the institution in creating many academic programmes to develop self-reliant women who are also responsible and empowered citizens of the country. Our strong core values are: commitment to women empowerment, Quality Training to develop entrepreneurial abilities and self-confidence, Awareness of their basic rights, transparent administration and student centric approach.
Various Skill Development courses are being offered to the stuents as Value-added and add-on courses. This initiative by the institution aims at delivering effective skill enhancement, to make students more capable, competent, and develop confidence in themselves and their performance. The Courses aim at enabling students to accomplish their goals.

Objectives

- To provide a platform to the students to pursue skill-oriented programs parallelly with their UG or PG programs
- To provide focused training that combines the best practices from education, psychology, social work, career counselling, sports, and technology training
- To create greater opportunities for students in the industry
- To bridge the gap between industry requirement and availability of trained manpower

Process

To conduct various skill enhancement training activities, programmes and courses to fulfil its objectives.

Expected Outcomes

Through the courses the institution expects the students to

acquire sufficient skill sets so as to enable them to be job-ready. The students would acquire the right core skills and soft skills to improve their future prospects. The students would be able to take up placements at various establishments.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution offers its Arts programmes in two mediums: English and Marathi.

Departemnt of Marathi offers a course in Modi Lipi and the Department of Hindi offers a translation course to students.

Courses in Universal Human Values and Graceful Living are also being offered to students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Course curricula modifications are focussed on Outcome Based Education. The Teaching-Learning-Evaluation activites are getting aligned to the OBE. Faculty members are getting orientaion in PO, PSO, CO mapping and attainment.

20.Distance education/online education:

COVID-19 induced lockdown made the mass movement towards online eduaction a possible reality. The year saw the Faculty and Student align and iron out difficulties in the process of online mode of education. Faculty members were given access to the industry best in creationn of e-resources and ICT- integrated tools for learning and evalution. The entire year was planned and conducted in the Work-from-Home, online education mode.

Extended Profile

1.Programme

1.1   16

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1   1901

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2   **577**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3   **1329**

Number of students who appeared for the examinations
conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1   **364**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2   **53**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	**16**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1	**1901**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	View File

2.2	**577**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	**1329**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1	**364**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 Number of full-time teachers during the year:	53

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	59

4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	0
4.2 Total number of Classrooms and Seminar halls	41
4.3 Total number of computers on campus for academic purposes	132
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	329353

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institution has a well-defined mechanism for curriculum delivery and documentation.Since the college received autonomy, with effect from June 2019,curriculum design has been an integral part of the process. The reach of these courses is well-planned through the COs, PSO's and PO's. All modifications in the curricula are approved by the respective Board of Studies before being placed in the Academic Council and Governing Body.

Meticulous records of the statutory committee meetings are maintained by the Institution. The implementation of the curricula is monitored through the Academic Audits.

The curricula of the various courses offered on campus focus on the current job market, skill-based courses. Being a woman's college, our activities have always focused on celebrating gender diaspora. There are courses on gender sensitization across programmes. Through these courses, students undertake various projects and assignments focusing on gender sensitization. Also courses on Environmental Studies, Human Values and Ethics, value-added courses imparting transferable and life skills are imparted by various departments.

The year 2020-2021 was the year of COVID-19 related lockdowns, all curriculum modifications and implementaion were carried put in the virtualmode of communication.

Thus, the institution offers courses that have relevance to the local, national and global needs.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://mmpshahcollege.in/programsOffered-degree.php

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

5

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

15

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

15

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Topics are well integrated and mainstreamed throughout the curriculum, and care is taken from planning to the design, to implementation, evaluation, and learning. The Institution's process of mainstreaming cross-cutting issues involves innovation, flexibility, learning and acceptance of new norms.

Gender parity and sensitization are an integral part of courses offered across programmes, which is over and above specific courses offered by the Foundation Courses.

Environmental sustainability, climate change and sensitization is not just the responsibility of the NSS unit of the college, but, the Department of Commerce observes Environment Week for creating awareness about environmental issues.

Professional ethics are discussed through various courses. The UG and PG Psychology programs cover ethics in psychological assessment, diagnostics and intervention as per the APA guidelines. Students are also taught and encouraged to undertake dissertation and write papers according to the APA research format and ethics.

In addition, a Value-added course in Women and Law and special Add-on courses in Elderly Care and Universal Human Values have been introduced for the students.

The year 2020-2021 was the year of COVID-19 related lockdowns, all courses were implementedin the virtualmode of communication.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

12

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

474

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

148

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

D. Any 1 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://mmpshahcollege.in/images/pdf/1.4.1_Criterion_I.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following   **C. Feedback collected and analysed**

File Description	Documents
Provide URL for stakeholders' feedback report	https://mmpshahcollege.in/images/pdf/1.4.1_Criterion_I.pdf
Any additional information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1901

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The objective of the Academic Advancement Centre, setup in 2017 was to offer remedial academic assistanceto slowlearners.

Process: For assessing the learning levels of students, the AAC in collaboration with the Department of Psychology designed an online Learning level test which could differentiate between advanced and basic learners.On the basis of the median obtained in each class, students who scored below the median were classified as Slow Learners and students scoring above the median were classified as Advanced Learners.Results generated of the tests were shared with the faculty teachers which helped them to modify their teaching methodology catering to the needs of the students

Though the proecess was set up,in the Covid -19 lockdown period, the focus was to primarily give access to education to all our students who were scattered across the city, state and nation, due to family migration.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://mmpshahcollege.in/academic_adv_center.php

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
30/09/2020	1901	53

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Teachers train students in life skills, lifelong learning and knowledge management, prepare them for real life applications of what they have learnt.

The lockdown facilitated a mass movement towards virtual platforms for teaching-learning and evaluation.The strategiesapplied to make education learner centric were modified to suit the medium.

Experiential learning Practical, Practicum, Internships, are an integral part of activities of departments like Psychology, Home Economics and most professional courses. Online practicals, internships were introduced to ensure that the learners were in touch with the topics of the course.

Participative Learningthrough Jamboards, Google Meet platform, Whiteboard, Zoom platform became the medium to conduct discussions, brainstorm, mind-map. Quizzing through various online applications were used to promote participation from learners.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://mmpshahcollege.in/learn.php

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Work from Home was the norm during the year and hence use of ICT-enabled tools , including online resources was the norm. Curated Youtube videos, faculty developed e-content, Interaction and communication through Google Classrooms, Collaborative learning through Google Drive, testing through Google Forms and Testmoz formed the basis for implementing effective teaching and

learning.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	**Nil**
Upload any additional information	[View File](#)

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

53

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	[View File](#)
Circulars with regard to assigning mentors to mentees	**No File Uploaded**

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic calendar prepared and adhered for conduct of Examination and other related matters. As an Autonomous institution, the Yearly Academic Calendar was scheduled. Due care was given to notifications given by the Government of India and the State of Maharashtra COVID-19 guidelines. The instituion worked in a Work-from-Home mode an dhence daily schedules (time-tables) and program schedules were planned in the online mode.

Thecalendar includes: • 90 teaching days every semester and the semester term working days • Public holidays and vacations • University Examination schedules • College Examination Schedules.At the institution level, every department is asked to plan their annual activities and submit the budget to the Principal for approval. Based on the submissions and the University norms, The Principal and the IQAC schedule the annual academic calendar. This institutional calendar incorporates the following: • Internal and External examschedules and submission dates for the internal assignments • Institutional non-instructional days such as Foundation Day, Annual Day, and Sports days are marked out • Departmental Co-curricular and

Extra-curricular events are marked out.

The academic calendar is displayed on the college website. The notices regarding the same are circulated among students using social media.

The Academic Calendar is posted on the College Website. Link is as below

https://mmpshahcollege.in/calender.php

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

53

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

01

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	**No File Uploaded**

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time

teachers' total teaching experience in the current institution)

746

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

10

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The college has effectively integrated IT solutions and reforms in the examination process including CIA, which has made the Examination Management System of the institution effective.

The examination being the backbone of an Autonomous institution

was brought under a enormous reforms process. Apart from revising the Teaching and non-Teaching members in the committee, the services of Acadmin software solutions and examination solutions vendor Infovalley Software Software Solutions Private Limited were pressed into service to ensure smooth conduct of examinations, especially during the COVID-19 lockdown period.

