



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Smt. Maniben M. P. Shah Women's
College of Arts & Commerce
(Autonomous)

- Name of the Head of the institution Archana Abhay Patki
- Designation Officiating Principal
- Does the institution function from its own campus? Yes

- Phone No. of the Principal 02224042362
- Alternate phone No. 02224095869
- Mobile No. (Principal) 9920929532
- Registered e-mail ID (Principal) 021.mmpshah@gmail.com
- Address Smt. Parmeshwari Devi Gordhandas
Garodia Educational Complex 338,
R.A.Kidwai Road, Matunga
- City/Town Mumbai
- State/UT Maharashtra
- Pin Code 400019

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) 01/06/2019
- Type of Institution Women

- Location **Urban**
- Financial Status **UGC 2f and 12(B)**
- Name of the IQAC Co-ordinator/Director **Dr. Avaneesh Bhatt**
- Phone No. **02224042362**
- Mobile No: **9819640355**
- IQAC e-mail ID **iqac@mmpshahcollege.in**

3.Website address (Web link of the AQAR (Previous Academic Year) <https://mmpshahcollege.in/aqar.php>

4.Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://mmpshahcollege.in/calender.php>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	77.25	2004	08/01/2004	07/01/2004
Cycle 2	A	3.61	2013	25/10/2013	24/10/2018
Cycle 3	B++	2.88	2019	09/08/2019	08/08/2024

6.Date of Establishment of IQAC **01/08/2004**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Institution	CPE	UGC	01/04/2016	1,50,00,000
Institution	Autonomy	UGC	01/06/2019	15,00,000

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Extending and strengthening the Examinations Committee and implementing reforms as per the norms of Autonomy

Facilitation for funding for skill-based courses under Unnati Project of the Rotary Club of Queen's Necklace

Foundation of Research Centre, Manthan

Organised a two-day online Faculty Development Programme on "Autonomy in the context of National Education Policy 2020" in collaboration with CEDA (Centre For Educational Development Administration) Pune

Organised and completed Internal and External Academic and Administrative Audit ; Conducted Green and Environment Audit through Dr. Rajasekhar Patil(Auditor)

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Setting up of the Research Centre of the College, Strengthening of Research Project undertaken by faculty members and research publications	1. Facilitating setting up of the Research Centre along with the Research Cell of the college. 2. Organizing a research proposal competition - eleven proposals were then identified to be taken ahead as Minor Research Projects funded by the college management. 3. Purchasing plagiarism software (Drillbit) to be used for the research dissertations by post-graduate students and papers published in the in-house publications, 'Concept' and the students' research publication 'In-Quest'
Completion of Green Audit	Green Audit for the academic year 2021-2022 was completed on May 2, 2022. The audit was conducted by Dr Rajshekhar Patil, an educationist and environmentalist.
Completion of Internal and External Academic and Administrative Audit	Internal Administrative Audit was conducted on 22nd July 2021 External Administrative Audit conducted on 29th October 2021
Workshops for Non-Teaching Staff	A 2-day workshop by Dr. Rashmi Vyavaharkar, Associate Professor (Retd), Department of Human Development, Dr. BMN College of Home Science on "Rejuvenating Minds: Art Based Therapy" for members of the non-teaching staff was organised on May 12, 13, 2022.
Conducting more training programs for teachers	(1) Two day online Faculty Development Programme on "Autonomy in the context of National Education Policy 2020" in collaboration with CEDA. (2)

	Overview of National Education Policy 2020 (NEP) with Special Focus on Choice Based Credit System (CBCS)
Strengthening the Students' mentoring system	1. Students are being mentored by teachers for academic and career related issues by teachers from admission time 2. The Student Induction Programme has also been initiated. 3. The IQAC and the Academic Advancement Centre (AAC) planned and undertook activities like arranging orientation sessions on need and impact of mentoring, setting up systematic procedures including allotment of students to teacher mentors, reporting system, collaborating with the psychology department on designing tests to determine academically weak and advanced students

13. Was the AQAR placed before the statutory body? **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Council	08/02/2023

14. Was the institutional data submitted to AISHE ? **Yes**

- Year

Part A

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1.Name of the Institution	Smt. Maniben M. P. Shah Women's College of Arts & Commerce (Autonomous)
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• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
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• Name of the IQAC Co-ordinator/Director	Dr. Avaneesh Bhatt
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• Mobile No:	9819640355
• IQAC e-mail ID	iqac@mmpshahcollege.in
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<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
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Foundation of Research Centre, Manthan		
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13. Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Governing Council	08/02/2023
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2021-22	09/01/2023

15.Multidisciplinary / interdisciplinary

The institution offers its programmes in two mediums: English and Marathi in the Arts stream and in English for the Commerce, Management and PG Programs. Electives in the arts stream in Nutrition and Meal Management, Child Development, Sociology, Marathi and Hindi make the curriculum enriching and interdisciplinary. The college offers various value-added courses and add-on courses at undergraduate and post graduate level. The courses range from Universal Human Values to Sanskrit Sambhashan (Spoken), HR Analytics , Essentials of Life Skill Management, Banking and Financial Services students, Orientation to Basic Counseling Skills and Psychological Assessment to name a few. Students from other streams are also exposed to varied fields of study and interest.

16.Academic bank of credits (ABC):

The institution is in the process of mentoring faculty members to the objectives, process and outcomes of the Academic Bank of Credits. The institution will started the process of orienting the students to create their Academic Bank of Credit IDs.

17.Skill development:

The College received Autonomy in 2019. From then on, the programs and courses have been revised to make them more need based. The Autonomous status has enabled the institution in creating many academic programmes to develop selfreliant women who are also responsible and empowered citizens of the country. Our strong core values are: commitment to women empowerment, Quality Training to develop entrepreneurial abilities and self-confidence, Awareness of their basic rights, awareness of human values, transparent administration and student centric approach. Various Skill Development courses are being offered to the students as Value-added and add-on courses. This initiative by the institution aims at delivering effective skill enhancement, to make students more capable, competent, and develop confidence in themselves and their performance. The Courses aim at enabling students to accomplish their goals.

Objectives

- To provide a platform to the students to pursue skill-oriented programs together with their UG or PG programs in

their chosen area of interest.

- To provide focused training that combines the best practices from education, psychology, social work, career counselling, sports, and technology training
- To create greater opportunities for students in the industry
- To enhance employability of our students in industry.
- To bridge the gap between industry requirement and availability of trained manpower

Process

To conduct various skill enhancement training activities, programmes and courses to fulfil its objectives.

Expected Outcomes

Through the courses the institution expects the students to acquire sufficient skill sets so as to enable them to be job-ready and employable. The students would acquire the right core skills and soft skills to improve their future prospects. The students would be able to take up placements at various establishments.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution offers its Arts programmes in two mediums: English and Marathi.

Department of Marathi offers courses in Modi Lipi, Certificate Course in Marathi Journalism, Sanskrit Sambhashan (Spoken) Course and the Department of Hindi offers a translation course to students.

Courses in Universal Human Values, Graceful Living, Elderly Companionship Course and Essentials of Life Skill Management are also being offered to students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Course curricula modifications are focused on Outcome Based Education. The Teaching-Learning-Evaluation activities are getting aligned to the OBE. Faculty members are getting oriented to PO, PSO, CO mapping and attainment.

IQAC "Utthaan" organised a Workshop on "Framing, Evaluating &

Attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs) & Course Outcomes (COs), under the two part workshop under the Curriculum Design, Development, Planning & Implementation series for the faculty members of Senior college.

The first session of this Workshop was held on 27th Sept 21. The resource person invited for the workshop was Dr. Bhalachandra Bhole, Mentor IQAC Cluster, India.

Further workshops on Mapping of POs and COs are planned in the next academic year.

20.Distance education/online education:

In the academic year 2020-2021, the COVID-19 Pandemic induced lockdown made the mass movement towards online education a possible reality. The year saw the Faculty members rise to the challenge of online education. The faculty members and Students managed to align and iron out difficulties in the process of online mode of education. Faculty members were exposed to various tools and the most effective techniques of e-resources and ICT-integrated tools for learning and evaluation.

During the academic year 2021-22, a part of the teaching year was completed in online mode, yet another part was in hybrid mode before switching to a fully offline mode. The entire year was planned and conducted at the start in online, then hybrid and then finally fully offline education mode.

Extended Profile

1.Programme

1.1 9

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 2080

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

560

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

2080

Number of students who appeared for the examinations
conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

378

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2

51

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1

9

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1

2080

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

560

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

2080

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

378

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	51
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	59
Number of sanctioned posts for the year:	
4.Institution	
4.1	0
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	41
Total number of Classrooms and Seminar halls	
4.3	132
Total number of computers on campus for academic purposes	
4.4	16,51,476
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institution has a well-defined mechanism for curriculum delivery and documentation. Since the college received autonomy, with effect from June 2019, curriculum design has been an integral part of the process. The reach of these courses is well planned through the COs, PSO's and PO's. All modifications in the curricula are approved by the respective Board of Studies before being placed in the Academic Council and Governing Body.

