



Disclaimer- The appearance of the Form and the Fields in the Form may vary based on the individual configurations/settings made by the College or Admin Staff.

Click “**Apply Fresh**” to fill New Registration Form.

Calendar Session: 2020 | 2020 - 2021

[APPLY FRESH](#) [CONTINUE PARTIALLY FILLED FORM \(2020\)](#) [APPLY FOR ANOTHER PROGRAM WITH PREVIOUS FORM DETAILS OF \(2020\)](#)

APPLY FRESH

TITLE * **APPLICANT'S FIRST NAME *** **APPLICANT'S SURNAME/LAST NAME**

Select Title Enter Applicant's First Name Enter Applicant's Surname/Last Name

MOBILE No. * **EMAIL ID ***

Mobile No. a@mail.com

NOTE: Mobile number and Email entered here will be used for all Communications

SUBMIT

Fill the **BASIC INFORMATION TAB** by entering **Name, Mobile Number** and **Email-Id**. And Click on **SUBMIT**

Note: Please enter valid email id and phone number, as it can be future used for forget password/applying to another course.

Please Note Your Form Number and Password For Future Use.

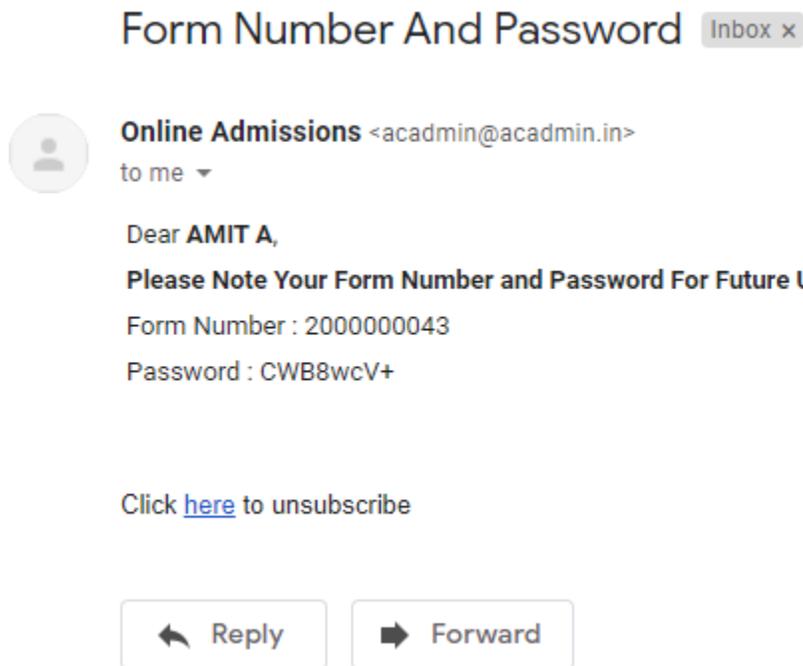
Form Number : 2000000043

Password : CWB8wcV+

NEXT

Note down the **Form Number** and **Password**. And Click **“NEXT”**.

Form Number and Password will be sent to entered Email Id.



SCREENSHOT OF EMAIL.

If Student have filled the form partially, then the student can continue the form filling from where he/she has left.

Click “**Continue Partially Filled Form**”

Enter “**Form Number**”

Enter “**Password**”

Click “**Submit**”

In case a Student Forgets Form Number & Password.

Click **“Continue Partially Filled Form”**

2 PROGRAM/CAMPUS

3 PERSONAL DETAILS

4 EDUCATION DETAILS

5 UPLOAD DOCUMENTS

6 PAYMENT

7 FINISH

APPLY FRESH **CONTINUE PARTIALLY FILLED FORM (2020)** APPLY FOR ANOTHER PROGRAM WITH PREVIOUS FORM DETAILS OF (2020)

CONTINUE PARTIALLY FILLED FORM (2020)

Note : If you already have a Form No and Password and would like to continue filling your form. Please use the same Form No and Password.