Faculty members were instructed to conduct CIA and while planning the CIA care was taken to see that the assignments aregiven as per the learning level of the student. In a group assignment, advanced and academically weak students are placed together. Extra assignment may be given to academically weaker students to improve their performance. Students who are representing college for events and competitions and miss the regular CIAor students who are working are given extra assignments. Students appearing for University/ College examinations were oriented by the staff to appear for online examinations effectively.

The Institution also ensured the services of technical staff to assist students during the entire process of examinations.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students.Courses offered by the various Departments were modificed under the aegis of respective Board of Studies. A instituional format was circulated to the Departments which included stating of Course Objectives and Outcomes. The courses are presented before the Academic Council for approval and post modifications are placed before the Governing Body for final approval. The process is meticulously monitored by the statutory bodies.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	**No File Uploaded**
Link for additional Information	https://mmpshahcollege.in/programsOffered-degree.php

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Attainment of the Course Outcomes is monitered and evaluated by the instituion on the basis of the semester results of each course. The instituion is in the process of arranging sessions to orient staff on the process of mapping Programme Outcomes and Courses Outcomes to calculate the attainment levels of each.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://mmpshahcollege.in/images/pdf/AcademicAuditReport.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

577

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://mmpshahcollege.in/images/pdf/1.4.1_Criterion_I.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institution has a well defined policy for promotion of research which is uploaded on the instituionla website. The instituion providesall necessary infrastructural facilities and a conductive environment to promote research activity in the campus. As a result 11 management sponsopred Minor Research projects have been kicjkstarted. An online Student's Research Compendium: In-Quest was released. Various virtual sessions were organized for faculty members for promotion of research.

The instituion is envisaging,creating a robust research ecosystem for the institution, a Reseacrh Centre. Under the Centre academicians would be facilitated to undertake research that is widely recognised as leading and relevant in an established area of expertise. They would address significant local, national, and international challenges and problems and redefine the parameters of one or more disciplines.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	**No File Uploaded**
Provide URL of policy document on promotion of research uploaded on the website	https://mmpshahcollege.in/images/pdf/code Ethic.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.08

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.08

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	**No File Uploaded**
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

25

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	**Nil**
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

03

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

12

File Description	Documents
Supporting document from Funding Agencies	[View File](#)
Paste link to funding agencies' website	https://mmpshahcollege.in/
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Research related activities were conducted, albeit in the online mode.

Following activities, among others, were conducted during the year: 1. UGC STRIDE Centre for Research Capacity Building in association with Smt. Maniben M P Shah Women's College of Arts and Commerce session on "Promoting Research Ethos: Scientific Writing: Grant Proposal" by Dr. Ravikala Kamath, Human Resource Professional Consultant, Mumbai on 15th January 2021 at 3:30 pm.

2. Smt. Maniben M. P. Shah Women's College of Arts and Commerce (Autonomous), Sampreshan Research Cell conducted a Webinar on "Academic Research: Importance, Ways and Means" on January 16, 2021 at 11.00 AM. The resource person was Dr Shilpa Charanker, former principal of BMN College of Home Science, Matunga.

3.The Research Cell and the college IQAC "Utthaan" organized Research Proposal Competition, open to all departments of the college. The research proposals were scrutinized and judged by a panel of experts.

4.Mentoring session for research scholars of department of languages were conducted on May 12, 2021 between 4.00 to 5.30 pm by Dr. Satish Pandey, (Hindi), Professor, Vice Principal of K.J.Somaiya College of Arts and Commerce and Dr Shobha Shinde (Marathi),professor and former director, department of languages, North Maharashtra University, Jalgaon.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

15

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

01

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.24

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.16

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.075

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated

programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

73

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

5439

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

03

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

08

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The SMES Campus, consists of four buildings:

Smt. Maniben M. P. Shah Women's College of Arts and Commerce (MMPSC), Dr. B. M. N. College of Home Science (BMNC), Smt. Kamalaben Gambhirchand Shah Vidya Bhavan (KGSVB), Smt. Vasantben Vadilal Shah Vidya Bhavan (VSVB), also known as the Annex building. The Institution has total 41 classrooms including 18 smart technology enabled rooms and 10 laboratories.Laboratories:

- 2 Psychology Laboratories - 1 each one for the UG and PG sections
- Food Laboratory with ICT facility
- Computer laboratories -: Smt. M.M.P. Shah Women's College of Arts & Commerce has 03 laboratories with 73 computers. The KGSVB building has 03 laboratories with 75 computers with LAN and Internet facility and an Internet Corner with 08 computers for the use of students and teachers.

Other Infrastructure:

1. Language Lab with network of 13 computers and Internet

2. Video Editing and Sound Recording Studio Laboratory

3. Audio Visual (AV) Room: A digital podium and Wi-Fi facilities

4. Library :- G O Shah library is spread across an area of 5000 sq. ft.

5. Academic Advancement Center (AAC)

6. Visanji Ravji Auditorium and Ravji Jivraj Changdaiwala Hall with a seating capacity of 282 and 400 respectively

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://mmpshahcollege.in/images/pdf/4.1.3_Infrastructure.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

- **5 Mah Girls Battalion, the NCC Unit and the NSS wing of the college have been allotted a room each on the fourth floor and first floor, respectively of the MMPSC building.**

- **A well-equipped Gymnasium and a Physical Education Centre are on the ninth floor of the KGSVB.**

- **Students' Common Room in the VSVB building is used by students for extracurricular activities.**

- **Training of students for sports and self-defense activities is conducted in the small ground behind the college or in the college foyer. For larger requirements, the nearby grounds of the GSB Sports Club, Amulakh Amichand High School and District Sports Office, Dharavi are made available. The Sports Room on the first floor of the MMPSC building is used for storage of sports equipment and student records.**

- **Students Council (SC): SC on the ground floor is used for all activities of the Students' Council as well as record maintenance and storage of materials.**

- **Hall: Ravji Jivraj Changdaiwala Hall on ground floor of the KGSV B building with a seating capacity of 400 is used for Seminars, workshops, orientation programmes and film**

show screenings

Audio Visual room is also used for Academic programmes and practice sessions of extracurricular activities

File Description	Documents
Geotagged pictures	View File
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://mmpshahcollege.in/album.php?album_id=NjM=

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

22

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

3.29

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated using SLIM21 (System for Library

Information and Management) a standard library management solution from Algorhythms Consultants Pvt. Ltd, an ISO 9000: 2008 certified company. SLIM21 enables the library staff to take care of complete functionality necessary for automating libraries by way of - Basic Modules for day to day library management such as Acquisition, Cataloguing, Circulation, Serials Control, Web OPAC

Supplementary to the basic modules, the library also added optional additional Modules such as Statistical Analysis, Libvizlog and DColl for better record maintenance and incorporating the non-print resources.

Current Version – 3.8.0.31137

The library embarked upon its journey of automation in the year 1998 with the DOS based version of SLIM. The library kept pace with new technology and upgraded to Windows Operating system compatible SLIM21 version in 2006.

The new version also included bar-coding facility. The library bar-coded its entire collection soon, thus enabling computerized circulation and stock –taking procedures.

The library has also entered in to annual maintenance contract with Algorhythms Consultants Pvt. Ltd for ensuring continuous support and upgradation. The upgrades of SLIM21 are released every year and are available to the library as soon as released.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sites.google.com/site/goshahlibrary/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.07544

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

0.6

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Instituion has a well-definedIT policy covering cybersecurity. Wifi and other IT provisions are made on a need based manner after approval from the management and Principal.The institution has been utilizing funds received from the UGC Development Grants, CPE Grant, Autonomy Grant as well as CSR Grants for upgrading its IT facilities from time to time. These include purchase of additional computers/ upgrading of computers, Laptops, Peripherals such as Printers, Projectors,

Sound system, etc

Additional computers purchased have been distributed amongst the Teaching faculty, administrative staff and the library on a need based balanced pattern. The Laptops have been allotted to various departments, committees and Smart classrooms for Presentations, Projects, Lectures and Research.