Meticulous records of the statutory committee meetings are maintained by the Institution. The implementation of the curricula is monitored through the Academic Audits. The curricula of the various courses offered on campus focus on the current job market, skill-based courses. Being a women's college, our activities have always focused on celebrating gender diaspora. There are courses on gender sensitization across programmes. Through these courses, students undertake various projects and assignments focusing on gender sensitization. Also courses on Environmental Studies, Human Values and Ethics, value-added courses imparting transferable and life skills are imparted by various departments. Thus, the institution offers courses that have relevance to the local, national and global needs.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://mmpshahcollege.in/programsOffered-degree.php

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

7

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

11

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

6

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Topics are well integrated and mainstreamed throughout the

curriculum, and care is taken from planning, designing, implementation, evaluation, and learning. The Institution's process of mainstreaming cross-cutting issues involves innovation, flexibility, learning and acceptance of new norms. Gender parity and sensitization are an integral part of courses offered across programmes, which is over and above specific courses offered by the Foundation Course. Environmental sustainability, climate change and sensitization is not just the responsibility of the NSS unit of the college, but, the Department of Commerce observes Environment Week for creating awareness about environmental issues. Professional ethics are discussed through various courses. The UG and PG Psychology programmes cover ethics in psychological assessment, diagnostics and intervention as per the APA guidelines. Students are also taught and encouraged to undertake dissertation and write papers according to the APA research format and recommended ethical practices.

The institution offers add-on and value-added courses in Universal Human Values, Elderly Companionship and Essentials of Life Skill Management.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

18

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1191

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

186

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://mmpshahcollege.in/images/pdf/1.4_Feedbacksy_stem.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

C. Feedback collected and analysed

File Description	Documents
Provide URL for stakeholders' feedback report	https://mmpshahcollege.in/images/pdf/1.4_Feedbacksy_stem.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2080

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

00

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The Academic Advancement Centre was founded in 2017 with the intention of providing remedial academic support to slow learners. AAC assesses the learning level of the students and so with the help of the department of psychology a learning level test was designed to identify the slow and advanced learners. Students who scored below average are considered as slow learners and those who scored above average are considered as advanced learners. The test results are shared with the faculty so that they can modify their teaching pedagogy and

cater to the needs of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/academic_adv_center.php

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
09/01/2023	2080	51

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Teachers teach students how to manage their knowledge, learn continuously, and apply what they have learned in real-world situations.

A shift towards virtual platforms for teaching-learning and evaluation was witnessed during lockdown. To fit the medium, the tactics used to make education learner-centric were adjusted. Experiential learning Practical, Practicum, and Internship activities are an essential component of most professional courses as well as those offered by departments like Psychology and Home Economics. To make sure that the students were knowledgeable about the course material, online practicals and internships were implemented.

Discussions, brainstorming, and mind maps may now be done using the Zoom platform, Whiteboard, Google Meet platform, and Jamboards. To encourage engagement from students, quizzes were administered through a variety of online programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	https://mmpshahcollege.in/learn.php

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Work from home was the norm during the year, which necessitated the usage of ICT-enabled technologies, including online resources. Curated YouTube videos, faculty-created e-content, interaction and communication via Google Classrooms, collaborative learning via Google Drive, and testing with Google Forms and Testmoz established the foundation for implementing successful teaching and learning.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

51

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic calendar is established and followed for the conduct of exams and other relevant activities. The Yearly Academic Calendar was scheduled as an Autonomous institution. The announcements issued by the Government of India and the State of

Maharashtra COVID-19 guidelines were carefully considered. The institution operated in a Work-from-Home manner, therefore daily schedules (timetables) and programme schedules were created online. The calendar includes: • 90 teaching days per semester, as well as semester term working days; • public holidays and vacations; • university examination schedules; and • college examination schedules. Every department within the university is expected to plan their annual activities and submit a budget to the Principal for approval. The Principal and the IQAC plan the annual academic calendar based on submissions and University standards. This institutional calendar includes the following items: • Internal and external exam timetables, as well as internal assignment submission deadlines • Non-instructional days at the institution, such as Foundation Day, Annual Day, and Sports Days, are designated. • Departmental Co-curricular and Extra-curricular activities are identified. The academic schedule may be seen on the college's website. Notices about the event are circulated amongst students via social media.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

51

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

00

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

742

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

60

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

00

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The college has successfully incorporated IT solutions and innovations in the examination process, including CIA, which has improved the institution's Examination Management System. The examination, which is the backbone of an autonomous institution, has been subjected to extensive revisions. Apart from revising the committee's Teaching and Non-Teaching members, the services of Admin software solutions and examination solutions vendor Infovalley Software Solutions Private Limited were enlisted to ensure the smooth conduct of examinations, particularly during the COVID-19 lockdown period. Faculty members were taught to conduct CIA, and while organising the CIA, attention was made to ensure that the assignments were given in accordance with the student's learning level. Advanced and academically weak students are mixed together in a group project. Extra assignments may be assigned to academically weak students in order to enhance their performance. Students who are representing the college at events and contests and are unable to attend the usual CIA or who are working are given extra assignments. The institution also provided technical professionals to help students during the examination procedure.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The outcomes of all programmes offered by the university are

specified, uploaded on the website and conveyed to teachers and students. Under the relevant Board of Studies, courses given by the several Departments were modified. The Departments were given an institutional framework that included the listing of Course Objectives and Outcomes. The courses are presented to the Academic Council for approval, and any changes are then forwarded to the Governing Body for final approval. The statutory entities constantly supervise the procedure.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://mmpshahcollege.in/programsOffered-degree.php

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution monitors and evaluates achievement of the Course Outcomes based on the semester outcomes of each course. The institution is in the process of organising workshops on mapping Programme Outcomes and Course Outcomes to compute achievement levels for each.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://mmpshahcollege.in/programsOffered-degree.php

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

559

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://mmpshahcollege.in/images/pdf/2.7_sss.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

As an autonomous college and keeping in mind the requirements of the New Education Policy, 2020, the Institution has a well-defined policy for promotion of research which is uploaded on the institutional website. The institution provides all necessary infrastructural facilities and a conducive environment to promote research activity in the campus.

The college has a good number of faculty with a doctoral degree, three Ph.D. guides, and research projects at the post-graduate levels. The Research Cell of the college has been actively motivating faculty members to undertake and complete Minor Research Projects. The Management graciously agreed to fund such projects. In 2020, one such Minor research project was undertaken and completed. The Research Cell then organised a Research Proposal writing competition which resulted in 11 research projects undertaken and completed by various departments in 2022. The projects also received support via mentoring and training given through the UGC Sponsored STRIDE Research Capacity Building Centre of Dr B.M.N. College of Home Science, Matunga, Mumbai. Various virtual sessions were organized for faculty members for promotion of research.

Thus, the 11 projects were supervised and could meet the timeline set for completion. The details of the research projects thus completed are given in the attached report.

Publications of the Research Cell, Sampreshan

? Concept (A Multi-Disciplinary Peer Reviewed Journal with ISSN 2394-8922) Volume 4, Issue 4 published in September 2021

(Link : <https://mmpshahcollege.in/concept.php>)

? In-Quest (An online Student's Research Compendium), Vol 3, Issue I published in Dec 2022

(Link : <https://mmpshahcollege.in/research.php>)

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	https://mmpshahcollege.in/images/pdf/codeEthic.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.63

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

1.88

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

26

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://mmpshahcollege.in/images/pdf/3.1.2.1_Minor_researchLetters.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

03

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

11

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://mmpshahcollege.in/
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

(A) The Sampreshan Research Cell and the college IQAC "Utthan",organised a Research Proposal writing competition which resulted in 11 research projects being undertaken and completed by various departments. Under its MOU withUGC STRIDE,some of the

main activities conducted are as listed below:

1. A session on "Review of Literature" by Dr Anuradha J. Bakshi in June 22, 2021.
2. A session under "Promoting Research Ethos in Higher Education" conducted on "Designing a Questionnaire" by Dr Disha Pathak, Amity Business School in August, 2021
3. A one-to-one mentoring session for the investigators was conducted
4. An online session on 'Data Analysis Method of Research' by Dr Disha Pathak, Assistant Professor, Amity Business School, Hyderabad in January 2022.

(B) Dr Shobha Dedhia completed a minor research project titled, 'Identifying the Causes of Low Productivity among Employees', sponsored by the corporate house, Tarun Printing Works Pvt. Ltd. and submitted the report on 28-02-2022.

(C) Post Graduate students of Arts and Commerce participated in a National Level - Virtual Research Competition on June 10 and 11, 2021 on the theme Science & Technology, Arts & Humanities organised by Dr B.M.N. College of Home Science.

(D) The college website hosts a gateway "Srujan" for students' academic and creative articles.

(E) An online Student's Research Compendium: In-Quest was released in December 2022

(F) The College has an Innovation and Incubation centre set up to develop entrepreneur skills among students. Students submitted business proposals for a start-up and they are supported with seed money.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmpshahcollege.in/srujan.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

9

File Description	Documents
URL to the research page on HEI website	https://mmpshahcollege.in/research.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.69

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.27

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmpshahcollege.in/concept.php

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

2

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Our college offers services through social work in neighborhoods such as Dharavi, Antop Hill and Wadala. Our Management, Principal and teachers actively take part in collaborating with various NGOs to conduct extension activities.

Regular NSS activities include voter awareness, tree plantation, medical check-up camps, awareness rallies for gender sensitization, anti-smoking, anti-alcoholism, anti-drugs, AIDS awareness and so on, blood donation camp, freeship and notebook distribution. Adoption of following areas:

1. Slum community at Wadala Gate no. 4
2. King's Circle Railway Station
3. Mamnoli village(Thane)

These are approved by SNDTWU under Munijjan Yojana of Government of India, station Master King's Circle station and Gram Panchayat of Mamnoli village.