FORM NUMBER *

Form Number

FORM PASSWORD *

Form Password

Show

Submit

PREADMISSION FORM FILLED

Note : If you had filled pre-admission form and if you are Successfully verified and would like to filling your form. Please use same Form No and Application No used during Pre admission.

PRE ADMISSION FORM NUMBER *

Form Number

PRE ADMISSION APPLICATION NUMBER *

Application Number

Submit

RESEND OTP/FORGOT FORM NO. & PASSWORD

Note : In case you have forgotten your Form No and Password and want to retrieve it. Kindly Enter Your Mobile Number.

MOBILE NUMBER (as mentioned in your form) *

9892580696

GET YOUR FORM NO. & PASSWORD

RESEND OTP/FORGOT FORM NO. & PASSWORD

RESEND OTP/FORGOT FORM NO. & PASSWORD

Note : In case you have forgotten your Form No and Password and want to retrieve it. Kindly Enter Your Mobile Number.

MOBILE NUMBER (as mentioned in your form) *

9892580696

GET YOUR FORM NO. & PASSWORD

Your Form Number and Password Have Been Mailed On The Mentioned Email Address :-
AXXXXXXXXX@FXXXXXXXXXXXXXXXXX.COM.

Enter **“Mobile Number”**

Click on **“Get Your Form No. & Password”**

A Screenshot of Email received to retrieve form no. and password.

Retrieve Your Form Number And Password Inbox x



Online Admissions <acadmin@acadmin.in>

to me ▾

Dear Applicant,

Below is Your Requested Form Number and Password.

Applicant Name : AMIT A

Form Number : 2000000043

Password : CWB8wcV+

Applied For Programme/Class : NO COURSE SELECTED

Form Status : INCOMPLETE FORM

Student who wish to apply for 2 different courses, can apply **HERE**.

Note: For example, if you have finished applying for B.COM and you wish to submit or apply for another course let's say B.M.S., you should use this option. Here you will not have to fill the entire form again specifically the personal details but course selection and new form payment would be applicable.

After filling a form for a course, student can use same Form Number and Password to fill another form in different Course.

APPLY FRESH CONTINUE PARTIALLY FILLED FORM (2020) APPLY FOR ANOTHER PROGRAM WITH PREVIOUS FORM DETAILS OF (2020)

APPLY FOR ANOTHER PROGRAM WITH PREVIOUS FORM DETAILS OF (2020) (OPTIONAL)

If you have already filled an Online Application Form for (2020) and wish to fill another form for a different program, please provide your previous form number and password. This will facilitate auto generation of data already captured

YOUR PREVIOUS FORM NUMBER * 2000000043

YOUR PREVIOUS FORM PASSWORD *

Show Submit

Enter “**Form Number**”

Enter “**Password**”

Click “**Submit**”

Note: Use the same Form Number and Password which student used to fill first form.

Now Fill “**PROGRAM/CAMPUS**”

1 BASIC INFORMATION

2 PROGRAM/CAMPUS

3 PERSONAL DETAILS

4 EDUCATION DETAILS

5 UPLOAD DOCUMENTS

Calendar Session: 2020 | 2020 - 2021

SELECT PROGRAM AND CAMPUS

PROGRAM APPLYING FOR

LEVEL: *

After 10th Class **UNDER GRADUATE**

Select “**After 10th Class**” for Jr. College.

Select “**UNDER GRADUATE**” for Degree College.

Click on “**Select/Change (Course + Subject Combination)**”

To select Course and Academic Year.

SELECT PROGRAM

OPTION : 1

Select/Change (Course + Subject Combination)

Click on “**Select Discipline to View / Choose Programs**” to select Branch

Click in “**Select Academic Year**”.

The screenshot shows a web form titled "Select Program" with a blue header. Below the header, there are three dropdown menus: "Select Discipline to View / Choose Programs *" with the text "Select Branch" inside; "Select Program *" with the text "Select Course" inside; and "Select Academic Year *" with the text "Select Academic Ye" inside. At the bottom right of the form, there are two buttons: a green "Save" button and a blue "Details" button. Arrows from the surrounding text point to the "Select Discipline to View / Choose Programs *" dropdown, the "Select Academic Year *" dropdown, the "Select Program *" dropdown, the "Save" button, and the "Details" button.