The college Campus is fully Wi-Fi enabled with a speed of 25MBPS.The College has 2 servers. The administrative office, Library, smart classrooms and computer laboratories have their respective LANs.

Library has total 15 computers including OPAC and Internet facility for students and teachers. The library also has additional equipment such as Printers, Scanner, wired and wireless barcode readers, UPS to manage power failure if any.

Purchasing Windows Bit Defender Antivirus Software is under consideration.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmpshahcollege.in/learn.php

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1380	222

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/learn.php
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

3.29

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Atimetable accommodates students of various sections for regular classes as well as value-added courses. The smart classrooms are available to the faculty as per requirement.The library follows standard procedures for circulation of its resources to students and faculty. Membership is available by default to all enrolled students and faculty members. Laboratories, AV Room, and other Infrastructure are used by the respective faculty and students

as per the timetable and booking availability. Additional free timeslots are available for the use of computer laboratory for students and faculty members for academic purposes.

Classrooms are available to professional bodies like Institute of Chartered Accountants, Indian Railways etc for their examinations on a rental basis. Beyond the college use, the auditorium and the hall are rented out to individuals/ organizations. The AV Recording and Editing Studios are also rented out for commercial use. The Director's Room is used for holding meetings. The foyer is used for co-curricular and extra-curricular activities.

To maintain the facilities the college has an AMC with service providers. Besides Class IVemployees, management appointedstaff available for cleaning operations.; carpenters, electricians etc availablefor furniture and fixtures requirements. Technical staff for support and maintenance of the smart classrooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/learn.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

144

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

165

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology　　**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1248

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances　　**C. Any 2 of the above**

through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	<u>View File</u>

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

33

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

64

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	<u>View File</u>
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT GRE/ TOEFL/Civil Services/State government examinations) during the year

6

File Description	Documents
Upload supporting data for students/alumni	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

10

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council is an active and integral part of the institution.It conducts numerous activities through the year. A team of Class Representatives (CRs) representing every class are selected every year, from among them are chosen the office-bearers of the Council.

The Student Council is instrumental in the smooth conduct of the following programs in college round the year: Arranging Leadership Training Camps for the Vice Presidents and Class representatives , selection and training of students for the various Inter-collegiate competitions like Yuva Mahotsav. Selection and training of students for the intercollegiate personality contest 'Ms Tejaswini' hosted by SNDTWU every year. The Council members also conductthe Best Student competition,arrangecollege events like Fresher's Party and Farewell Party, Annual day, Teachers' Day, Foundation day, Independence Day, Republic Day and Talent show celebrations.

Student representatives are members of the College Development Committee (CDC), Internal Complaints Committee, Library Committee, Scholarships and Freeships Committee and Admissions Committee . The Vice Presidents of the Student Council as CDC members actively participate in CDC meetings giving their

suggestions and feedback to strengthen existing student support services.College festivals Aakar and Razzmatazz are managed by students .

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://mmpshahcollege.in/student_council.php

5.3.3 - Number of sports and cultural events / competitions organised by the institution

03

File Description	Documents
Report of the event	**No File Uploaded**
List of sports and cultural events / competitions organised per year	[View File](#)
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Instituion is in the process of registering its Alumni Association.Since its inception in 2002, the Alumni Committee holds one meeting per year. The composition of the alumni committee includes, along with other members, two alumni who are currently working as faculty member in the institution. The committee focuses on engaging the alumni through Departmental alumni meet. The alumni are invited; to interact with current students as resource persons, to judge events, grace college functions such as College Annual Day, Academic Prizes Function, Foundation Day, Teachers' Day and any other special event. Alumni are invited as guest speakers to interact with current students in order to motivate and inspire them.The alumni also assist in internships and placements of students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://mmpshahcollege.in/alumni-achievement.php

5.4.2 - Alumni's financial contribution during the year　　　　**E. <2 Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision: Empowerment of Women through Quality Education to make them Competent, Self-reliant and Responsible Homemakers, Professionals and Citizens Mission: Education for a Living and for Making a Better Living

The Principal isthe executive head of the institution andheads all statutory committees of the college. Committees are constituted based onAutonomy guidelines of the Maharashtra Government/University/UGC/ NAAC,with a conscious effort to include all stakeholders. Periodic faculty meetings and need-based interactions with committees helps define purposeful plans and implement strategies. The decentralization at these multiple levels provides for a pro-active Principal-Faculty- Student engagement , fostering future leadership. The participation of faculty members in the attainment of the vision and mission of the institution is also established by this process. The Principal makes effective use of sub committees and advisory groups, creating effective channels of communication and reporting and thereby a positive and supportive working relationship between the management and the executive.The institution provides ample opportunities for women learners for career opportunities and advancement.Efforts are taken to foster harmonious relationships and sense of relatedness with society and the environment.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://mmpshahcollege.in/mission.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Effective leadership and engagement with stakeholders at multiple levels reinforces the culture of excellence.The institution places emphasis on decentralized and participative management.The growth and expansion of the institutionstands testimony to its emphasis on stakeholder involvement in the processes of strategy development and deployment. As an Autonomous Instituion, the Board of Studies, Academic Council, Governing Body , Finance Committee, College Development Committee, theIQAC, all have representatives (as per norms) from UGC, Government of Maharashtra, SNDTWU representatives, otheracademic and industry representatives.

The administrative organogram is reflective of a combination of hierarchical and heterarchical structure. This structure at multiple levels allows for multi-directional flow of information between various stakeholders. Meetings of various committees provide a healthy platform for brain-storming and risk management.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institutional Strategic/ Perspective plan has been clearly articulated and implemented. The IQAC has a well-chalked out action plan for the year. As an Autonomus institution, the various statutory bodies and its functionaries monitor the implementation of the action plans through the Action Taken Repaort , shared with every Minutes of the Meeting document.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://mmpshahcollege.in/minutes-of-meeting.php
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institution has expanded over a period of 61 years. The organizational structure has adapted itself to allow for decentralization, collective decision making and collective responsibility. This triarchial structure for governance and leadership combines the organizational models of Hierarchy, Heterarchy and Responsible Autonomy. The Governing Council, Managing Council follow a hierarchical structure. The different levels of authority are maintained and a chain of command is followed. During periodic meetings the councils are informed of the activities and plans of the institution, the information is assessed and decisions are percolated to the level of implementation. This system is active especially when dealing with finance and recruitment related matters. The Library and the Non-Teaching structures also follow the same principle. But the institution modifies the approach by including members of the library and non-teaching staff in various committees. This gives a platform for the said staff to share their ideas and view-points for the better functioning of the institutional processes. The administrative set-up organogram is reflective of a combination of hierarchical and heterarchical structure. This structure at multiple levels allows for multi-directional flow

of information between various stakeholders. Meetings of various committees provide a healthy platform for brain-storming and risk management.

File Description	Documents
Paste link to Organogram on the institution webpage	https://mmpshahcollege.in/organograms.php
Upload any additional information	View File
Paste link for additional Information	https://mmpshahcollege.in/administrative-team.php

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	**No File Uploaded**
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Management of the institution is discerning and sensitive to the needs of the teaching and non-teaching staff.

The welfare measures arecategorized as: Financial: Free Medical check-up on campus, Hospitalization at concessional rates at select hospitals, Financial assistance in terms of Advance loan at 0% interest rate for Class IV employees, Concession in fees for children of staff members, Free counselling cell services to staff and wards, Free medical consultation from on-campus doctor Compassionate: The spouse or kin of the deceased employee is offered a job ,Teaching and non-teaching staff appointed on

management pay scale are given special leaves in case of emergency and unusual circumstances.Incentive: Financial assistance for participating in conferences, workshops and seminars, Cash incentives for completing 10, 20, 30 years of service in the institution, Recognition for awards and achievements of teaching staff, Grant for minor research projects for teaching staff , Recognition of Best Non-Teaching Employee Goodwill: Staff lunch on International Women's Day, Uniform allowance for Class IV employees, Accommodation for staff training trips

During the year faculty and Non-Teaching staff were provided medical assistance by the management. Free vaccination services were also made available to the staff, through a linked Hospital in the neighbourhood.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

22

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution places a lot of importance on transparency in all financial matters. A Finance Committe with a University representative monitors the financial planning for the year.