Other extension activities

1. The Department of Psychology initiated a unique Life Skills Education Program for the Buddies (Volunteers) of Hamara Foundation -an NGO for street children
2. TYBA (Eco-Food and Nutrition.) students presented on the theme "Selection of Right Foods: A step towards a healthy diet" creating awareness among different groups of students.
3. Nutrition Awareness Programmes for students of different faculty as part of Nutrition Pakhwada under POSHAN ABHIYAN
4. The SYBA students completed a project on "Protein in the Diet".
5. International Breast Feeding Week Celebration by BA (Eco-Child Development) creating Awareness of Breast feeding in the community.
6. Mrs. Madhavi Sathe, Faculty (Eco-Food and Nutrition.) conducted 2 online sessions during the ToT (Training for Trainers), organised by FRCH, (The Foundation for Research in Community Health) Pune through the NSI Mumbai Chapter for Doctors, nurses and health workers from Palghar

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmpshahcollege.in/nss.php

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

01

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

107

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

618

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/

student exchange/ internship/ on-the-job training/ project work

7

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

17

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The SMES Campus, known as Smt. Parameshwari Devi Gordhandas Garodia Educational Complex, consists of four buildings:

1. Smt. Maniben M. P. Shah Women's College of Arts and Commerce (MMPSC)
2. Dr. B. M. N. College of Home Science (BMNC)
3. Smt. Kamalaben Gambhirschand Shah Vidya Bhavan (KGSVB)
4. Smt. Vasantben Vadilal Shah Vidya Bhavan (VSVB), (Annex building)

Classrooms -: There are total 41 classrooms including 18 smart

technology enabled rooms

Facilities :

(A) Laboratories :- There are total 10 laboratories including-

1. Psychology Laboratories
2. Food Laboratory -
3. Computer laboratories -:03 laboratories with 73 computers.
4. Multi-purpose Lab with network of 13 computers
5. Video Editing and Sound Recording Studio Laboratory:

(B)Audio Visual (AV) Room

(C) Library :- G O Shah library is well- equipped with texts and reference books, journals and periodicals as well as electronic resources.

(D) Academic Advancement Center (AAC): Located in the MMPSC foyer the AAC is an initiative by the college to improve academic performance of the students.

(E) Innovation & Incubation Centre : Located in the MMPSC Foyer, this is established to develop entrepreneurship skills among students.

(F)Visanji Ravji Auditorium and Ravji Jivraj Changdaiwala Hall having a seating capacity of 282 and 400 respectively

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmpshahcollege.in/images/pdf/4.1.3_Infrastructure_21_22.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

We have following facilities for various activities:

- 5 Mah Girls Battalion, the NCC Unit and the NSS wing of the college have been allotted a room each on the fourth floor and first floor, respectively of the MMPSC building.
- A well-equipped Gymnasium and a Physical Education Centre

are on the ninth floor of the KGSVB.

- Students' Common Room in the VSVB building is used by students for extracurricular activities.
- Training of students for sports and self-defense activities is conducted in the small ground behind the college. For larger requirements, the nearby grounds of the GSB Sports Club, Amulakh Amichand High School and District Sports Office, Dharavi are made available. The foyer on the ground floor of the MMPSC building is used for practice sessions of sports and cultural activities. The Sports Room on the first floor of the MMPSC building is used for storage of sports equipment and student records.
- Students Council (SC): SC on the ground floor is used for all activities of the Students' Council as well as formaintenance and storage of materials.
- Hall: Ravji Jivraj Changdaiwala Hall on ground floor of the KGSV B building, with a seating capacity of 400, is used for Seminars, workshops, orientation programmes and other events

Audio Visual room is also used for Academic programmes, screening of educational films and practice sessions of extracurricular activities.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/album.php?album_id=NjM=

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

32

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

16.51

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated using SLIM21 (System for Library Information and Management) a standard library management solution from Algorhythms Consultants Pvt. Ltd, an ISO 9000: 2008 certified company. SLIM21 enables the library staff to take care of complete functionality necessary for automating libraries by way of - Basic Modules for day to day library management such as Acquisition, Cataloguing, Circulation, Serials Control and Web OPAC

Supplementary to the basic modules, the library also added optional additional Modules such as Statistical Analysis, Libvizlog and DColl for better record maintenance and incorporating the non-print resources.

Current Version - 3.8.0.31137

The library embarked upon its journey of automation in the year 1998 with the DOS based version of SLIM. The library kept pace with new technology and upgraded to Windows Operating system compatible SLIM21 version in 2006.

The new version also included bar-coding facility. The library bar-coded its entire collection soon, thus enabling computerized circulation and stock-taking procedures.

The library has an annual maintenance contract with Algorhythms Consultants Pvt. Ltd for ensuring continuous support and upgradation. The upgrades of SLIM21 are released every year and

are available to the library as soon as released

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sites.google.com/site/goshahlibrary/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

7590

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

13

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution has been utilizing funds received from the UGC Development Grants, CPE Grant, Autonomy Grant as well as CSR Grants for upgrading its IT facilities from time to time. These include purchase of additional computers/ upgrading, laptops, printers, projectors, sound system and so on.

The CPE and the CSR Grants have been majorly used to convert regular classrooms into smart classrooms and now we have a healthy ratio of smart classrooms.

Additional computers purchased have been distributed amongst the teaching faculty, administrative staff and the library staff on a need-based balanced pattern. The laptops have been allotted to various departments, committees and to smart classrooms for presentations, projects, lectures and research.

The college campus is fully Wi-Fi enabled.

The College has 2 servers. The administrative office, library, smart classrooms and computer laboratories have their respective LANs.

Library has total 15 computers including OPAC and Internet facility for students and teachers, 3 printers (including a barcode printer, scanner, 3 wired and wireless barcode readers.

Mass Media Department has a Sound recording studio and Video Editing studio for hands-on experience.

All IT requirements are fulfilled with the help of grants received by the college; the management also funds urgent IT or infrastructural requirement.

Purchasing Windows Bit Defender Antivirus software is under consideration

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmpshahcollege.in/learn.php

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2080	222

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development:

A. All four of the above

Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmpshahcollege.in/learn.php
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

1651476

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

A Common timetable for all degree programmes of the college beginning from 7.30 am accommodates students of various sections for regular classes as well as 20 odd value-added courses offered by the college. The smart classrooms are available to the faculty as per requirement. A dedicated technical staff looks exclusively into support and maintenance of the smart classrooms and the equipment. The library is well equipped with print and electronic learning resources and follows standard procedures for circulation of its resources to students and faculty.

The Food Laboratory and Psychology laboratories are exclusively used by the faculty and students of the departments as per the time table. The AV room is also available to the faculty and students by following an advance booking system maintained by the office. We organize talks, seminars, workshops and exhibitions in the AV Room, auditorium and smart classrooms. The Computer Laboratories time table is staggered to accommodate all the UG students for their compulsory computer training. The spacious foyer is used for chart displays, poster exhibitions and book exhibitions, for holding competitions, street plays etc,

To maintain the facilities the college has an Annual Maintenance Contract with various service providers. The regular cleanliness of the college premises including that of classrooms, offices, staffroom, corridors, foyer, toilets and the garden is allotted to the class IV employees. Besides this, management has appointed additional employees for cleaning operations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmpshahcollege.in/learn.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

221

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

180

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

File Description	Documents
Link to Institutional website	https://mmpshahcollege.in/images/pdf/5.1.3_Skill_Enhancement.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

894

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

79

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

83

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

07

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council is a vital and active component of the educational institution. It engages in a wide range of activities all year round. A group of Class Representatives (CRs) from each class are selected and the Council's office holders are chosen from among them. The Student Council plays a crucial role in the efficient management of various activities of the institution, conducted across the year. College events like Annual Function, Sports day, Foundation day, Republic Day, Independence Day, Teachers' Day, Best student Competition, Freshers Party, Farewell party all are managed by members of Student Council. Student Council play a significant role in organising the intercollegiate Annual fest "AAKAR" & "Razzmatazz".

Student Council actively participate in various intercollegiate events, including Yuva Mahotsav and intercollegiate personality competition, "Ms Tejaswini". Also the members of student council are representatives of various committees such as The College Development Committee (CDC), Internal Complaints Committee, Library Committee, Scholarships and Freshers Committee. They actively participate in the meetings and offer their recommendations and opinions to improve the current student support system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/student_council.php

5.3.3 - Number of sports and cultural events / competitions organised by the institution

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association provides a platform for a lifelong connection between alumni and institutions. The Institution is in the process of registering its Alumni Association. The Alumni Committee is quite active in conducting meetings on a regular basis. The committee invites our alumni to conduct various activities and workshops to guide and motivate the existing students. The alumni committee is made up of two alumni who are now employed by the institution as faculty members in addition to other members.

Through departmental alumni gatherings, the committee focuses on involving the alumni in the journey of progress of college. The alumni are welcomed to connect with current students as mentors, judge competitions, and grace college events like College Annual Day, Academic Prizes Function, Foundation Day, Teachers' Day, and other significant occasions. Also the alumni are encouraged to put up their stalls in the college foyer to get connected with the institution and current students. In the 2021-22 academic year our alumni actively participated in entrepreneurship skill workshops and career guidance webinars. The alumni also supported student placements and internships.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://mmpshahcollege.in/alumni-achievement.php

5.4.2 - Alumni's financial contribution during the year **E. <2 Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision: Empowerment of women through quality education to make them competent, self-reliant, and responsible homemakers, professionals and citizens

Mission: Education for a Living and for Making a Better Living

Ours is a women's college, focusing on women's empowerment through education and employment. The principal, executive head of the institute and of all the statutory committees, makes efforts to include all the stakeholders in decision preparing plans and implementing programmes and policies. The principal and senior faculty members pro-actively engage with students through career guidance, life-skill programmes and value-added courses, the activities eventually help us realise the vision of the institute.

With the institute becoming autonomous in 2019, we needed to re-phrase our vision and mission statements in tune with the altered circumstances. Mis Suman Pai, a communication expert, held two workshops in 2022 to explore the idea behind institution's raison d'être. We are in the process of re-phrasing the statements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://mmpshahcollege.in/mission.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

As indicated in the organogram, the institution's administrative structure has divisions with each branch having its responsible

authority. The diversified organisational structure helps in quick decision making, publicising information, collection of data and delegation of tasks. This practice also prepares and identifies potential leaders.