Click “**Select Program**” to select Course

Click “**SAVE**”

Click “**Details**” to check Eligibility.

Select Subjects from Subject Group Name. (Only Available for Courses with Elective Subjects.)

Click Here to Select Subjects

	Sr No.	Subject Group Name
SEMESTER 1:		
<input type="radio"/>	1	LANGUAGE <input type="checkbox"/>
<input type="radio"/>	2	COMPULSORY SUB <input checked="" type="checkbox"/>
<input type="radio"/>	3	OPTIONAL SUB <input type="checkbox"/>
SEMESTER 2:		
<input type="radio"/>	1	LANGUAGE <input type="checkbox"/>
<input type="radio"/>	2	COMPULSORY SUBJECT <input checked="" type="checkbox"/>
<input type="radio"/>	3	OPTIONAL SUBJECT <input type="checkbox"/>

Click **“SAVE”**

Select **“NATIONALITY”**.

Select **“ADMISSION CATEGORY”**

NATIONALITY
Select Nationality

ADMISSION CATEGORY
Select Admission Category

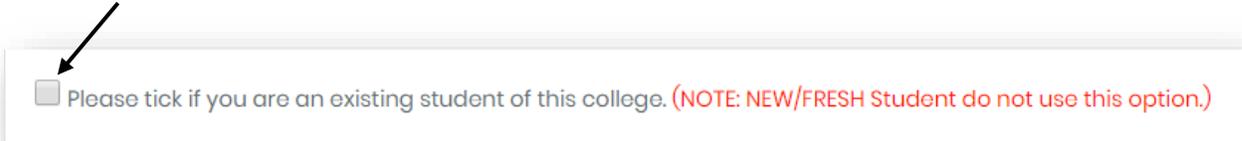
HOSTEL ACCOMODATION Yes No

SAVE & CONTINUE

Select **“HOSTEL ACCOMODATION”**

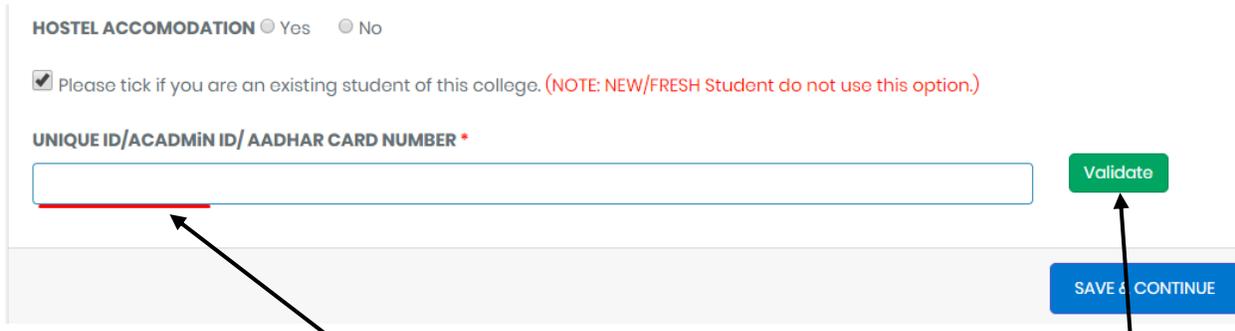
Note: For Student who are filling SY/TY Form, please use below tab.
(Not for new admission)

Click “**Here**” for Existing Student.



Please tick if you are an existing student of this college. (NOTE: NEW/FRESH Student do not use this option.)

By Enter number and validating it, All your previous record with the college will be filled in the FORM.



HOSTEL ACCOMODATION Yes No

Please tick if you are an existing student of this college. (NOTE: NEW/FRESH Student do not use this option.)

UNIQUE ID/ACADMiN ID/ AADHAR CARD NUMBER *

Validate

SAVE & CONTINUE

Enter “**Aadhar Number or Unique Id or Aadmin Id**” Here

Click “**Validate**”

System will check whether your data is present or no.