Internal Financial Audit The institution has the advantage of having a Chartered Accountant as our Honorary Secretary. The management procures three quotations from any vendors, which are then placed for approval before the office bearers, who meet every Wednesday.If the management, the Principal and the concerned staff aresatisfied with the product, an order is placed. The accounts section of the institution maintains records of all financial transactions carried out. The management appointed Chartered Accountant who is our internal auditor functions to verify the accounts of the institutions on campus.

External Financial Audit The institution sends all audited statements to the UGC for further process and release of

additional grants. Any query is directed by the Principal to the accounts section and based on the nature of the concern suitable action is taken. Likewise, all queries are directed to the concerned sections for suitable action. Thus, the institution conducts internal audits on a regular basis. External audits are conducted on UGC/ Government timelines.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

4.4

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution engages the following strategies in the process of resource mobilization: Identifying Resource Needs The planning and development for the institution is made possible through the triarchial structure for governance. The institution identifies areas for progress and expansion during its various meetings wherein members engage in proactive discussions. The resources needed for the progress are then recorded to facilitate identification of the resource providers. Identifying Resource Providers The community standing of the SMES members and the institution's consistent performance and proactive actions towards the attainment of excellence expediates the identification of the resource providers. The institution apart from government and UGC funding also taps into its long-standing association with various philanthropists and agencies. Also, the institution strives to expand its relations through the involvement of the community and corporates in its various extra-

curricular and co-curricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The Internal Quality Assurance Cell (IQAC) has been involved in quality enhancement activities of the institution.The members of the IQAC have been discussing and working on the Perspective Plan.Several meetings were held with the Principal where each criterion was discussed. ThePerspective Plan draft was shared with the IQAC members on 23-3-2021.

The tasks undertaken by the IQAC are based on the vision and mission of the college.

Quality check- teaching-learning, evaluation, conduction of various events, feedback mechanism, development of initiatives that committees can take up for the benefit of students, quality inputs- organisation of events, reporting, data capturing, capacity building.The IQAC Plan was based on the short-term goals identified during internal working group IQAC meetings and then discussed in the regular IQAC meetings. The task allotted are monitored and the outcome is reported during the IQAC meetings.The long term goals and objectives get reflected in the Perspective Plan.Every IQAC member is empowered and contributes to the working of the IQAC and for the growth of the institute.The external experts on the IQAC have been analytical and have given constructive suggestions for planning of various IQAC initiatives.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC has been instrumental in motivating for innovations in the process. The IQAC has designed the Academic Plan Book for recording of day-to-day TLE activities and advised Departments to report systematically in the Monthly Reports and The Academic Audits.

There is also multi-level review mechanism, which is carried out during the following process designed by the IQAC: Monthly checking of Academic Plan Book by Heads of Departments, faculty In-charges and VicePrincipal Internal Academic Audit Feedback collected by TAQs .

The suggestions and feedback gathered during these processes help the Principal, Vice-Principal, Heads of Department and IQAC to monitor performance and suggest corrective actions.

During the lockdown period the monitoring was done primarily through the Academic Audit and Minutes of Meetings. The University designed Work from Home format was also used to monitor daily Department activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmpshahcollege.in/images/pdf/AcademicAuditReport.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other

B. Any 3 of the above

institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	**Nil**
Upload e-copies of accreditations and certification	[View File](#)
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equality club "Astitva" is formed in the college to sensitise students on gender discrimination and equality.A Series of lectures on "Gender Sensitization" were organised by Gender Equality Club for all degree college streams and junior college

The Department of Foundation Courses, signed an MoU with AKSHARA women's centre, Mumbai for current academic year . Under the joint collaboration , activities have beenconducted on 'Gender Equality'. A series of workshops and webinars, student led programs were conducted.

12 projects titled 'reinforcing gender equality/positive gender roles' through media representation by 25 students of Foundation Courses representing our college were selected by the Akshara Foundation under the "Youth for Change Program"; as a part of MoU signed with the centre on 'Gender Equality'

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

During the Academic year 2020-21, as the teaching was online, there was practically no physical movement of students in the campus. Therefore during the period, there was less requirement for Waste Management for the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geotagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: **D. Any 1 of the above**

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Students are exposed to programs and an environment which helps them build up a rapport with senior citizens, students from low socio-economic strata, Divyanga Jan, and underprivileged children. Various initiatives are undertaken to make them feel better and feel a part of the college family.

Actions Taken:

1.NSS Unit in collaboration with Lions club of Sion continued Mutthi Anaaj Daan programme

2. Online Counseling of students and parents in pandemic time by Psychology Department and Counselling Cell

3. Continuation of strong support to students by providing them with facilities to availFreeships and Scholarships specially during pandemic period

4. Sensitizing and Skilling students towards Elderly Care :Various lectures and structured skill enhancing programs were conducted towards Elderly Care inculcate values among students. In this regard collaboration with help age India is continued in the current year. A course in collaboration with Tulsi Trust is completed to skill the students in elderly care.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Constitution Day or Samvidhan Diwas is celebrated annually in India on 26 November. The day is also known as National Law Day. The day commemorates the adoption of the Constitution in India.

During this Pandemic period, NSS Unit of the Institution celebrated Constitution Day via Digital Media.

On this day in 1949, the Constituent Assembly of India formally adopted the Constitution of India that came into force on 26 January 1950.

The aim of celebrating this day to sensitize volunteers about the significance of the Indian Constitution.

On the occasion of the Constitution Day, NSS Unit had organised the following activities on two days:

1. **1st Day: Film Screening followed by Discussion Session :**
2. **2nd Day Elocution Competition session**

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution has an active NSS and NCC Cell who along with other departments are constantly organising national and international days and events to commemorate important evens and festivals. Prominent among them include International Yoga Day,

Independence DayGandhi Jayanti,Vacchan Prerna Diwas,Mental Health Celebrations, National Unity Day,National Youth Day , Republic Day, International Women's Day and so on.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	[View File](#)
Geotagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1: Innovation and Incubation

- **To develop entrepreneur skills among students**

Process:

Weeklongtraining program, conducted by Tata Power Skill Development Institute. Students submitted business proposals for a start-up. The first three proposals were awarded by the institution.

Outcome

The institution plans to support the prize winners with seed money. Students were motivated to set-up stalls in the college foyer.

2: Creating Research Ecosystem

- **To promote and inculcate research culture among the students and teachers**

Process:

Activities conducted:

- **UGC STRIDE Research Capacity Building Centre, Dr B. N. M.**

College of Home Science (Autonomous) organized a session on "Promoting Research Ethos: Scientific Writing: Grant Proposal" by Dr. Ravikala Kamath, Human Resource Professional Consultant, Mumbai on 15th January 2021.

- Webinar on "Academic Research: Importance, Ways and Means" on January 16, 2021, at 11.00 AM. The resource person was Dr Shilpa Charankar, former principal of BMN College of Home Science, Matunga.
- IQAC and the Research Cell organised Departmental Research Proposal Competition.11 departments submitted minor research proposals for the competition. Four proposals were selected as first, second, third prize winners.

Outcome

The Research Centre was envisaged in alignment to the provisions of NEP-2020, for creating a robust research ecosystem for the institution.

File Description	Documents
Best practices in the Institutional website	https://mmpshahcollege.in/images/pdf/3.1.2_Minor_Research_Letters.pdf
Any other relevant information	https://mmpshahcollege.in/images/pdf/1.1.3_1.2.1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The Institution has placed on priority the need for inculcating value systems in students. With this objective , the institution has initiated activities aimed towards Value Education and GeriatricCare. The institution not just wants to focus on skilling its women students but also keeping in tune with its Vision wants to make its women students responsible "Home-makers, Professionals and Citizens".

The key objectives of this thrust area are:

- To facilitate the student to see the need for developing a

holistic perspective of life

- To sensitize the student about the scope of life – individual, family, society and nature/existence.
- To strengthen introspection
- To strengthen commitment to understand, learn and act accordingly
- To provide the student with the background necessary to understand the generation gap
- To bring about social change by sensitising the youth to respect the elderly
- Continued association with HelpAge, India for conducting activities for the elderly population.