Besides, Boards of Studies, Academic Council, Governing Body, Finance Committee, College Development Committee, IQAC are formed according to the norms prescribed for autonomous colleges with members from the industry, university and government. Other committees like Students Council, Library Committee, Examination Committee and so on meet regularly and according to the tasks on hand for brain-storming and task management.

When Manthan, the college Research Centre, was being planned, following committees were formed with four faculty members in each under one co-ordinator: Staff and Student Research, Seminar Organisation, PhD Degree Cell, Publication House. Thus, seventeen (17) faculty members were appointed in the above committees with clearly defined roles.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	https://mmpshahcollege.in/organograms.php

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The IQAC has been structured with an IQAC member as a facilitator for each of the seven criterion described by NAAC with the IQAC coordinator overlooking all tasks and headed by the chairperson that is the principal of the college. Each facilitator has a team of faculty members to work with. Every year, based on the short and long term goals set up by each criterion, keeping in mind suggestions given by the NAAC Peer Team as well as the latest requirements of the NAAC and UGC with regards to an HEI, a comprehensive annual plan to be implemented for the academic year is drawn by the IQAC. Periodic meetings, reviews and Action Taken Reports help to monitor the progress and shortfalls made by each criterion facilitator and his/her

team towards fulfilment of the set goals.

The IQAC has a well-chalked out action plan for each academic year. As an autonomous institution, various statutory bodies and its functionaries monitor the implementation of the action plans through the Action Taken Report, shared with all minutes of the meetings.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/minutes-of-meeting.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

With over 65 years existence, the institution has grown in various dimensions, with continual focus on setting up administrative structure that has been hierarchical and heterarchical. As a result, power is clearly decentralized, decisions are taken collectively, and responsibility is shared by all those in authority. The Managing Council and the Governing Council meet regularly, where reports are shared about college activities for feedback. Further plans for future activities are made during meetings.

The institution sets up mandatory and other committees to ensure smooth functioning. All government, UGC rules regarding appointments, service rules, promotions as well as those set by the college management are followed. This allows for decentralization, as well as consensus in decision making, responsibility and accountability for all stakeholders. The College Committees such as students' admissions, examinations, library, website, research cell have planned policies which govern the functioning of the committees. Infrastructure use and maintenance has set Standard Operating Procedures (SOPs) to ensure proper use of the physical facilities. All proceedings are made available to all stakeholders thus ensuring transparency in day-to-day working of the college. The organograms clearly indicate reporting authority as well as delineation of responsibility.

The library and non-teaching staff also follow similar structure, where committees include the members of respective bodies. Continual communication improves overall performances with the help of feedback and review. This structure at multiple levels allows for multi-directional flow of information between various stakeholders.

File Description	Documents
Paste link to Organogram on the institution webpage	https://mmpshahcollege.in/organograms.php
Upload any additional information	View File
Paste link for additional Information	https://mmpshahcollege.in/administrative-team.php

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The welfare measures include the following steps taken:

1. Financial support:
2. Free Medical check-up on campus,
3. Hospitalization at concessional rates at select hospitals,

4. Financial assistance in terms of Advance loan at 0% interest rate for Class IV employees,

5. Concession in fees for children of staff members,

6. Free counselling cell services to staff and wards,

7. Free medical consultation from on-campus doctor
Compassionate:

The spouse or kin of the deceased employee is offered a job, in accordance with the circumstances at the moment. Teaching and non-teaching staff appointed on management pay scale are given special leaves in case of emergency and unusual circumstances.

Incentive: Financial assistance for participating in conferences, workshops and seminars, Cash incentives for completing 10, 20, 30 years of service in the institution, Recognition for awards and achievements of teaching staff, Grant for minor research projects for teaching staff, Recognition of Best Non-Teaching Employee Goodwill: Staff lunch on International Women's Day, Uniform allowance for Class IV employees, Accommodation for staff training trip.

During the pandemic, faculty and non-Teaching staff were provided medical assistance by the management. Free vaccination services were also made available to the staff, through a linkage with the hospital in the neighborhood.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

32

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution places importance on transparency in all financial matters. A Finance Committee with a University

representative monitors the financial planning for the year.

Internal Financial Audit The accounts section of the institution maintains records of all financial transactions carried out. The management appointed Chartered Accountant who is our internal auditor functions to verify the accounts of the institutions on campus. The college is registered on the PFMS portal. All quotations, as well as payment to vendors and guest speakers are done through the PFMS. The internal financial audit for the year 2021-2022 was carried out on 21.10.21

External Financial Audit The institution sends all audited statements to the UGC for further process and release of additional grants. Any query is directed by the principal to the accounts section and based on the nature of the concern suitable action is taken. Likewise, all queries are directed to the concerned sections for suitable action. Thus, the institution conducts internal audits on a regular basis. External audits are conducted on UGC/ Government timelines.

The external audit by the Joint Director's office is conducted as per the dates given by the office. The last external audit was conducted on 29th October 2022.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/igac-report.php

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

442870

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institutional strategies for resource mobilization is a process that begins with identifying resource needs- the areas for progress and expansion are identified during meetings at the departmental as well as faculty levels wherein members engage in proactive discussions. The resources needed for the progress are then recorded and conveyed by the head of the institution to the college management members to facilitate identification of the resource providers.

Identifying Resource Providers, the community standing of the SMES members and the institution's consistent performance and proactive actions towards the attainment of excellence expedites the identification of the resource providers. The institution apart from government and UGC funding also taps into its long-standing association with various philanthropists and agencies. The institution strives to expand its relations through the involvement of the community and corporates in its various extracurricular and co-curricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC's contributions are visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (second and subsequent cycles)

The annual IQAC plan prepared at the beginning of the academic year, guides the IQAC activities to be carried out through the year. For the Academic year 2021-2022, the IQAC focused on the following quality initiatives:

- Impetus to research related activities-facilitating

setting up of the research Centre along with the Research Cell of the college,

Organizing a research proposal competition - eleven proposals were then identified to be taken ahead as Minor Research Projects funded by the college management.

Purchasing plagiarism software (Drillbit) to be used for the research dissertations by post-graduate students and papers published in the in-house publications, 'Concept' and the students' research publication 'In-Quest'

- Students' mentoring system-

Students are being mentored by teachers for academic and career related issues by teachers from admission time. The Student Induction Programme has also been initiated. The IQAC and the Academic Advancement Centre (AAC) planned and undertook activities like arranging orientation sessions on need and impact of mentoring, setting up systematic procedures including allotment of students to teacher mentors, reporting system, collaborating with the psychology department on designing tests to determine academically weak and advanced students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/iqac-report.php

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

- The IQAC facilitates the entire process of syllabus revision starting with periodic departmental meetings for deliberations on syllabus updating, reviewing the continuous internal evaluation methods to bring in innovativeness, and so on. Regular meetings of the Board of Studies for various disciplines set up under autonomy discuss the modifications suggested by faculty members, give their suggestions and design upgraded syllabuses. These are further discussed and refined in the Academic Council meetings and approved finally by the Governing Body.
- The IQAC arranges for workshops and invites experts to

speak and interact with the faculty on topics such as designing of curriculum, mapping the course and program outcomes, innovative TLE methods and so on

- The Academic Audit and reviewing by the internal audit committee give constructive feedback on the activities conducted by the departments and helps monitor the TLE process

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/images/pdf/6.5.2 Academic Audit Report.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://mmpshahcollege.in/igac-report.php
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equality club named "Astitva" is formed in the college to sensitise students on gender discrimination and equality. Series of activities such as lectures, film screening, Quiz, photo exhibition based on "Gender Sensitization", were organised by Gender Equality Club for all degree college students. The Department of Foundation Course, signed an MoU with AKSHARA Women's Resource centre, Mumbai for the current academic year. Under the joint collaboration, many activities have been conducted on 'Gender Equality'. Workshops on gender equality, violence against women, women leadership were conducted in collaboration.

Also the Women Development Cell is playing an important role in promoting gender equality. The cell organised a series of webinars to spread awareness on women and gender related issues among students.

Samvedana Counseling Centre conducted a month long programme "Pride Month Sensitisation" under which the topics related to Gender, Sexuality and equal rights were covered.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://mmpshahcollege.in/images/pdf/7.1.1_Gender_sensitization.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

College has taken tremendous efforts in managing waste. Dry waste and Liquid waste have been installed near canteens and on

the first floor of old college buildings. Apart from these, several webinars and workshops were conducted throughout the year for students to sensitize them on the topic of waste management. On 26th June 2021, 30 NSS volunteers along with Mrs. Varsha Shah, Lecturer in Economic Department handed over around 175 kg plastic wastes to the company for recycling in collaboration with BMC F North ward and Global Rainisons. On 5th June, 2021 Economics Department of Smt. MMP Shah Women's College of Arts and Commerce along with NSS Department organized a Film screening on "Don't Waste your Garbage" on account of World Environment Day. Inauguration of the waste collection project was also done by Mrs. Renuka Prajapati (NSS Zonal Head). On 9th June 2021, BCom-AFI in collaboration with NSS Unit organized a webinar on "Waste Management and Environment Protection". Guest Speaker was Mr. Nikhil Mene, BE (Mechanical), MMS operations Management, Mumbai University, current Position in Solid Waste Management Department. Total more than 100 participants participated in this webinar.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

A. Any 4 or All of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

D. Any 1 of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-

A. Any 4 or all of the above

friendly and barrier-free environment:
Ramps/lifts for easy access to classrooms and centres
Disabled-friendly washrooms
Signage including tactile path lights, display boards and signposts
Assistive technology and facilities for persons with disabilities:
accessible website, screen-reading software, mechanized equipment, etc.
Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Students are exposed to programs and an environment which helps them build up a rapport with senior citizens, students from low socio-economic strata, Divyanga Jan, and underprivileged children. Various initiatives are undertaken to make them feel better and feel a part of the college family.