Note: You will find unique ID in your ID card, mobile app login or you may contact the Institute for the same.

Click on “**SAVE & CONTINUE**”

OF INFO, COURSE & COMMITTEE

1 BASIC INFORMATION

2 PROGRAM/CAMPUS

3 PERSONAL DETAILS

4 EDUCATION DETAILS

5 FAMILY INFORMATION

Calendar Session

PERSONAL

GENDER

Select Gender

CATEGORY

Now CLICK on
PERSONAL DETAILS
AND Fill the Details.

Enter all the Personal Details.

PERSONAL DETAILS

*Denotes mandatory field

GENDER **MARITAL STATUS** **MOTHER TONGUE** **DATE OF BIRTH**

CATEGORY **CASTE** **SUB-CASTE**

RELIGION **BLOOD GROUP**

FULL NAME (Name As Per Last Qualifying Examination Marksheet)

FULL NAME (In Devnagri Form)
[Translate Your Name In Devnagri Format From here, and Copy-paste the Content In the Given Textbox Below.](#)

To convert name into Devnagri Format “[Click Here](#)”.

Here you have to enter your full name in Devanagari format. We have provided you a link, which takes you to the new tab, where you can enter your name and generate the Devanagari format text. Upon getting the text in Devanagari format kindly copy paste it in the box here.

After Filling All the Details Click “**SAVE And CONTINUE**”

CORRESPONDENCE ADDRESS <small>FOR ALL COMMUNICATION RELATED TO YOUR ADMISSION</small>	PERMANENT/NATIVE ADDRESS <small><input type="checkbox"/> SAME AS CORRESPONDENCE ADDRESS</small>
ADDRESS: * <input type="text" value="Correspondence Address"/>	ADDRESS: <input type="text" value="Permanent Address"/>
COUNTRY: * <input type="text" value="Select Country"/>	COUNTRY: <input type="text" value="Select Country"/>
CITY: * <input type="text" value="Enter City"/>	CITY: <input type="text" value="Enter City"/>
PIN No: * <input type="text" value="Enter Pincode"/>	PIN No: <input type="text" value="Enter Pincode"/>
Do you suffer from any chronic ailment or disability <input type="text" value="Select Option"/> <input type="text" value="Select Disability"/>	
Have you ever been suspended, dismissed or put on academic probation or warning at any school or college? <input type="text" value="Select Option"/>	
AADHAR CARD No <input type="text" value="Enter Aadhaar Card No"/>	
Save And Continue	

- 2 PROGRAM/CAMPUS
- 3 PERSONAL DETAILS
- 4 EDUCATION DETAILS
- 5 FAMILY INFORMATION
- 6 UPLOAD DOCUMENTS

Click “**EDUCATION DETAILS**”
And Fill the Details.

Enter All “**Class X**” Details Below.

Check this Option if Results
are not yet Declared.

CLASS 10 (X)

Note: Students appearing for board exams in 2020 can enter 0000 in all the mandatory fields where details are required from Admit Card.

Result Not Declared?

BOARD * <input type="text" value="Select Board"/>	OTHER BOARD NAME <input type="text" value="Other Board Name"/>	BOARD ROLL No/ SEAT No * <input type="text" value="Roll No"/>	PASSING YEAR * <input type="text" value="Select Year"/>
PASSING MONTH * <input type="text" value="Select Month"/>	NUMBER OF ATTEMPTS* <input type="text" value="Number Of Attempts"/>	FIRST ATTEMPT YEAR <input type="text" value="Select Year"/>	FIRST ATTEMPT MONTH <input type="text" value="Select Month"/>
MEDIUM OF INSTRUCTIONS* <input type="text" value="Select Medium"/>	IN-HOUSE APPLICANT? <input type="checkbox"/>	INSTITUTE NAME* <input type="text" value="Institute Name"/>	
CITY <input type="text" value="City"/>	PIN / ZIP CODE <input type="text" value="Pin Code"/>	UDISE No. * <input type="text" value="Enter UDISE No."/>	OVERALL GRADE* <input type="text" value="Overall Grade"/>

Enter All “**Class 12th**” Details Below.