The activities in the thrust area have culminated in singingof Memorandum of Understanding with Smt. Surajba College of Education, Juhu, Mumbai for a course in Value Education and with Tulsi Trust, Mumbai for a project Graceful Living-The Geriatric Project.

Part B
CURRICULAR ASPECTS
1.1 - Curriculum Design and Development
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institution has a well-defined mechanism for curriculum delivery and documentation.Since the college received autonomy, with effect from June 2019,curriculum design has been an integral part of the process. The reach of these courses is well-planned through the COs, PSO's and PO's. All modifications in the curricula are approved by the respective Board of Studies before being placed in the Academic Council and Governing Body. Meticulous records of the statutory committee meetings are maintained by the Institution. The implementation of the curricula is monitored through the Academic Audits.

The curricula of the various courses offered on campus focus on the current job market, skill-based courses. Being a woman's college, our activities have always focused on celebrating gender diaspora. There are courses on gender sensitization across programmes. Through these courses, students undertake various projects and assignments focusing on gender sensitization. Also courses on Environmental Studies, Human Values and Ethics, value-added courses imparting transferable and life skills are imparted by various departments.

The year 2020-2021 was the year of COVID-19 related lockdowns, all curriculum modifications and implementaion were carried put in the virtualmode of communication.

Thus, the institution offers courses that have relevance to the local, national and global needs.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://mmpshahcollege.in/programsOffered-degree.php

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

5

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

15

File Description	Documents
Curriculum / Syllabus of such courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	[View File](#)
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

15

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Topics are well integrated and mainstreamed throughout the curriculum, and care is taken from planning to the design, to implementation, evaluation, and learning. The Institution's process of mainstreaming cross-cutting issues involves innovation, flexibility, learning and acceptance of new norms.

Gender parity and sensitization are an integral part of courses offered across programmes, which is over and above specific courses offered by the Foundation Courses.

Environmental sustainability, climate change and sensitization is not just the responsibility of the NSS unit of the college, but, the Department of Commerce observes Environment Week for creating awareness about environmental issues.

Professional ethics are discussed through various courses. The UG and PG Psychology programs cover ethics in

psychological assessment, diagnostics and intervention as per the APA guidelines. Students are also taught and encouraged to undertake dissertation and write papers according to the APA research format and ethics.

In addition, a Value-added course in Women and Law and special Add-on courses in Elderly Care and Universal Human Values have been introduced for the students.

The year 2020-2021 was the year of COVID-19 related lockdowns, all courses were implementedin the virtualmode of communication.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

12

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

474

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student

projects

148

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	D. Any 1 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://mmpshahcollege.in/images/pdf/1.4.1_Criterion_I.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	C. Feedback collected and analysed

File Description	Documents
Provide URL for stakeholders' feedback report	https://mmpshahcollege.in/images/pdf/1.4.1_Criterion_I.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1901

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The objective of the Academic Advancement Centre, setup in 2017 was to offer remedial academic assistanceto slowlearners.

Process: For assessing the learning levels of students, the AAC in collaboration with the Department of Psychology designed an online Learning level test which could differentiate between advanced and basic learners.On the basis of the median obtained in each class, students who scored below the median were classified as Slow Learners and students scoring above the median were classified as Advanced Learners.Results generated of the tests were shared with the faculty teachers which helped them to modify their teaching methodology catering to the needs of the students

Though the proecess was set up,in the Covid -19 lockdown period, the focus was to primarily give access to education to all our students who were scattered across the city, state and nation, due to family migration.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://mmpshahcollege.in/academic_adv_center.php

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
30/09/2020	1901	53

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Teachers train students in life skills, lifelong learning and knowledge management, prepare them for real life applications of what they have learnt.

The lockdown facilitated a mass movement towards virtual platforms for teaching-learning and evaluation.The strategiesapplied to make education learner centric were modified to suit the medium.

Experiential learning Practical, Practicum, Internships, are an integral part of activities of departments like Psychology, Home Economics and most professional courses. Online practicals, internships were introduced to ensure that the learners were in touch with the topics of the course.

Participative Learningthrough Jamboards, Google Meet platform, Whiteboard, Zoom platform became the medium to conduct discussions, brainstorm, mind-map. Quizzing through various online applications were used to promote participation from learners.

File Description	Documents
Upload any additional information	[View File]()
Link for additional Information	https://mmpshahcollege.in/learn.php

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Work from Home was the norm during the year and hence use of ICT-enabled tools , including online resources was the norm. Curated Youtube videos, faculty developed e-content, Interaction and communication through Google Classrooms, Collaborative learning through Google Drive, testing through Google Forms and Testmoz formed the basis for implementing effective teaching and learning.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	**Nil**
Upload any additional information	[View File]()

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

53

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	[View File]()
Circulars with regard to assigning mentors to mentees	**No File Uploaded**

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic calendar prepared and adhered for conduct of Examination and other related matters. As an Autonomous institution, the Yearly Academic Calendar was scheduled. Due

care was given to notifications given by the Government of India and the State of Maharashtra COVID-19 guidelines. The instituion worked in a Work-from-Home mode an dhence daily schedules (time-tables) and program schedules were planned in the online mode.

Thecalendar includes: • 90 teaching days every semester and the semester term working days • Public holidays and vacations • University Examination schedules • College Examination Schedules.At the institution level, every department is asked to plan their annual activities and submit the budget to the Principal for approval. Based on the submissions and the University norms, The Principal and the IQAC schedule the annual academic calendar. This institutional calendar incorporates the following: • Internal and External examschedules and submission dates for the internal assignments • Institutional non-instructional days such as Foundation Day, Annual Day, and Sports days are marked out • Departmental Co-curricular and Extra-curricular events are marked out.

The academic calendar is displayed on the college website. The notices regarding the same are circulated among students using social media.

The Academic Calendar is posted on the College Website. Link is as below

https://mmpshahcollege.in/calender.php

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File]

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

53

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

01

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

746

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

10

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The college has effectively integrated IT solutions and reforms in the examination process including CIA, which has made the Examination Management System of the institution effective.

The examination being the backbone of an Autonomous institution was brought under a enormous reforms process. Apart from revising the Teaching and non-Teaching members in the committee, the services of Acadmin software solutions and examination solutions vendor Infovalley Software Software Solutions Private Limited were pressed into service to ensure smooth conduct of examinations, especially during the COVID-19 lockdown period.

Faculty members were instructed to conduct CIA and while planning the CIA care was taken to see that the assignments aregiven as per the learning level of the student. In a group assignment, advanced and academically weak students are placed together. Extra assignment may be given to academically weaker students to improve their performance.

Students who are representing college for events and competitions and miss the regular CIAor students who are working are given extra assignments. Students appearing for University/ College examinations were oriented by the staff to appear for online examinations effectively.

The Institution also ensured the services of technical staff to assist students during the entire process of examinations.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students.Courses offered by the various Departments were modificed under the aegis of respective Board of Studies. A instituional format was circulated to the Departments which included stating of Course Objectives and Outcomes. The courses are presented before the Academic Council for approval and post modifications are placed before the Governing Body for final approval. The process is meticulously monitored by the statutory bodies.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://mmpshahcollege.in/programsOffered-degree.php

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the

institution

Attainment of the Course Outcomes is monitered and evaluated by the instituion on the basis of the semester results of each course. The instituion is in the process of arranging sessions to orient staff on the process of mapping Programme Outcomes and Courses Outcomes to calculate the attainment levels of each.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://mmpshahcollege.in/images/pdf/AcademicAuditReport.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

577

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://mmpshahcollege.in/images/pdf/1.4.1_Criterion_I.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and

implemented

The Institution has a well defined policy for promotion of research which is uploaded on the instituionla website. The instituion providesall necessary infrastructural facilities and a conductive environment to promote research activity in the campus. As a result 11 management sponsopred Minor Research projects have been kicjkstarted. An online Student's Research Compendium: In-Quest was released. Various virtual sessions were organized for faculty members for promotion of research.