Actions Taken:

- NSS Unit in collaboration with Lions club of Sion continued Mutthi Anaaj Daan programme
- Online and offline Counseling of students and parents by Psychology Department and Counselling Cell
- Continuation of strong support to students by providing them with facilities to avail Freeships and Scholarships to needy students.
- Sensitizing students towards Elderly Care: Various lectures and activities conducted under MoU with Tulsi Trust.

Activities such as internship program, Special Fashion show for senior citizens, Mobile Apps training to Senior citizens were conducted to inculcate the values among students towards Elderly Care.

- MOU done with Surajba College to promote value education joint projects to inculcate the social responsibility among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Constitution Day or Samvidhan Diwas is celebrated annually in India on 26 November. The day is also known as National Law Day. The day commemorates the adoption of the Constitution in India. On this day in 1949, the Constituent Assembly of India formally adopted the Constitution of India that came into force on 26 January 1950. The aim of celebrating this day is to sensitize volunteers about the significance of the Indian Constitution. This year Constitution Day was celebrated via Digital Media as well as the Physical mode" due to this Pandemic situation. NSS Unit celebrated the Constitution Day in two sessions by organising various activities.

Azadi ka Amrit Mohotsav was celebrated throughout the year to sensitize the students and employees of the institution towards constitutional obligations and values.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this

C. Any 2 of the above

regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution has an active NSS and NCC Cell who along with other departments are constantly organising national and international days and events to commemorate important events and festivals. Prominent among them include International Yoga Day, Independence Day, Gandhi Jayanti, Vacchan Prerna Diwas, Mental Health Celebrations, National Unity Day, National Youth Day , Republic Day, International Women's Day and soon.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice 1

Mutthi Anaaj Daan (MAD)

Objective:

To arrange for regular nutritious food for the first-generation learners belonging to underprivileged strata of society.

College teachers short-list the needy students with the help of their ration card details and income proofs. The pre-condition for receiving MAD donation was that students who registered for the programme were exhorted to continue with college education. The listed students have been receiving 5 kg rice grain and 2 kg tur daal every month through MAD.

Three hundred (300) students benefited in 2021-22, three times more than the first MAD programme. Many students have mentioned that their status in the family has improved as they now contribute with food grains. As a result, family members encourage them to attend college regularly.

Best Practice 2

Elderly Care and Companionship

Objective:

Sensitise students to the needs of the elderly and create a bridge between two generations, which are poles apart. The senior citizens receive warmth and the younger ones learn strong values.

The students of Sociology Department began holding contact sessions and activities for the senior citizens through THRED, and NGO. Later, the institution signed an MoU with 'Tulsi Trust--Graceful Living' for access to the elderly and holding variety of activities. Fifty students spend twenty (20) contact hours with the elderly over one term every year.

Weblink

https://mmpshahcollege.in/images/pdf/7.2.1_Best_Practices.pdf

File Description	Documents
Best practices in the Institutional website	https://mmpshahcollege.in/images/pdf/7.2.1_Best_Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The institution has prioritised the need for inculcating human values among students. With this objective, we have initiated activities aimed towards Value Education and Geriatric Care. The institution not just wants to focus on skilling its women students for a vocation, but being in tune with its Vision, wants to make its women students responsible "home-makers, professionals and citizens".

The key objectives of ethical training to cultivate a holistic approach to life, where they learn to value a balanced life of a purposeful career and personal life; they understand the relative value of different viewpoints expressed by the young and the elderly; and, lastly, they begin to introspect about their priorities.

The activities in the thrust area have culminated in signing of a Memorandum of Understanding with Smt. Surajba College of Education, Juhu, Mumbai, for a course in Value Education. We have also signed an MoU with Tulsi Trust, Mumbai, for a project on 'Graceful Living', which has a focus on activities for geriatric care.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institution has a well-defined mechanism for curriculum delivery and documentation. Since the college received autonomy, with effect from June 2019, curriculum design has been an integral part of the process. The reach of these courses is well planned through the COs, PSO's and PO's. All modifications in the curricula are approved by the respective Board of Studies before being placed in the Academic Council and Governing Body.

Meticulous records of the statutory committee meetings are maintained by the Institution. The implementation of the curricula is monitored through the Academic Audits. The curricula of the various courses offered on campus focus on the current job market, skill-based courses. Being a women's college, our activities have always focused on celebrating gender diaspora. There are courses on gender sensitization across programmes. Through these courses, students undertake various projects and assignments focusing on gender sensitization. Also courses on Environmental Studies, Human Values and Ethics, value-added courses imparting transferable and life skills are imparted by various departments. Thus, the institution offers courses that have relevance to the local, national and global needs.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://mmpshahcollege.in/programsOffered-degree.php

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

7

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

11

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

6

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Topics are well integrated and mainstreamed throughout the curriculum, and care is taken from planning, designing, implementation, evaluation, and learning. The Institution's process of mainstreaming cross-cutting issues involves innovation, flexibility, learning and acceptance of new norms. Gender parity and sensitization are an integral part of courses offered across programmes, which is over and above specific courses offered by the Foundation Course. Environmental sustainability, climate change and sensitization is not just the responsibility of the NSS unit of the college, but, the Department of Commerce observes Environment Week for creating awareness about environmental issues. Professional ethics are discussed through various courses. The UG and PG Psychology programmes cover ethics in psychological assessment, diagnostics and intervention as per the APA guidelines. Students are also taught and encouraged to undertake dissertation and write papers according to the APA research format and recommended ethical practices.

The institution offers add-on and value-added courses in Universal Human Values, Elderly Companionship and Essentials of Life Skill Management.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

18

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1191

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

186

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	B. Any 3 of the above
---	------------------------------

File Description	Documents
Provide the URL for stakeholders' feedback report	https://mmpshahcollege.in/images/pdf/1.4_Feedbacksy_stem.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	C. Feedback collected and analysed
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File Description	Documents
Provide URL for stakeholders' feedback report	https://mmpshahcollege.in/images/pdf/1.4_Feedbacksy_stem.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2080

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

00

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The Academic Advancement Centre was founded in 2017 with the intention of providing remedial academic support to slow learners. AAC assesses the learning level of the students and so with the help of the department of psychology a learning level test was designed to identify the slow and advanced learners. Students who scored below average are considered as slow learners and those who scored above average are considered as advanced learners. The test results are shared with the faculty so that they can modify their teaching pedagogy and cater to the needs of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/academic_adv_center.php

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
09/01/2023	2080	51

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Teachers teach students how to manage their knowledge, learn continuously, and apply what they have learned in real-world situations.

A shift towards virtual platforms for teaching-learning and evaluation was witnessed during lockdown. To fit the medium, the tactics used to make education learner-centric were adjusted. Experiential learning Practical, Practicum, and Internship activities are an essential component of most professional courses as well as those offered by departments like Psychology and Home Economics. To make sure that the students were knowledgeable about the course material, online practicals and internships were implemented.

Discussions, brainstorming, and mind maps may now be done using the Zoom platform, Whiteboard, Google Meet platform, and Jamboards. To encourage engagement from students, quizzes were administered through a variety of online programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	https://mmpshahcollege.in/learn.php

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Work from home was the norm during the year, which necessitated the usage of ICT-enabled technologies, including online resources. Curated YouTube videos, faculty-created e-content, interaction and communication via Google Classrooms, collaborative learning via Google Drive, and testing with Google Forms and Testmoz established the foundation for implementing successful teaching and learning.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

51

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic calendar is established and followed for the conduct of exams and other relevant activities. The Yearly Academic Calendar was scheduled as an Autonomous institution. The announcements issued by the Government of India and the State of Maharashtra COVID-19 guidelines were carefully considered. The institution operated in a Work-from-Home manner, therefore daily schedules (timetables) and programme schedules were created online. The calendar includes: • 90 teaching days per semester, as well as semester term working days; • public holidays and vacations; • university examination schedules; and • college examination schedules. Every department within the university is expected to plan their annual activities and submit a budget to the Principal for approval. The Principal and the IQAC plan the annual academic calendar based on submissions and University standards. This institutional calendar includes the following items: • Internal and external exam timetables, as well as internal assignment submission deadlines • Non-instructional days at the institution, such as Foundation Day, Annual Day, and Sports Days, are designated. • Departmental Co-curricular and Extra-curricular activities are identified. The academic schedule may be seen on the college's website. Notices about the event are circulated amongst students via social media.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

51

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

00

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

742

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

60

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

00

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The college has successfully incorporated IT solutions and innovations in the examination process, including CIA, which has improved the institution's Examination Management System. The examination, which is the backbone of an autonomous institution, has been subjected to extensive revisions. Apart from revising the committee's Teaching and Non-Teaching members, the services of Acadmin software solutions and examination solutions vendor Infovalley Software Software Solutions Private Limited were enlisted to ensure the smooth conduct of examinations, particularly during the COVID-19 lockdown period. Faculty members were taught to conduct CIA, and while organising the CIA, attention was made to ensure that the assignments were given in accordance with the student's learning level. Advanced and academically weak students are mixed together in a group project. Extra assignments may be assigned to academically weak students in order to enhance their performance. Students who are representing the college at events and contests and are

unable to attend the usual CIA or who are working are given extra assignments. The institution also provided technical professionals to help students during the examination procedure.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The outcomes of all programmes offered by the university are specified, uploaded on the website and conveyed to teachers and students. Under the relevant Board of Studies, courses given by the several Departments were modified. The Departments were given an institutional framework that included the listing of Course Objectives and Outcomes. The courses are presented to the Academic Council for approval, and any changes are then forwarded to the Governing Body for final approval. The statutory entities constantly supervise the procedure.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://mmpshahcollege.in/programsOffered-degree.php

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution monitors and evaluates achievement of the Course Outcomes based on the semester outcomes of each course. The institution is in the process of organising workshops on mapping Programme Outcomes and Course Outcomes

to compute achievement levels for each.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://mmpshahcollege.in/programsOffered-degree.php

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

559

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://mmpshahcollege.in/images/pdf/2.7_sss.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

As an autonomous college and keeping in mind the requirements of the New Education Policy, 2020, the Institution has a well-defined policy for promotion of research which is uploaded on the institutional website. The institution provides all necessary infrastructural facilities and a conducive

environment to promote research activity in the campus.