Check this Option if Results
are not yet Declared.

CLASS 12 (XII)/DIPLOMA

Note: Students appearing for Board exams in 2020 can enter 0000 in all the mandatory fields where details are required from Admit Card.

Result Not Declared?

BATCH/STREAM *

BOARD *

OTHER BOARD NAME

SEAT No *

PASSING YEAR *

PASSING MONTH *

NUMBER OF ATTEMPTS *

FIRST ATTEMPT YEAR

FIRST ATTEMPT MONTH

MEDIUM OF INSTRUCTIONS *

IN-HOUSE APPLICANT?

INSTITUTE NAME *

CITY

PIN / ZIP CODE

OVERALL GRADE *

TOTAL MARKS OBTAIN *

OVERALL TOTAL MARKS *

AGGREGATE PERCENTAGE *

UDISE No. *

MARKING SYSTEM

Enter All “**GRADUATION**” Details Below.

GRADUATION DETAILS

NAME OF DEGREE *

MEDIUM OF INSTRUCTIONS * ENGLISH GUJARATI HINDI MARATHI URDU

SUBJECT OF SPECIALIZATION

DURATION OF DEGREE *

DISCIPLINE

MODE OF STUDY FullTime PartTime Correspondence

GRADUATION YEAR ATTENDED * PURSUING COMPLETED

From :

To :

UNIVERSITY ENROLLMENT No./PRN No. *

IN-HOUSE APPLICANT?

After Filling All the Details Click “**SAVE And CONTINUE**”

- 3 PERSONAL DETAILS
- 4 EDUCATION DETAILS
- 5 FAMILY INFORMATION
- 6 UPLOAD DOCUMENTS
- 7 PAYMENT

Click “**FAMILY INFORMATION**”
And Fill the Details.

Enter All “**Family (Father/Mother) Information**” Details Below.

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FAMILY INFORMATION

*Denotes mandatory field

<p>FATHER DETAILS</p> <p><input checked="" type="checkbox"/> (Unchecked if Single Parent is Applicable)</p> <p>FULL NAME: * <input type="text" value="Name"/></p> <p>AGE: <input type="text" value="Age"/></p> <p>EMAIL: <input type="text" value="Email"/></p> <p>MOBILE No: <input type="text" value="Mobile No"/></p> <p>QUALIFICATION N: <input type="text" value="Select Qualification"/></p>	<p>MOTHER DETAILS</p> <p><input checked="" type="checkbox"/> (Unchecked if Single Parent is Applicable)</p> <p>FULL NAME: * <input type="text" value="Name"/></p> <p>AGE: <input type="text" value="Age"/></p> <p>EMAIL: <input type="text" value="Email"/></p> <p>MOBILE No: <input type="text" value="Mobile No"/></p> <p>QUALIFICATION N: <input type="text" value="Select Qualification"/></p>
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Enter All “**Sibling Information**” Details Below.

SIBLINGS DETAILS

TOTAL NUMBER OF SIBLINGS *

No Of Siblings

ENTER SIBLINGS DETAILS

FULL NAME **INSTITUTE NAME**

Full Name Institute Name

SIBLING NO **ADMISSION No/GR No** **CLASS STUDYING IN**

Sibling Number Admission No/GR. No Class Study In

Add

VIEW SIBLINGS DETAILS

Sr.No	No Of Siblings	Full Name	Institute Name	Admission No/GR. No	Class Study In	Delete

Save And Continue

After Filling All the Details Click “**SAVE And CONTINUE**”.

4 EDUCATION DETAILS

5 FAMILY INFORMATION

6 **UPLOAD DOCUMENTS**

Click "**UPLOAD DOCUMENTS**"
And Fill the Details.

7 PAYMENT

8 FINISH

Note: Photo Should not be max. than 500KB in size.