The instituion is envisaging,creating a robust research ecosystem for the institution, a Reseacrh Centre. Under the Centre academicians would be facilitated to undertake research that is widely recognised as leading and relevant in an established area of expertise. They would address significant local, national, and international challenges and problems and redefine the parameters of one or more disciplines.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	https://mmpshahcollege.in/images/pdf/codeEthic.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.08

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.08

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	**No File Uploaded**
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

25

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	**Nil**
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

03

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

12

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://mmpshahcollege.in/
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Research related activities were conducted, albeit in the online mode.

Following activities, among others, were conducted during the year: 1. UGC STRIDE Centre for Research Capacity Building in association with Smt. Maniben M P Shah Women's College of Arts and Commerce session on "Promoting Research Ethos: Scientific Writing: Grant Proposal" by Dr. Ravikala Kamath, Human Resource Professional Consultant, Mumbai on 15th January 2021 at 3:30 pm.

2. Smt. Maniben M. P. Shah Women's College of Arts and Commerce (Autonomous), Sampreshan Research Cell conducted a Webinar on "Academic Research: Importance, Ways and Means" on January 16, 2021 at 11.00 AM. The resource person was Dr Shilpa Charanker, former principal of BMN College of Home Science, Matunga.

3.The Research Cell and the college IQAC "Utthaan" organized Research Proposal Competition, open to all departments of the college. The research proposals were scrutinized and judged by a panel of experts.

4.Mentoring session for research scholars of department of languages were conducted on May 12, 2021 between 4.00 to 5.30 pm by Dr. Satish Pandey, (Hindi), Professor, Vice Principal of K.J.Somaiya College of Arts and Commerce and Dr Shobha Shinde (Marathi),professor and former director, department of languages, North Maharashtra University, Jalgaon.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

15

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	No File Uploaded

3.4 - Research Publications and Awards	
3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

01

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.24

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.16

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

`0.075`

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

`0`

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

73

File Description	Documents
Reports of the events organized	View File
Any additional information	**No File Uploaded**

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

5439

File Description	Documents
Reports of the events	View File
Any additional information	**No File Uploaded**

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

03

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

08

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The SMES Campus, consists of four buildings:

Smt. Maniben M. P. Shah Women's College of Arts and Commerce (MMPSC), Dr. B. M. N. College of Home Science (BMNC), Smt. Kamalaben Gambhirchand Shah Vidya Bhavan (KGSVB), Smt. Vasantben Vadilal Shah Vidya Bhavan (VSVB), also known as the Annex building. The Institution has total 41 classrooms including 18 smart technology enabled rooms and 10 laboratories.Laboratories:

- 2 Psychology Laboratories - 1 each one for the UG and PG sections

- **Food Laboratory with ICT facility**
- **Computer laboratories -: Smt. M.M.P. Shah Women's College of Arts & Commerce has 03 laboratories with 73 computers. The KGSVB building has 03 laboratories with 75 computers with LAN and Internet facility and an Internet Corner with 08 computers for the use of students and teachers.**

Other Infrastructure:

1. Language Lab with network of 13 computers and Internet

2. Video Editing and Sound Recording Studio Laboratory

3. Audio Visual (AV) Room: A digital podium and Wi-Fi facilities

4. Library :- G O Shah library is spread across an area of 5000 sq. ft.

5. Academic Advancement Center (AAC)

6. Visanji Ravji Auditorium and Ravji Jivraj Changdaiwala Hall with a seating capacity of 282 and 400 respectively

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://mmpshahcollege.in/images/pdf/4.1.3_Infrastructure.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

- **5 Mah Girls Battalion, the NCC Unit and the NSS wing of the college have been allotted a room each on the fourth floor and first floor, respectively of the MMPSC building.**

- **A well-equipped Gymnasium and a Physical Education**

Centre are on the ninth floor of the KGSVB.

- Students' Common Room in the VSVB building is used by students for extracurricular activities.

- Training of students for sports and self-defense activities is conducted in the small ground behind the college or in the college foyer. For larger requirements, the nearby grounds of the GSB Sports Club, Amulakh Amichand High School and District Sports Office, Dharavi are made available. The Sports Room on the first floor of the MMPSC building is used for storage of sports equipment and student records.

- Students Council (SC): SC on the ground floor is used for all activities of the Students' Council as well as record maintenance and storage of materials.

- Hall: Ravji Jivraj Changdaiwala Hall on ground floor of the KGSV B building with a seating capacity of 400 is used for Seminars, workshops, orientation programmes and film show screenings

Audio Visual room is also used for Academic programmes and practice sessions of extracurricular activities

File Description	Documents
Geotagged pictures	[View File](#)
Upload any additional information	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/album.php?album_id=NjM=

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

22

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

3.29

File Description	Documents
Upload audited utilization statements	[View File](#)
Details of Expenditure, excluding salary, during the years	[View File](#)
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated using SLIM21 (System for Library Information and Management) a standard library management solution from Algorhythms Consultants Pvt. Ltd, an ISO 9000: 2008 certified company. SLIM21 enables the library staff to take care of complete functionality necessary for automating libraries by way of - Basic Modules for day to day library management such as Acquisition, Cataloguing, Circulation, Serials Control, Web OPAC

Supplementary to the basic modules, the library also added optional additional Modules such as Statistical Analysis, Libvizlog and DColl for better record maintenance and incorporating the non-print resources.

Current Version – 3.8.0.31137

The library embarked upon its journey of automation in the year 1998 with the DOS based version of SLIM. The library kept pace with new technology and upgraded to Windows Operating system compatible SLIM21 version in 2006.

The new version also included bar-coding facility. The library bar-coded its entire collection soon, thus enabling computerized circulation and stock -taking procedures.

The library has also entered in to annual maintenance contract with Algorhythms Consultants Pvt. Ltd for ensuring continuous support and upgradation. The upgrades of SLIM21 are released every year and are available to the library as soon as released.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sites.google.com/site/goshahlibrary/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.07544

File Description	Documents
Audited statements of accounts	View File
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

0.6

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Instituion has a well-definedIT policy covering cybersecurity. Wifi and other IT provisions are made on a need based manner after approval from the management and Principal.The institution has been utilizing funds received from the UGC Development Grants, CPE Grant, Autonomy Grant as well as CSR Grants for upgrading its IT facilities from time to time. These include purchase of additional computers/ upgrading of computers, Laptops, Peripherals such as Printers, Projectors, Sound system, etc

Additional computers purchased have been distributed amongst the Teaching faculty, administrative staff and the library on a need based balanced pattern. The Laptops have been allotted to various departments, committees and Smart classrooms for Presentations, Projects, Lectures and Research.

The college Campus is fully Wi-Fi enabled with a speed of

25MBPS.The College has 2 servers. The administrative office, Library, smart classrooms and computer laboratories have their respective LANs.

Library has total 15 computers including OPAC and Internet facility for students and teachers. The library also has additional equipment such as Printers, Scanner, wired and wireless barcode readers, UPS to manage power failure if any.

Purchasing Windows Bit Defender Antivirus Software is under consideration.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://mmpshahcollege.in/learn.php

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1380	222

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: **Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for**	A. All four of the above

editing

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://mmpshahcollege.in/learn.php
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

3.29

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Atimetable accommodates students of various sections for regular classes as well as value-added courses. The smart classrooms are available to the faculty as per requirement.The library follows standard procedures for circulation of its resources to students and faculty. Membership is available by default to all enrolled students and faculty members. Laboratories, AV Room, and other Infrastructure are used by the respective faculty and students as per the timetable and booking availability. Additional free timeslots are available for the use of computer laboratory for students and faculty members for academic purposes.

Classrooms are available to professional bodies like Institute of Chartered Accountants, Indian Railways etc for their examinations on a rental basis. Beyond the college use, the auditorium and the hall are rented out to individuals/ organizations. The AV Recording and Editing Studios are also

rented out for commercial use. The Director's Room is used for holding meetings. The foyer is used for co-curricular and extra-curricular activities.

To maintain the facilities the college has an AMC with service providers. Besides Class IVemployees, management appointedstaff available for cleaning operations.; carpenters, electricians etc availablefor furniture and fixtures requirements. Technical staff for support and maintenance of the smart classrooms.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://mmpshahcollege.in/learn.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

144

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

165

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity	A. All of the above

Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

File Description	Documents
Link to Institutional website	**Nil**
Details of capability development and schemes	[View File](#)
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1248

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	C. Any 2 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

33

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

64

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	View File
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

6

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council is an active and integral part of the institution.It conducts numerous activities through the year. A team of Class Representatives (CRs) representing every class are selected every year, from among them are chosen the office-bearers of the Council.