The college has a good number of faculty with a doctoral degree, three Ph.D. guides, and research projects at the post-graduate levels. The Research Cell of the college has been actively motivating faculty members to undertake and complete Minor Research Projects. The Management graciously agreed to fund such projects. In 2020, one such Minor research project was undertaken and completed. The Research Cell then organised a Research Proposal writing competition which resulted in 11 research projects undertaken and completed by various departments in 2022. The projects also received support via mentoring and training given through the UGC Sponsored STRIDE Research Capacity Building Centre of Dr B.M.N. College of Home Science, Matunga, Mumbai. Various virtual sessions were organized for faculty members for promotion of research.

Thus, the 11 projects were supervised and could meet the timeline set for completion. The details of the research projects thus completed are given in the attached report.

Publications of the Research Cell, Sampreshan

? Concept (A Multi-Disciplinary Peer Reviewed Journal with ISSN 2394-8922) Volume 4, Issue 4 published in September 2021

(Link : <https://mmpshahcollege.in/concept.php>)

? In-Quest (An online Student's Research Compendium), Vol 3, Issue I published in Dec 2022

(Link : <https://mmpshahcollege.in/research.php>)

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	https://mmpshahcollege.in/images/pdf/codeEthic.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.63

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

1.88

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

26

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://mmpshahcollege.in/images/pdf/3.1.2.1_Minor_researchLetters.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

03

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

11

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://mmpshahcollege.in/
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

(A) The Sampreshan Research Cell and the college IQAC "Utthan",organised a Research Proposal writing competition which resulted in 11 research projects being undertaken and completed by various departments. Under its MOU withUGC STRIDE,some of the main activities conductedare as listed below:

1. A session on "Review of Literature" by Dr Anuradha J. Bakshi in June 22, 2021.
2. A session under "Promoting Research Ethos in Higher Education" conducted on "Designing a Questionnaire" by Dr Disha Pathak,Amity Business School in August, 2021
3. A one-to-one mentoring session for the investigators wasconducted
4. An online session on 'Data Analysis Method of Research' by Dr Disha Pathak, Assistant Professor, Amity Business School, Hyderabad in January 2022.

(B) Dr Shobha Dedhia completed a minor research project

titled, 'Identifying the Causes of Low Productivity among Employees', sponsored by the corporate house, Tarun Printing Works Pvt. Ltd. and submitted the report on 28-02-2022.

(C) Post Graduate students of Arts and Commerce participated in a National Level - Virtual Research Competition on June 10 and 11, 2021 on the theme Science & Technology, Arts & Humanities organised by Dr B.M.N. College of Home Science.

(D) The college website hosts a gateway "Srujan" for students' academic and creative articles.

(E) An online Student's Research Compendium: In-Quest was released in December 2022

(F) The College has an Innovation and Incubation centre set up to develop entrepreneur skills among students. Students submitted business proposals for a start-up and they are supported with seed money.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmpshahcollege.in/srujan.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

15

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory

C. Any 2 of the above

Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

9

File Description	Documents
URL to the research page on HEI website	https://mmpshahcollege.in/research.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.69

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.27

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmpshahcollege.in/concept.php

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

2

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Our college offers services through social work in neighborhoods such as Dharavi, Antop Hill and Wadala. Our Management, Principal and teachers actively take part in collaborating with various NGOs to conduct extension activities.

Regular NSS activities include voter awareness, tree plantation, medical check-up camps, awareness rallies for gender sensitization, anti-smoking, anti-alcoholism, anti-

drugs, AIDS awareness and so on , blood donation camp, freeship and notebook distribution. Adoption of following areas:

1. Slum community at Wadala Gate no. 4
2. King's Circle Railway Station
3. Marnoli village(Thane)

These are approved by SNTDWU under Munijjan Yojana of Government of India, station Master King's Circle station and Gram Panchayat of Marnoli village.

Other extention activites

1. The Department of Psychology initiated a unique Life Skills Education Program for the Buddies (Volunteers) of Hamara Foundation -an NGO for street children
2. TYBA (Eco-Food and Nutrition.) students presented on the theme "Selection of Right Foods: A step towards a healthy diet" creating awareness among different groups of students.
3. Nutrition Awareness Programmes for students of different faculty as part of Nutrition Pakhwada under POSHAN ABHIYAN
4. The SYBA students completed a project on "Protein in the Diet".
5. International Breast Feeding Week Celebration by BA (Eco-Child Development) creating Awareness of Breast feeding in the community.
6. Mrs. Madhavi Sathe, Faculty (Eco-Food and Nutrition.) conducted 2 online sessions during the ToT (Training for Trainers), organised by FRCH, (The Foundation for Research in Community Health) Pune through the NSI Mumbai Chapter for Doctors, nurses and health workers from Palghar

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmpshahcollege.in/nss.php

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

01

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

107

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

618

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

7

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

17

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The SMES Campus, known as Smt. Parameshwari Devi Gordhandas Garodia Educational Complex, consists of four buildings:

1. Smt. Maniben M. P. Shah Women's College of Arts and Commerce (MMPSC)
2. Dr. B. M. N. College of Home Science (BMNC)
3. Smt. Kamalaben Gambhirchand Shah Vidya Bhavan (KGSVB)
4. Smt. Vasantben Vadilal Shah Vidya Bhavan (VSVB), (Annex building)

Classrooms -: There are total 41 classrooms including 18 smart technology enabled rooms

Facilities :

(A) Laboratories :- There are total 10 laboratories including-

1. Psychology Laboratories

2. Food Laboratory -
3. Computer laboratories -:03 laboratories with 73 computers.
4. Multi-purpose Lab with network of 13 computers
5. Video Editing and Sound Recording Studio Laboratory:

(B)Audio Visual (AV) Room

(C) Library :- G O Shah library is well- equipped with texts and reference books, journals and periodicals as well as electronic resources.

(D) Academic Advancement Center (AAC): Located in the MMPSC foyer the AAC is an initiative by the college to improve academic performance of the students.

(E) Innovation & Incubation Centre : Located in the MMPSC Foyer, this is established to develop entrepreneurship skills among students.

(F)Visanji Ravji Auditorium and Ravji Jivraj Changdaiwala Hall having a seating capacity of 282 and 400 respectively

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmpshahcollege.in/images/pdf/4.1.3_Infrastructure_21_22.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

We have following facilities for various activities:

- 5 Mah Girls Battalion, the NCC Unit and the NSS wing of the college have been allotted a room each on the fourth floor and first floor, respectively of the MMPSC building.
- A well-equipped Gymnasium and a Physical Education Centre are on the ninth floor of the KGSVB.
- Students' Common Room in the VSVB building is used by students for extracurricular activities.
- Training of students for sports and self-defense activities is conducted in the small ground behind the

college. For larger requirements, the nearby grounds of the GSB Sports Club, Amulakh Amichand High School and District Sports Office, Dharavi are made available. The foyer on the ground floor of the MMPSC building is used for practice sessions of sports and cultural activities. The Sports Room on the first floor of the MMPSC building is used for storage of sports equipment and student records.

- Students Council (SC): SC on the ground floor is used for all activities of the Students' Council as well as formaintenance and storage of materials.
- Hall: Ravji Jivraj Changdaiwala Hall on ground floor of the KGSV B building, with a seating capacity of 400, is used for Seminars, workshops, orientation programmes and other events

Audio Visual room is also used for Academic programmes, screening of educational films and practice sessions of extracurricular activities.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/album.php?album_id=NjM=

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

32

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

16.51

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated using SLIM21 (System for Library Information and Management) a standard library management solution from Algorhythms Consultants Pvt. Ltd, an ISO 9000: 2008 certified company. SLIM21 enables the library staff to take care of complete functionality necessary for automating libraries by way of - Basic Modules for day to day library management such as Acquisition, Cataloguing, Circulation, Serials Control and Web OPAC

Supplementary to the basic modules, the library also added optional additional Modules such as Statistical Analysis, Libvizlog and DColl for better record maintenance and incorporating the non-print resources.

Current Version - 3.8.0.31137

The library embarked upon its journey of automation in the year 1998 with the DOS based version of SLIM. The library kept pace with new technology and upgraded to Windows Operating system compatible SLIM21 version in 2006.

The new version also included bar-coding facility. The library bar-coded its entire collection soon, thus enabling computerized circulation and stock-taking procedures.

The library has an annual maintenance contract with Algorhythms Consultants Pvt. Ltd for ensuring continuous support and upgradation. The upgrades of SLIM21 are released every year and are available to the library as soon as released

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sites.google.com/site/goshahlibrary/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

7590

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

13

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution has been utilizing funds received from the UGC Development Grants, CPE Grant, Autonomy Grant as well as CSR Grants for upgrading its IT facilities from time to time. These include purchase of additional computers/ upgrading, laptops, printers, projectors, sound system and so on.

The CPE and the CSR Grants have been majorly used to convert regular classrooms into smart classrooms and now we have a healthy ratio of smart classrooms.

