

SEVA MANDAL EDUCATION SOCIETY'S

Smt Maniben M. P. Shah Women's College of Arts and Commerce (Autonomous)

Smt. Parmeshwari Devi Gordhandas Garodia Educational Complex
338, RA Kidwai Road, Matunga, Mumbai 400019.

NAAC Reaccredited B++ Grade, CGPA 2.88/4.00

UGC Status: College with Potential for Excellence

Adjudged Best College (2017-18) by SNDT Women's University

Bachelor of Arts

Syllabus for Core Component (CC) English (Non-English Medium) -Semester V

Old Syllabus	Proposed Syllabus
Title of the Paper: English for Empowerment	Title of the Paper : English for Empowerment-Paper V
Subject Code 555501	Subject Code 50502

English for Empowerment- Paper V	Cr	L	T	D (EE)	EE	IE	T
	04	03	01	2.5 hrs	75 Marks	25 Marks	100 Marks

#L=Lectures per week, Cr=Credits, P/T=Practical/Tutorials, D=External Exam Duration, EE=External Examination, IE=Internal Examination, T=Total Marks

Old Syllabus	Proposed Syllabus
<p>Objectives:</p> <p>Learning Outcomes:</p> <ol style="list-style-type: none"> To read a wide variety of short texts for better comprehension To develop listening and comprehension skills through audio discourses (news, debates, presentations) in academic and media forums To articulate personal and formal responses in fluent English in a variety of situations To enhance vocabulary and grammatical correctness To write formal letters and emails <p>At the end of the course students will be able to-</p> <ol style="list-style-type: none"> Read, comprehend and respond to questions on seen and unseen texts Listen and respond to aural debates and discussions Speak fluently in simple English in a variety of situations Write formal letters of application, leave, request and resignation Articulate responses in grammatically correct English 	<p>Course Objectives:</p> <ol style="list-style-type: none"> To introduce students to varied literary writings To improve students reading comprehension skills and vocabulary with the help of a fiction/non-fiction To prepare students to face an interview with the help of mock interviews and group discussions To learn to write job application letters and other workplace related letters <p>Course Outcomes:</p> <p>At the end of Semester V, students would be able to acquire the following competencies:</p> <ol style="list-style-type: none"> To read, comprehend and respond to a text To effectively converse in English To write workplace related letters effectively To face interviews and group discussions

Old Syllabus		Proposed Syllabus							
Unit	Topic and Details Old Syllabus	Module	Module Specific Objectives	Content	Weightage	Instruction Time	Credits	Evaluation	
								IE Weightage	EE Weightage
I	Reading Comprehension Selected stories from <i>Let's Go Home and Other Stories</i> , by Meenakshi Mukherjee. Orient Blackswan Pvt. Ltd. New Delhi (2009) <ul style="list-style-type: none"> <i>The Meeting Pool</i> by Ruskin Bond <i>Green Parrots in a Cage</i> by Gopi Gauba <i>The Portrait of a Lady</i> by Kushwant Singh 	Module I: Reading, Listening and Vocabulary Enhancement	To read a literary text to inform about issues. Utilize the literary text to improve students' listening skills, vocabulary and also their ability to skim and scan written material	<i>Let's Go Home and Other Stories</i> , by Meenakshi Mukherjee. Orient Blackswan Pvt. Ltd. New Delhi (2009) <ol style="list-style-type: none"> <i>The Portrait of a Lady</i> by Kushwant Singh <i>The Terrorist</i> by Mulk Raj Anand <i>A Shadow</i> by R.K.Narayan <i>The Death of a Hero</i> by Jai Nimbkar <p>The teacher is expected to make a glossary of words with their meanings relevant to the story.</p>	25	15	1	5	20

II	<p>Speaking Skills</p> <ul style="list-style-type: none"> • Simulated interviews, dramatic situations, everyday conversations, telephonic etiquette 	<p>Module II :</p> <p>Speaking Skills: To prepare students to be able to converse using simple sentences in English (interviews, dramatic situations, everyday conversations, telephonic etiquette)</p>	<p>To prepare students to speak in English required for carrying out conversations</p>	<p>Focus on conversation English</p> <ol style="list-style-type: none"> 1. Telephonic etiquette 2. Everyday Conversations 3. Interviews 	25	15	1	5	20
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III	Listening Skills Listening and responding to news on TV or from English newspapers (class activity), audio recordings of debates from different media sources or from the newspaper to be read in class and simulated debates in the classroom/ seminars	Module III : Listening Skills: To prepare students to listen to spoken English	Focusing on audio/audio-video content of more than ten minutes with the aim to improve students' comprehension for longer content spoken in English	1. News on TV or Other Media 2. Select podcasts (BBC or other reputed production houses) 3. Audio/Video recordings on Social Media Channels/ Audible etc	25	15	1	5	20
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IV	<p>Writing Skills:</p> <ul style="list-style-type: none"> • Learning to write formal letters like application letters, application for leave, reports, and resignation letters • Short answers and answers to objective questions • Language and grammar exercises from Seen and Unseen texts (Students should be given practice in sentence formation, correct the sentences and Direct-Indirect speech) 	Module IV: Writing Skills	Teach students to write correspondence related to jobs, right from those used for seeking a job to quitting a job.	<p>Note to the teacher: Although teachers should make students practice writing letters, ask students to send the same letters in the email format as well so that they become familiar with the interface and structure of emails.</p> <p>Job-related letters: Application with a CV; Job Acceptance and Rejection Letter; Applying for Leave; Job-Related Grievance Letter Resignation Letter</p>	25	15	1	5	20
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Evaluation Scheme:

A. Internal Exams: Total Marks: 25

1. A written test focusing on comprehension of the texts prescribed: 25 Marks
2. Presentations/ Conversations/ Role Plays: 25 Marks
3. A project of book review, chart display on social issues, or assignment book assessment: 25 Marks
(The internal marks would be an average of these three methods of evaluation.)

B. External Exams: Total Marks: 75

The pattern of the written exam would be as follows:

- 1A. Questions based on the text taught in Module I. (Marks 15)
- 1B. Thematic/ Character Based Questions on the text taught in Module I. (Marks 15)
- 2A. Job application with resume. No options. (Marks 15)
- 2B Other Letters. No options. (Marks 15)
3. Find out errors in the given sentences and re-write the corrected sentences. The students should be tested for punctuation, tenses, articles, prepositions (Marks 15)

References:

A. Essential Reading:

1. Mukherjee, Meenakshi, *Let's Go Home and Other Stories*. Orient Blackswan Pvt. Ltd., 2009.
2. Navneet, *Navneet Speakwell English*. Navneet Publications. 2017.
3. Strunk, William, EB White. *The Elements of Style*. (Fourth Edition). Pearson. 1999.
4. Olson, Judith, *Writing Skill Success*. Learning Express. 1998.
5. Kumar Sanjay, *Communication Skills*, Oxford, 2017.

B. Additional Reading:

1. Swan, Michael, *Practical English Usage*. Oxford University Press. 2017
2. Swan, Michael, Walter, Catherine. *Oxford English Grammar Course*. Oxford. 2012
3. Hoge, AJ, *Effortless English*. LLC. 2014
4. Killgallon Don, *Sentence Composing for Hight School*, Boynton/Cook, 1998.
5. Strong, William, *Sentence Combining*, Ranom Houe, 2016.