The Student Council is instrumental in the smooth conduct of the following programs in college round the year: Arranging Leadership Training Camps for the Vice Presidents and Class representatives , selection and training of students for the various Inter-collegiate competitions like Yuva Mahotsav. Selection and training of students for the intercollegiate personality contest 'Ms Tejaswini' hosted by SNDTWU every year. The Council members also conductthe Best Student competition,arrangecollege events like Fresher's Party and Farewell Party, Annual day, Teachers' Day, Foundation day, Independence Day, Republic Day and Talent show celebrations.

Student representatives are members of the College Development Committee (CDC), Internal Complaints Committee, Library Committee, Scholarships and Freeships Committee and Admissions Committee . The Vice Presidents of the Student Council as CDC members actively participate in CDC meetings giving their suggestions and feedback to strengthen existing

student support services.College festivals Aakar and Razzmatazz are managed by students .

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://mmpshahcollege.in/student_council.php

5.3.3 - Number of sports and cultural events / competitions organised by the institution

03

File Description	Documents
Report of the event	**No File Uploaded**
List of sports and cultural events / competitions organised per year	[View File](#)
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Instituion is in the process of registering its Alumni Association.Since its inception in 2002, the Alumni Committee holds one meeting per year. The composition of the alumni committee includes, along with other members, two alumni who are currently working as faculty member in the institution. The committee focuses on engaging the alumni through Departmental alumni meet. The alumni are invited; to interact with current students as resource persons, to judge events, grace college functions such as College Annual Day, Academic Prizes Function, Foundation Day, Teachers' Day and any other special event. Alumni are invited as guest speakers to interact with current students in order to motivate and inspire them.The alumni also assist in internships and placements of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://mmpshahcollege.in/alumni-achievement.php

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision: Empowerment of Women through Quality Education to make them Competent, Self-reliant and Responsible Homemakers, Professionals and Citizens Mission: Education for a Living and for Making a Better Living

The Principal isthe executive head of the institution andheads all statutory committees of the college. Committees are constituted based onAutonomy guidelines of the Maharashtra Government/University/UGC/ NAAC,with a conscious effort to include all stakeholders. Periodic faculty meetings and need-based interactions with committees helps define purposeful plans and implement strategies. The decentralization at these multiple levels provides for a pro-active Principal-Faculty- Student engagement , fostering future leadership. The participation of faculty members in the attainment of the vision and mission of the institution is also established by this process. The Principal makes effective use of sub committees and advisory groups, creating effective channels of communication and reporting and thereby a positive and supportive working relationship between the management and the executive.The institution provides ample opportunities for women learners for career opportunities and advancement.Efforts are taken to foster harmonious relationships and sense of relatedness with society and the

environment.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://mmpshahcollege.in/mission.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Effective leadership and engagement with stakeholders at multiple levels reinforces the culture of excellence.The institution places emphasis on decentralized and participative management.The growth and expansion of the institutionstands testimony to its emphasis on stakeholder involvement in the processes of strategy development and deployment. As an Autonomous Instituion, the Board of Studies, Academic Council, Governing Body , Finance Committee, College Development Committee, theIQAC, all have representatives (as per norms) from UGC, Government of Maharashtra, SNDTWU representatives, otheracademic and industry representatives.

The administrative organogram is reflective of a combination of hierarchical and heterarchical structure. This structure at multiple levels allows for multi-directional flow of information between various stakeholders. Meetings of various committees provide a healthy platform for brain-storming and risk management.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institutional Strategic/ Perspective plan has been clearly articulated and implemented. The IQAC has a well-chalked out action plan for the year. As an Autonomus institution, the various statutory bodies and its functionaries monitor the implementation of the action plans through the Action Taken Repaort , shared with every Minutes of the Meeting document.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/minutes-of-meeting.php
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institution has expanded over a period of 61 years. The organizational structure has adapted itself to allow for decentralization, collective decision making and collective responsibility. This triarchial structure for governance and leadership combines the organizational models of Hierarchy, Heterarchy and Responsible Autonomy. The Governing Council, Managing Council follow a hierarchical structure. The different levels of authority are maintained and a chain of command is followed. During periodic meetings the councils are informed of the activities and plans of the institution, the information is assessed and decisions are percolated to the level of implementation. This system is active especially when dealing with finance and recruitment related matters. The Library and the Non-Teaching structures also follow the same principle. But the institution modifies the approach by including members of the library and non-teaching staff in

various committees. This gives a platform for the said staff to share their ideas and view-points for the better functioning of the institutional processes. The administrative set-up organogram is reflective of a combination of hierarchical and heterarchical structure. This structure at multiple levels allows for multi-directional flow of information between various stakeholders. Meetings of various committees provide a healthy platform for brain-storming and risk management.

File Description	Documents
Paste link to Organogram on the institution webpage	https://mmpshahcollege.in/organograms.php
Upload any additional information	View File
Paste link for additional Information	https://mmpshahcollege.in/administrative-team.php

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Management of the institution is discerning and sensitive to the needs of the teaching and non-teaching staff.

The welfare measures arecategorized as: Financial: Free Medical check-up on campus, Hospitalization at concessional rates at select hospitals, Financial assistance in terms of Advance loan at 0% interest rate for Class IV employees, Concession in fees for children of staff members, Free counselling cell services to staff and wards, Free medical consultation from on-campus doctor Compassionate: The spouse or kin of the deceased employee is offered a job ,Teaching and non-teaching staff appointed on management pay scale are given special leaves in case of emergency and unusual circumstances.Incentive: Financial assistance for participating in conferences, workshops and seminars, Cash incentives for completing 10, 20, 30 years of service in the institution, Recognition for awards and achievements of teaching staff, Grant for minor research projects for teaching staff , Recognition of Best Non-Teaching Employee Goodwill: Staff lunch on International Women's Day, Uniform allowance for Class IV employees, Accommodation for staff training trips

During the year faculty and Non-Teaching staff were provided medical assistance by the management. Free vaccination services were also made available to the staff, through a linked Hospital in the neighbourhood.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

22

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution places a lot of importance on transparency in all financial matters. A Finance Committe with a University representative monitors the financial planning for the year.

Internal Financial Audit The institution has the advantage of having a Chartered Accountant as our Honorary Secretary. The management procures three quotations from any vendors, which are then placed for approval before the office bearers, who meet every Wednesday.If the management, the Principal and the concerned staff aresatisfied with the product, an order is placed. The accounts section of the institution maintains records of all financial transactions carried out. The management appointed Chartered Accountant who is our internal

auditor functions to verify the accounts of the institutions on campus.

External Financial Audit The institution sends all audited statements to the UGC for further process and release of additional grants. Any query is directed by the Principal to the accounts section and based on the nature of the concern suitable action is taken. Likewise, all queries are directed to the concerned sections for suitable action. Thus, the institution conducts internal audits on a regular basis. External audits are conducted on UGC/ Government timelines.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

4.4

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution engages the following strategies in the process of resource mobilization: Identifying Resource Needs The planning and development for the institution is made possible through the triarchial structure for governance. The institution identifies areas for progress and expansion during its various meetings wherein members engage in proactive discussions. The resources needed for the progress are then recorded to facilitate identification of the resource providers. Identifying Resource Providers The

community standing of the SMES members and the institution's
consistent performance and proactive actions towards the
attainment of excellence expediates the identification of the
resource providers. The institution apart from government and
UGC funding also taps into its long-standing association with
various philanthropists and agencies. Also, the institution
strives to expand its relations through the involvement of
the community and corporates in its various extra-curricular
and co-curricular activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for
institutionalizing quality assurance strategies and processes visible in terms of incremental
improvements made during the preceding year with regard to quality (in case of the First
Cycle): Incremental improvements made during the preceding year with regard to quality
and post-accreditation quality initiatives (Second and subsequent cycles)

The Internal Quality Assurance Cell (IQAC) has been involved
in quality enhancement activities of the institution.The
members of the IQAC have been discussing and working on the
Perspective Plan.Several meetings were held with the
Principal where each criterion was discussed. ThePerspective
Plan draft was shared with the IQAC members on 23-3-2021.