Additional computers purchased have been distributed amongst the teaching faculty, administrative staff and the library staff on a need-based balanced pattern. The laptops have been allotted to various departments, committees and to smart classrooms for presentations, projects, lectures and research.

The college campus is fully Wi-Fi enabled.

The College has 2 servers. The administrative office, library, smart classrooms and computer laboratories have their respective LANs.

Library has total 15 computers including OPAC and Internet facility for students and teachers, 3 printers (including a barcode printer, scanner, 3 wired and wireless barcode readers.

Mass Media Department has a Sound recording studio and Video Editing studio for hands-on experience.

All IT requirements are fulfilled with the help of grants received by the college; the management also funds urgent IT or infrastructural requirement.

Purchasing Windows Bit Defender Antivirus software is under consideration

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmpshahcollege.in/learn.php

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2080	222

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmpshahcollege.in/learn.php
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

1651476

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

A Common timetable for all degree programmes of the college beginning from 7.30 am accommodates students of various sections for regular classes as well as 20 odd value-added courses offered by the college. The smart classrooms are available to the faculty as per requirement. A dedicated technical staff looks exclusively into support and maintenance of the smart classrooms and the equipment. The library is well equipped with print and electronic learning resources and follows standard procedures for circulation of its resources to students and faculty.

The Food Laboratory and Psychology laboratories are exclusively used by the faculty and students of the departments as per the time table. The AV room is also available to the faculty and students by following an advance booking system maintained by the office. We organize talks, seminars, workshops and exhibitions in the AV Room, auditorium and smart classrooms. The Computer Laboratories time table is staggered to accommodate all the UG students

for their compulsory computer training. The spacious foyer is used for chart displays, poster exhibitions and book exhibitions, for holding competitions, street plays etc,

To maintain the facilities the college has an Annual Maintenance Contract with various service providers. The regular cleanliness of the college premises including that of classrooms, offices, staffroom, corridors, foyer, toilets and the garden is allotted to the class IV employees. Besides this, management has appointed additional employees for cleaning operations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmpshahcollege.in/learn.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

221

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

180

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above
File Description	Documents
Link to Institutional website	https://mmpshahcollege.in/images/pdf/5.1.3_Skill_Enhancement.pdf
Details of capability development and schemes	View File
Any additional information	View File
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year	
894	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	B. Any 3 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

79

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

83

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

07

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council is a vital and active component of the educational institution. It engages in a wide range of activities all year round. A group of Class Representatives (CRs) from each class are selected and the Council's office holders are chosen from among them. The Student Council plays a crucial role in the efficient management of various activities of the institution, conducted across the year. College events like Annual Function, Sports day, Foundation day, Republic Day, Independence Day, Teachers' Day, Best student Competition, Freshers Party, Farewell party all are managed by members of Student Council. Student Council play a significant role in organising the intercollegiate Annual fest "AAKAR" & "Razzmatazz".

Student Council actively participate in various intercollegiate events, including Yuva Mahotsav and intercollegiate personality competition, "Ms Tejaswini". Also the members of student council are representatives of various committees such as The College Development Committee (CDC), Internal Complaints Committee, Library Committee, Scholarships and Freshers Committee. They actively participate in the meetings and offer their recommendations and opinions to improve the current student support system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/student_council.php

5.3.3 - Number of sports and cultural events / competitions organised by the institution

11

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association provides a platform for a lifelong connection between alumni and institutions. The Institution is in the process of registering its Alumni Association. The Alumni Committee is quite active in conducting meetings on a regular basis. The committee invites our alumni to conduct various activities and workshops to guide and motivate the existing students. The alumni committee is made up of two alumni who are now employed by the institution as faculty members in addition to other members.

Through departmental alumni gatherings, the committee focuses on involving the alumni in the journey of progress of college. The alumni are welcomed to connect with current students as mentors, judge competitions, and grace college events like College Annual Day, Academic Prizes Function, Foundation Day, Teachers' Day, and other significant occasions. Also the alumni are encouraged to put up their stalls in the college foyer to get connected with the institution and current students. In the 2021-22 academic year

our alumni actively participated in entrepreneurship skill workshops and career guidance webinars. The alumni also supported student placements and internships.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://mmpshahcollege.in/alumni-achievement.php

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision: Empowerment of women through quality education to make them competent, self-reliant, and responsible homemakers, professionals and citizens

Mission: Education for a Living and for Making a Better Living

Ours is a women's college, focusing on women's empowerment through education and employment. The principal, executive head of the institute and of all the statutory committees, makes efforts to include all the stakeholders in decision preparing plans and implementing programmes and policies. The principal and senior faculty members pro-actively engage with students through career guidance, life-skill programmes and value-added courses, the activities eventually help us realise the vision of the institute.

With the institute becoming autonomous in 2019, we needed to re-phrase our vision and mission statements in tune with the altered circumstances. Mis Suman Pai, a communication expert, held two workshops in 2022 to explore the idea behind

institution's raison d'être. We are in the process of re-phrasing the statements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://mmpshahcollege.in/mission.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

As indicated in the organogram, the institution's administrative structure has divisions with each branch having its responsible authority. The diversified organisational structure helps in quick decision making, publicising information, collection of data and delegation of tasks. This practice also prepares and identifies potential leaders.

Besides, Boards of Studies, Academic Council, Governing Body, Finance Committee, College Development Committee, IQAC are formed according to the norms prescribed for autonomous colleges with members from the industry, university and government. Other committees like Students Council, Library Committee, Examination Committee and so on meet regularly and according to the tasks on hand for brain-storming and task management.

When Manthan, the college Research Centre, was being planned, following committees were formed with four faculty members in each under one co-ordinator: Staff and Student Research, Seminar Organisation, PhD Degree Cell, Publication House. Thus, seventeen (17) faculty members were appointed in the above committees with clearly defined roles.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	https://mmpshahcollege.in/organograms.php

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The IQAC has been structured with an IQAC member as a facilitator for each of the seven criterion described by NAAC with the IQAC coordinator overlooking all tasks and headed by the chairperson that is the principal of the college. Each facilitator has a team of faculty members to work with. Every year, based on the short and long term goals set up by each criterion, keeping in mind suggestions given by the NAAC Peer Team as well as the latest requirements of the NAAC and UGC with regards to an HEI, a comprehensive annual plan to be implemented for the academic year is drawn by the IQAC. Periodic meetings, reviews and Action Taken Reports help to monitor the progress and shortfalls made by each criterion facilitator and his/her team towards fulfilment of the set goals.

The IQAC has a well-chalked out action plan for each academic year. As an autonomous institution, various statutory bodies and its functionaries monitor the implementation of the action plans through the Action Taken Report, shared with all minutes of the meetings.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/minutes-of-meeting.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

With over 65 years existence, the institution has grown in various dimensions, with continual focus on setting up administrative structure that has been hierarchical and heterarchical. As a result, power is clearly decentralized, decisions are taken collectively, and responsibility is shared by all those in authority. The Managing Council and the Governing Council meet regularly, where reports are shared about college activities for feedback. Further plans for future activities are made during meetings.

The institution sets up mandatory and other committees to ensure smooth functioning. All government, UGC rules regarding appointments, service rules, promotions as well as those set by the college management are followed. This allows for decentralization, as well as consensus in decision making, responsibility and accountability for all stakeholders. The College Committees such as students' admissions, examinations, library, website, research cell have planned policies which govern the functioning of the committees. Infrastructure use and maintenance has set Standard Operating Procedures (SOPs) to ensure proper use of the physical facilities. All proceedings are made available to all stakeholders thus ensuring transparency in day-to-day working of the college. The organograms clearly indicate reporting authority as well as delineation of responsibility.

The library and non-teaching staff also follow similar structure, where committees include the members of respective bodies. Continual communication improves overall performances with the help of feedback and review. This structure at multiple levels allows for multi-directional flow of information between various stakeholders.

File Description	Documents
Paste link to Organogram on the institution webpage	https://mmpshahcollege.in/organograms.php
Upload any additional information	View File
Paste link for additional Information	https://mmpshahcollege.in/administrative-team.php

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The welfare measures include the following steps taken:

- 1. Financial support:**
- 2. Free Medical check-up on campus,**
- 3. Hospitalization at concessional rates at select hospitals,**
- 4. Financial assistance in terms of Advance loan at 0% interest rate for Class IV employees,**
- 5. Concession in fees for children of staff members,**

6. Free counselling cell services to staff and wards,

7. Free medical consultation from on-campus doctor
Compassionate:

The spouse or kin of the deceased employee is offered a job, in accordance with the circumstances at the moment. Teaching and non-teaching staff appointed on management pay scale are given special leaves in case of emergency and unusual circumstances.

Incentive: Financial assistance for participating in conferences, workshops and seminars, Cash incentives for completing 10, 20, 30 years of service in the institution, Recognition for awards and achievements of teaching staff, Grant for minor research projects for teaching staff, Recognition of Best Non-Teaching Employee Goodwill: Staff lunch on International Women's Day, Uniform allowance for Class IV employees, Accommodation for staff training trip.

During the pandemic, faculty and non-Teaching staff were provided medical assistance by the management. Free vaccination services were also made available to the staff, through a linkage with the hospital in the neighborhood.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

32

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution places importance on transparency in all financial matters. A Finance Committee with a University

representative monitors the financial planning for the year.

Internal Financial Audit The accounts section of the institution maintains records of all financial transactions carried out. The management appointed Chartered Accountant who is our internal auditor functions to verify the accounts of the institutions on campus. The college is registered on the PFMS portal. All quotations, as well as payment to vendors and guest speakers are done through the PFMS. The internal financial audit for the year 2021-2022 was carried out on 21.10.21

External Financial Audit The institution sends all audited statements to the UGC for further process and release of additional grants. Any query is directed by the principal to the accounts section and based on the nature of the concern suitable action is taken. Likewise, all queries are directed to the concerned sections for suitable action. Thus, the institution conducts internal audits on a regular basis. External audits are conducted on UGC/ Government timelines.