UPLOAD PHOTO & MARKSHEET

(FORMAT SHOULD BE JPG, GIF, PNG, JPEG, BMP AND MAXIMUM FILE SIZE UPTO 30 KB) *Denotes mandatory field

STUDENT PHOTO STUDENT SIGNATURE

Choose File No file chosen Choose File No file chosen

Click On "**CHOOSE FILE**" to Upload Photo.

After Uploading All the Photo Click "**SUBMIT**".

6 UPLOAD DOCUMENTS

7 PAYMENT

Click "**PAYMENT**"

8 FINISH

Click Here to "**Agree Terms and Conditions**".

PAYMENT INFORMATION

*Denotes mandatory field

You have completed the entry of necessary details for the online form and you are left with the following:

1. Accept the Terms and conditions for Admissions.
2. The cost of application form is INR ₹ 0.

Terms and Conditions for admission : [[Click here to read and agree to Terms and Conditions *](#)]

I hereby certify that the information given in the Application (all relevant forms) is complete and accurate. I understand and agree that the misrepresentation or omission of facts will justify the denial /the cancellation of admission or expulsion *

FOR OFFLINE PAYMENT TOKEN WILL BE PROVIDED BY THE INSTITUTE.

SELECT "Offline Payment"

The screenshot shows a form with two radio buttons: "Online Payment" and "Offline Payment". The "Offline Payment" option is selected. Below the radio buttons is a text input field labeled "Token Number" with a red border. To the right of the input field is a green "Submit" button. A callout box with an arrow points to the "Submit" button, containing the text "Click 'SUBMIT'".

Enter "Token Number" Provided by Institute.

FOR ONLINE PAYMENT.

Select "Online Payment"

The screenshot shows a form with two radio buttons: "Online Payment" and "Offline Payment". The "Online Payment" option is selected. Below the radio buttons is a dark grey button with a white rectangular area in the center. A callout box with an arrow points to this button, containing the text "Click on 'Payment Gateway' Assigned by Institute."

Note: Print the payment receipt if required else you may skip this step.

Print the “**FORM RECEIPT**”

PRINT FORM RECEIPT	
College of Arts, Science & Commerce	
APPLICATION NO: 24	FORM NO: 2000000034
FULL NAME: A AMIT	
(ACADEMIC YEAR/COURSE/BATCH) : FY Bachelor of Science in Information Technology - (BSc-IT) (₹ 0.00)	
PAYMENT MODE: OFFLINE	TRANSACTION ID: -
REGISTRATION DATE: 04/06/2020	AMOUNT PAID: 0

Congratulations! You have successfully filled your admission form and made the payment of the form successfully.

Proceed to the last tab the 8th tab which is called as FINISH and obtain your final admission form.

The form is on the next tab, please click on the FINISH tab to get your final printout of the form.

7 PRINT RECEIPT

8 FINISH

CLICK "**FINISH**"

Click on "**PRINT**" to print the Form

PRINT

REGISTRATION DATE: 04/06/2020	ACADEMIC YEAR: 2020 2020 - 2021	FORM NO.: 2000000	APPLICATION NO.: 24
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College of Arts, Science & Commerce

FY BSc-IT

Signature

PERSONAL INFORMATION

SURNAME/LASTNAME: A	FIRST NAME: AMIT	FATHER NAME: -
MOTHER NAME: -	MIDDLE NAME: -	DATE OF BIRTH: 03/05/2019
MOBILE NO: 9999999999	EMAIL ID: VILTIGUYDA@ENAYU.COM	ADMISSION CATEGORY: General / Regular
GENDER: Male	AADHAR CARD NO: 989845454544	RELIGION: Hindu
CATEGORY: General / Open	CASTE: - SUB-CASTE: -	NATIONALITY: INDIAN
MOTHER TONGUE: -	MARITAL STATUS: -	BLOOD GROUP: B+
NAME AS PER LAST QUALIFYING EXAMINATION MARKSHEET: EFEFSD		
FULL NAME IN [DEVNAGRI SCRIPT]: -		
CORRESPONDENCE ADDRESS:	FWEFWE	

Note: Print the FORM and keep extra copies of Printed Form.