The tasks undertaken by the IQAC are based on the vision and
mission of the college.

Quality check- teaching-learning, evaluation, conduction of
various events, feedback mechanism, development of
initiatives that committees can take up for the benefit of
students, quality inputs- organisation of events, reporting,
data capturing, capacity building.The IQAC Plan was based on
the short-term goals identified during internal working group
IQAC meetings and then discussed in the regular IQAC
meetings. The task allotted are monitored and the outcome is
reported during the IQAC meetings.The long term goals and
objectives get reflected in the Perspective Plan.Every IQAC
member is empowered and contributes to the working of the
IQAC and for the growth of the institute.The external experts

on the IQAC have been analytical and have given constructive suggestions for planning of various IQAC initiatives.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC has been instrumental in motivating for innovations in the process. The IQAC has designed the Academic Plan Book for recording of day-to-day TLE activities and advised Departments to report systematically in the Monthly Reports and The Academic Audits.

There is also multi-level review mechanism, which is carried out during the following process designed by the IQAC: Monthly checking of Academic Plan Book by Heads of Departments, faculty In-charges and VicePrincipal Internal Academic Audit Feedback collected by TAQs .

The suggestions and feedback gathered during these processes help the Principal, Vice-Principal, Heads of Department and IQAC to monitor performance and suggest corrective actions.

During the lockdown period the monitoring was done primarily through the Academic Audit and Minutes of Meetings. The University designed Work from Home format was also used to monitor daily Department activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmpshahcollege.in/images/pdf/AcademicAuditReport.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equality club "Astitva" is formed in the college to sensitise students on gender discrimination and equality.A Series of lectures on "Gender Sensitization" were organised by Gender Equality Club for all degree college streams and junior college

The Department of Foundation Courses, signed an MoU with AKSHARA women's centre, Mumbai for current academic year . Under the joint collaboration , activities have beenconducted on 'Gender Equality'. A series of workshops and webinars, student led programs were conducted.

12 projects titled 'reinforcing gender equality/positive gender roles' through media representation by 25 students of Foundation Courses representing our college were selected by the Akshara Foundation under the "Youth for Change Program";

as a part of MoU signed with the centre on 'Gender Equality'

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

During the Academic year 2020-21, as the teaching was online, there was practically no physical movement of students in the campus. Therefore during the period, there was less requirement for Waste Management for the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	**No File Uploaded**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water	**E. None of the above**

bodies and distribution system in the campus

File Description	Documents
Geotagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Students are exposed to programs and an environment which helps them build up a rapport with senior citizens, students

from low socio-economic strata, Divyanga Jan, and underprivileged children. Various initiatives are undertaken to make them feel better and feel a part of the college family.

Actions Taken:

1.NSS Unit in collaboration with Lions club of Sion continued Mutthi Anaaj Daan programme

2. Online Counseling of students and parents in pandemic time by Psychology Department and Counselling Cell

3. Continuation of strong support to students by providing them with facilities to availFreeships and Scholarships specially during pandemic period

4. Sensitizing and Skilling students towards Elderly Care :Various lectures and structured skill enhancing programs were conducted towards Elderly Care inculcate values among students. In this regard collaboration with help age India is continued in the current year. A course in collaboration with Tulsi Trust is completed to skill the students in elderly care.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Constitution Day or Samvidhan Diwas is celebrated annually in India on 26 November. The day is also known as National Law Day. The day commemorates the adoption of the Constitution in India.

During this Pandemic period, NSS Unit of the Institution celebrated Constitution Day via Digital Media.

On this day in 1949, the Constituent Assembly of India formally adopted the Constitution of India that came into force on 26 January 1950.

The aim of celebrating this day to sensitize volunteers about the significance of the Indian Constitution.

On the occasion of the Constitution Day, NSS Unit had organised the following activities on two days:

1. 1st Day: Film Screening followed by Discussion Session :
2. 2nd Day Elocution Competition session

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

| 7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized | C. Any 2 of the above |

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution has an active NSS and NCC Cell who along with other departments are constantly organising national and international days and events to commemorate important evens and festivals. Prominent among them include International Yoga Day, Independence DayGandhi Jayanti,Vacchan Prerna Diwas,Mental Health Celebrations, National Unity Day,National Youth Day , Republic Day, International Women's Day and so on.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1: Innovation and Incubation

- **To develop entrepreneur skills among students**

Process:

Weeklongtraining program, conducted by Tata Power Skill Development Institute. Students submitted business proposals for a start-up. The first three proposals were awarded by the institution.

Outcome

The institution plans to support the prize winners with seed money. Students were motivated to set-up stalls in the college foyer.

2: Creating Research Ecosystem

- To promote and inculcate research culture among the students and teachers

Process:

Activities conducted:

- UGC STRIDE Research Capacity Building Centre, Dr B. N. M. College of Home Science (Autonomous) organized a session on "Promoting Research Ethos: Scientific Writing: Grant Proposal" by Dr. Ravikala Kamath, Human Resource Professional Consultant, Mumbai on 15th January 2021.
- Webinar on "Academic Research: Importance, Ways and Means" on January 16, 2021, at 11.00 AM. The resource person was Dr Shilpa Charankar, former principal of BMN College of Home Science, Matunga.
- IQAC and the Research Cell organised Departmental Research Proposal Competition.11 departments submitted minor research proposals for the competition. Four proposals were selected as first, second, third prize winners.

Outcome

The Research Centre was envisaged in alignment to the provisions of NEP-2020, for creating a robust research ecosystem for the institution.

File Description	Documents
Best practices in the Institutional website	https://mmpshahcollege.in/images/pdf/3.1.2_Minor_Research_Letters.pdf
Any other relevant information	https://mmpshahcollege.in/images/pdf/1.1.3_1.2.1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The Institution has placed on priority the need for inculcating value systems in students. With this objective , the institution has initiated activities aimed towards Value Education and GeriatricCare. The institution not just wants to focus on skilling its women students but also keeping in tune with its Vision wants to make its women students responsible "Home-makers, Professionals and Citizens".

The key objectives of this thrust area are:

- To facilitate the student to see the need for developing a holistic perspective of life
- To sensitize the student about the scope of life – individual, family, society and nature/existence.
- To strengthen introspection
- To strengthen commitment to understand, learn and act accordingly
- To provide the student with the background necessary to understand the generation gap
- To bring about social change by sensitising the youth to respect the elderly
- Continued association with HelpAge, India for conducting activities for the elderly population.

The activities in the thrust area have culminated in singingof Memorandum of Understanding with Smt. Surajba College of Education, Juhu, Mumbai for a course in Value Education and with Tulsi Trust, Mumbai for a project Graceful Living-The Geriatric Project.

File Description	Documents
Appropriate link in the institutional website	https://mmpshahcollege.in/images/pdf/3.7.1_Merged.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- **Implementation of CBCS in self-financing professional courses**
  - **Approval to be sought from the AC and GB for the same.**
  - **A few Add-on courses can be offered as choices of electives under CBCS**
- **Implementing the mentoring system – formally and monitoring the same**
- **To ask the departments to implement atleast 2 suitable innovative evaluation methods and implement the 50/50 evaluation pattern from the year 2021-2022. To bring about changes in the syllabus and use of innovative evaluation methods.**
- **To identify few department wise projects involving students in data collection for research and extension.**
- **To prepare SoPs for maintenance of infrastructure**
  - **To renovate one more toilet facility for the handicapped in the new building**
- **Better maintenance of students and alumni records and better communication between students and committees.**
  - **To strengthen Grievance redressal mechanism**
  - **To reactivate the AAC for maximum reach.**
  - **To strengthen the TCCE, Innovations and Incubation centre**
  - **To encourage more student involvement in college committee activities.**
  - **To facilitate more students for government scholarships**
  - **Registration of Alumni Association and PTA**
- **Bettering the data recording system for students under various categories**
- **Building up a repository for data and information**
- **Involving neighbourhood community in college activities**