The external audit by the Joint Director's office is conducted as per the dates given by the office. The last external audit was conducted on 29th October 2022.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/igac-report.php

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

442870

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institutional strategies for resource mobilization is a process that begins with identifying resource needs- the areas for progress and expansion are identified during meetings at the departmental as well as faculty levels wherein members engage in proactive discussions. The resources needed for the progress are then recorded and conveyed by the head of the institution to the college management members to facilitate identification of the resource providers.

Identifying Resource Providers, the community standing of the SMES members and the institution's consistent performance and proactive actions towards the attainment of excellence expedites the identification of the resource providers. The institution apart from government and UGC funding also taps into its long-standing association with various philanthropists and agencies. The institution strives to expand its relations through the involvement of the community and corporates in its various extracurricular and co-curricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental

improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC's contributions are visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (second and subsequent cycles)

The annual IQAC plan prepared at the beginning of the academic year, guides the IQAC activities to be carried out through the year. For the Academic year 2021-2022, the IQAC focused on the following quality initiatives:

- Impetus to research related activities-facilitating setting up of the research Centre along with the Research Cell of the college,

Organizing a research proposal competition - eleven proposals were then identified to be taken ahead as Minor Research Projects funded by the college management.

Purchasing plagiarism software (Drillbit) to be used for the research dissertations by post-graduate students and papers published in the in-house publications, 'Concept' and the students' research publication 'In-Quest'

- Students' mentoring system-

Students are being mentored by teachers for academic and career related issues by teachers from admission time. The Student Induction Programme has also been initiated. The IQAC and the Academic Advancement Centre (AAC) planned and undertook activities like arranging orientation sessions on need and impact of mentoring, setting up systematic procedures including allotment of students to teacher mentors, reporting system, collaborating with the psychology department on designing tests to determine academically weak and advanced students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/igac-report.php

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

- The IQAC facilitates the entire process of syllabus revision starting with periodic departmental meetings for deliberations on syllabus updating, reviewing the continuous internal evaluation methods to bring in innovativeness, and so on. Regular meetings of the Board of Studies for various disciplines set up under autonomy discuss the modifications suggested by faculty members, give their suggestions and design upgraded syllabuses. These are further discussed and refined in the Academic Council meetings and approved finally by the Governing Body.
- The IQAC arranges for workshops and invites experts to speak and interact with the faculty on topics such as designing of curriculum, mapping the course and program outcomes, innovative TLE methods and so on
- The Academic Audit and reviewing by the internal audit committee give constructive feedback on the activities conducted by the departments and helps monitor the TLE process

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mmpshahcollege.in/images/pdf/6.5.2 Academic Audit Report.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with

B. Any 3 of the above

other institution(s) Participation in NIRF
Any other quality audit recognized by
state, national or international agencies
(such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://mmpshahcollege.in/igac-report.php
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equality club named "Astitva" is formed in the college to sensitise students on gender discrimination and equality. Series of activities such as lectures, film screening, Quiz, photo exhibition based on "Gender Sensitization", were organised by Gender Equality Club for all degree college students. The Department of Foundation Course, signed an MoU with AKSHARAWomen's Resource centre, Mumbai for the current academic year. Under the joint collaboration, many activities have been conducted on 'GenderEquality'. Workshops on gender equality, violence against women, women leadership were conducted in collaboration.

Also the Women Development Cell is playing an important role in promoting gender equality. The cell organised a series of webinars to spread awareness on women and gender related issues among students.

Samvedana Counseling Centre conducted a month long programme " Pride Month Sensitisation" under which the topics related

to Gender, Sexuality and equal rights were covered.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://mmpshahcollege.in/images/pdf/7.1.1 Gender sensitization.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

College has taken tremendous efforts in managing waste. Dry waste and Liquid waste have been installed near canteens and on the first floor of old college buildings. Apart from these, several webinars and workshops were conducted throughout the year for students to sensitize them on the topic of waste management. On 26th June 2021, 30 NSS volunteers along with Mrs. Varsha Shah, Lecturer in Economic Department handed over around 175 kg plastic wastes to the company for recycling in collaboration with BMC F North ward and Global Rainisons. On 5th June, 2021 Economics Department of Smt. MMP Shah Women's College of Arts and Commerce along with NSS Department organized a Film screening on "Don't Waste your Garbage" on account of World Environment Day. Inauguration of the waste collection project was also done by Mrs. Renuka Prajapati (NSS Zonal Head). On 9th June 2021, BCom-AFI in collaboration with NSS Unit organized a webinar on "Waste Management and Environment Protection". Guest Speaker was Mr. Nikhil Mene, BE (Mechanical), MMS operations Management, Mumbai University, current Position in Solid Waste Management Department. Total more than 100 participants

participated in this webinar.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities 	D. Any 1 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment,	A. Any 4 or all of the above
--	-------------------------------------

etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Students are exposed to programs and an environment which helps them build up a rapport with senior citizens, students from low socio-economic strata, Divyanga Jan, and underprivileged children. Various initiatives are undertaken to make them feel better and feel a part of the college family.

Actions Taken:

- NSS Unit in collaboration with Lions club of Sion continued Mutthi Anaaj Daan programme
- Online and offline Counseling of students and parents by Psychology Department and Counselling Cell
- Continuation of strong support to students by providing them with facilities to avail Freeships and Scholarships to needy students.
- Sensitizing students towards Elderly Care: Various lectures and activities conducted under MoU with Tulsi Trust. Activities such as internship program, Special Fashion show for senior citizens, Mobile Apps training to Senior citizens were conducted to inculcate the values among students towards Elderly Care.
- MOU done with Surajba College to promote value

education joint projects to inculcate the social responsibility among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Constitution Day or Samvidhan Diwas is celebrated annually in India on 26 November. The day is also known as National Law Day. The day commemorates the adoption of the Constitution in India. On this day in 1949, the Constituent Assembly of India formally adopted the Constitution of India that came into force on 26 January 1950. The aim of celebrating this day is to sensitize volunteers about the significance of the Indian Constitution. This year Constitution Day was celebrated via Digital Media as well as the Physical mode" due to this Pandemic situation. NSS Unit celebrated the Constitution Day in two sessions by organising various activities.

Azadi ka Amrit Mohotsav was celebrated throughout the year to sensitize the students and employees of the institution towards constitutional obligations and values.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for

C. Any 2 of the above

students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution has an active NSS and NCC Cell who along with other departments are constantly organising national and international days and events to commemorate important events and festivals. Prominent among them include International Yoga Day, Independence Day, Gandhi Jayanti, Vacchan Prerna Diwas, Mental Health Celebrations, National Unity Day, National Youth Day , Republic Day, International Women's Day and soon.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice 1

Mutthi Anaaj Daan (MAD)

Objective:

To arrange for regular nutritious food for the first-generation learners belonging to underprivileged strata of society.

College teachers short-list the needy students with the help of their ration card details and income proofs. The pre-condition for receiving MAD donation was that students who registered for the programme were exhorted to continue with college education. The listed students have been receiving 5 kg rice grain and 2 kg tur daal every month through MAD.

Three hundred (300) students benefited in 2021-22, three times more than the first MAD programme. Many students have mentioned that their status in the family has improved as they now contribute with food grains. As a result, family members encourage them to attend college regularly.

Best Practice 2

Elderly Care and Companionship

Objective:

Sensitise students to the needs of the elderly and create a bridge between two generations, which are poles apart. The senior citizens receive warmth and the younger ones learn strong values.

The students of Sociology Department began holding contact sessions and activities for the senior citizens through THRED, and NGO. Later, the institution signed an MoU with 'Tulsi Trust--Graceful Living' for access to the elderly and holding variety of activities. Fifty students spend twenty (20) contact hours with the elderly over one term every year.

Weblink

https://mmpshahcollege.in/images/pdf/7.2.1_Best_Practices.pdf

File Description	Documents
Best practices in the Institutional website	https://mmpshahcollege.in/images/pdf/7.2.1_Best_Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The institution has prioritised the need for inculcating human values among students. With this objective, we have initiated activities aimed towards Value Education and Geriatric Care. The institution not just wants to focus on skilling its women students for a vocation, but being in tune with its Vision, wants to make its women students responsible "home-makers, professionals and citizens".

The key objectives of ethical training to cultivate a holistic approach to life, where they learn to value a balanced life of a purposeful career and personal life; they understand the relative value of different viewpoints expressed by the young and the elderly; and, lastly, they begin to introspect about their priorities.

The activities in the thrust area have culminated in signing of a Memorandum of Understanding with Smt. Surajba College of Education, Juhu, Mumbai, for a course in Value Education. We have also signed an MoU with Tulsi Trust, Mumbai, for a project on 'Graceful Living', which has a focus on activities for geriatric care.

File Description	Documents
Appropriate link in the institutional website	https://mmpshahcollege.in/images/pdf/7.3_Institutional_Distinctiveness.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- More Add-on courses can be offered to all the streams

- Strengthen the mentoring system - formally and monitoring the same
- To identify few department wise projects involving students in data collection for research and extension
- To prepare SoPs for maintenance of infrastructure
- To renovate the toilet facility for the handicapped in the new building
- Better maintenance of students and alumni records and involvement of alumni in college activities.
- To reactivate the Academic Advancement Centre for maximum reach
- To strengthen the TCCE, Innovation and Incubation centre
- To encourage more student involvement in college committee activities
- To facilitate more students for government scholarships
- Revamping student's common room by installation of some musical instruments and indoor games
- Activities and sessions for improving Human values to be continued as best practices